**Policy Title: Tobacco and Smoke-Free Campus Policy**

**Policy Statement**

It is the policy of Georgia College to prohibit use of any tobacco products on property owned, leased, rented, in the possession of or in any way used by Georgia College. In addition, advertising, sale, and free sampling of tobacco products on Georgia College property are also prohibited unless specifically stated for research purposes.

**Definitions**

Tobacco Products

1. Cigarettes
2. Cigars
3. Pipes
4. All forms of smokeless tobacco including any other smoking devices
5. Clove cigarettes

Student

1. Undergraduate
2. Graduate
3. Early College
4. Bridge Scholar Program
5. Any other person who is attending any classes at a Georgia College property

Employee

* 1. Full-time, or, Part-time
	2. Regular, Temporary, or, Student
	3. Faculty, or, Staff

Independent Contractor or Subcontractor

* 1. An individual who follows an independent trade, business, or profession in which they offer their services to the public and will be performing these duties on our behalf and,
	2. Not a University Employee

Visitors and Spectators

* 1. Any person who is not a student, employee, independent contractor or subcontractor of Georgia College and is visiting, using, or participating in events on any Georgia College Property.

Property

1. Sidewalks
2. Buildings
3. Parking lots
4. Any facilities leased, rented or otherwise used by Georgia College
5. Athletic venues
6. Vehicles
7. Any other equipment or property in use by Georgia College and not described above

Research Purposes

1. Scholarly scientific investigations

Use

1. Burning of any tobacco product for personal satisfaction.
2. Orally employing any smokeless tobacco products for personal satisfaction.
3. The operation of any electronic tobacco delivery product for personal satisfaction.
4. Any other means on employing tobacco for personal satisfaction.

**Keywords**

Smoking

Tobacco Products

Smoke Free

Employee

Visitor

Student

**Reason for Policy**

This policy is required to adhere to the USG – Board of Regents policy of a Tobacco and Smoke-Free Campus as well as complying with the Georgia Smoke Free Air Act of 2005, Title 31 Chapter 12A. .

**Proposed Outcomes**

-- Reinforces Georgia College’s commitment to provide a safe and amicable workplace and place of learning for all employees and students.

-- Preserves and improves the health, comfort, and environment of students, employees, and any other persons occupying or visiting our campuses.

**Applicability of the Policy**

This policy applies to all persons, which includes but is not limited to students, faculty, staff, contractors and subcontractors, spectators, and visitors who enter the areas defined as property. All events hosted by Georgia College shall be tobacco-free. All events hosted by outside groups on behalf of Georgia College shall also be tobacco-free.

**Related Policies**

This policy is based on the Board of Regents of the University System of Georgia located at: <http://www.usg.edu/tobaccofree>. To the extent there is any conflict from the actual written Board of Regents (BoR) policy, the BoR policy will prevail.

**Procedures**

Enforcement

This prohibition includes but is not limited to all areas indoors and outdoors, sidewalks contiguous to the campus, buildings and parking lots owned, leased, rented or otherwise used by Georgia College or its affiliates. The use of tobacco products is prohibited in all vehicles – private or public vehicles - located on Georgia College property. This policy prohibits any use of advertising, sale, or free sampling of tobacco products on Georgia College property unless specifically stated for research purposes.

Compliance with this policy is the responsibility of all members of the Georgia College community. Faculty, administrators, management, staff and students are encouraged to assist in the implementation of this policy by respectfully informing tobacco users of this policy. Georgia College visitors are expected to comply with the tobacco and smoke-free environment.

Violation of Policy

Repeated violation of this policy may result in corrective action under the Student Code of Conduct, campus human resource policies or other applicable regulations or policies. Georgia College visitors refusing to comply may be asked to leave campus.

**Exceptions**

None

**Forms**

None

**Contacts**

Bruce Harshbarger, Vice President for Student Affairs, (478) 445-5169, bruce.harshbarger@gcsu.edu

Leslie Pierce, Director of Human Resources and Employee Relations, (478) 445-0929, hr@gcsu.edu

Ben McMillan, Chair, RPIPC, 478-445-2581, ben.mcmillan@gcsu.edu

**Appendices**

None

**Motion Number and Approval Dates**

Motion Number 1415 RPIPC 001.p

RPIPC 3 October 2014

University Senate

University President

**Website Address for This Policy**

Policies, Procedures and Practices Manual