

**COMMITTEE NAME: RPIPC**

**MEETING DATE & TIME: NOVEMBER 4, 2022 @ 2 PM**

**MEETING LOCATION: HEALTH SCIENCES 313**

**ATTENDANCE:**

<b>MEMBERS</b>	<b>“P” denotes Present, “A” denotes Absent, “R” denotes Regrets</b>
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<b>P</b>	Damian Francis	<b>P</b>	Matt Davis
<b>P</b>	Rodica Cazacu	<b>P</b>	Lorraine Milam
<b>R</b>	Brad Fowler	<b>P</b>	Lee Fruitticher
<b>R</b>	Nancy Mizelle	<b>R</b>	Nancy Davis Bray
<b>P</b>	Susan Kerr	<b>R</b>	Deidre Kellerman
<b>P</b>	Kerry James Evans		
<b>P</b>	Josefina Endere		
<b>P</b>	Ashley Banks		

<b>GUESTS: LUCY BROWN (EARLY COLLEGE); BRETT STANELL (GC POLICE CHIEF)</b>
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<i>Italicized text denotes information from a previous meeting.</i>		
*Denotes new discussion on old business.		

<b>AGENDA TOPIC</b> (Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.)	<b>DISCUSSIONS &amp; CONCLUSIONS</b>	<b>ACTION OR RECOMMENDATIONS</b>	<b>FOLLOW-UP</b> {including dates/responsible person, status (pending, ongoing, completed)}
<b>I. Call to order</b>	Damian Francis – 2:05PM		
<b>II. Approval of Agenda</b>	Approved		
<b>III. Approval of Minutes</b>	Motion to approve as amended – Matt Approved		

<p><b>IV. Unfinished Business</b></p> <ul style="list-style-type: none"> <li>○ Accessibility Signage</li> <li>○ Revising Parking and Transportation Policy</li> </ul>	<ul style="list-style-type: none"> <li>○ ADA-compliant signage is needed in several places across campus to indicate accessible entrances. Accessibility business will be addressed in the January meeting.</li> <li>○ Current Parking Allocation Policy is from a Walker Report from 2005-06. A review was supposed to take place in 2008 but did not. Some of the policies might be outdated; parts of the policy might not have been enacted as planned or suggested by the Walker Report.</li> </ul>	<ul style="list-style-type: none"> <li>○ Motion to recommend the review and update of the Georgia College Parking Allocation Policy to be submitted to Senate in January 2023. The motion is influenced by the current parking and transportation needs of the campus and background information from the Walker Report of 2005 and the Parking and Transportation Review Committee proposal. The Parking and Transportation Review Committee was commissioned on October 10, 2005, by Mr. Harry Keim, Vice President for Business &amp; Finance, for the purpose of reviewing the report submitted by Walker Parking Consultants, and for making recommendations for improving parking and transportation services at GC&amp;SU.</li> </ul>	
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<p><b>V. New Business</b></p> <ul style="list-style-type: none"> <li>○ Early College Pickup and Drop Off Traffic Flow</li> <li>○ Financial Shortfall</li> </ul>	<ul style="list-style-type: none"> <li>○ Safety and parking accessibility issues <ul style="list-style-type: none"> <li>○ have a representative in the parking lot to direct traffic</li> <li>○ coned off-area for a pickup lane</li> <li>○ visually inspect the issue and the parking situation</li> <li>○ add a school resource officer from local law enforcement</li> </ul> </li> <li>○ Lee Fruitticher, VP of Finance and Administration presented on the FY 24 shortfall which is currently 8.4 million. The proposed shortfall is to be met through: <ul style="list-style-type: none"> <li>○ 4 million; Academic Affairs – from vacant faculty, staff, operating budget, and travel budget</li> <li>○ 2 million; Finance and Administration – vacant positions, operating and travel</li> <li>○ 0.5 million; student, casual labor, and graduate assistantship</li> <li>○ 15 positions were not filled as a short-term solution to the budget shortfall</li> <li>○ Budgeting is based on enrollment; decreased enrollment through the 21-22 school year will have a future impact</li> <li>○ Undergrad enrollment is down by 300; graduate enrollment is down by 200</li> <li>○ The cost of utilities is increasing</li> <li>○ The cost of health insurance is increasing</li> <li>○ Faculty promotions require funding; low salaries impact retention and recruitment</li> <li>○ IT is a big budget issue with multiple licenses and programs</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>○ RPIPC was asked to address resource constraints related to the Early college pick-up traffic flow at Kilpatrick. The directors of Campus Safety and the Early College will formulate a sub-committee to address the concern. The process will be led by Brett Stanelle.</li> <li>○ The remaining shortfall amount is still being worked on. RPIPC discussed ways the committee can advance policy options to inform the strategies for meeting the shortfall as well as directly proposed cost saving and efficiency measures/policy towards meeting the shortfall.</li> <li>○ Consider drafting a motion for enforcing centralized purchase of any IT infrastructure</li> <li>○ One measure that has received attention was a policy on centralized IT spending to be managed and regulated by our IT department.</li> <li>○ The committee is committed to working with finance and administration to see if there are any policy options we can advance to help meeting the shortfall, particularly in the area of IT spending</li> </ul>	
<p><b>VI. Next Meeting</b></p>	<p>Friday January 6, 2023 at 2:00pm</p>	<p>.</p>	

<b>VII. Adjournment</b>	Motion to adjourn – 3:20pm Second –		
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**Distribution (as determined in committee operating procedure – one possibility given):**

First; To Committee Membership for Review

Second: Posted to the Minutes Website

**Approved by:** \_\_\_\_\_  
Committee Chairperson (Including this Approval by chair at committee discretion)

**Guidance**

**COMMITTEE NAME: RPIPC**

**COMMITTEE OFFICERS: DAMIAN FRANCIS (CHAIR), BRAD FOWLER (VICE-CHAIR), AND KERRY JAMES EVANS (SECRETARY)**

**ACADEMIC YEAR: 2022-2023**

**AGGREGATE MEMBER ATTENDANCE AT COMMITTEE MEETINGS FOR THE ACADEMIC YEAR:**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets**

Meeting Dates	September 2, 2022	October 7, 2022	November 4, 2022	January 6, 2023	February 10, 2022	March 3, 2023	April 14, 2023		
Damian Francis	P	P	P						
Rodica Cazacu	P	P	P						
Brad Fowler	P	P	R						
Susan Kerr	P	R	P						
Nancy Mizelle	P	P	R						
Kerry James Evans	R	P	P						
Ashley Banks	P	P	P						
Matt Davis	P	R	P						
Lorraine Milam	P	P	P						
Josefina Endere	P	P	P						
Nancy Davis Bray	P	R	R						
Lee Fruitticher	A	R	P						

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CHAIRPERSON SIGNATURE

DATE \_\_\_\_\_ -

(Including this Approval by chair at committee discretion)