

**COMMITTEE NAME: RPIPC**

**MEETING DATE & TIME: FEBRUARY, 14 2020**

**MEETING LOCATION: BEESON 313**

**ATTENDANCE:**

<b>MEMBERS</b>	<b>“P” denotes Present, “A” denotes Absent, “R” denotes Regrets</b>
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P	Sabrina Hom	R	Paige Overmeyer
P	Rodica Cazacu	P	Eric Rindal
P	Krystal Canady	P	Carol Ward
R	Susan Allen	P	Kell Carpenter
P	Brad Fowler	P	Nancy Mizelle
P	Claire Garrett	P	Susan Kerr
P	Renee Mosley		
P	Ashley Taylor		

<b>GUESTS: KAY ANDERSON, SHANNON GARDNER, DON PARKER, KAREN BERMAN, SANDRA GANGSTEAD, LISA CASTILLO</b>
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<i>Italicized text denotes information from a previous meeting.</i>	
*Denotes new discussion on old business.	

<b>AGENDA TOPIC</b> (Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.)	<b>DISCUSSIONS &amp; CONCLUSIONS</b>	<b>ACTION OR RECOMMENDATIONS</b>	<b>FOLLOW-UP</b> {including dates/responsible person, status (pending, ongoing, completed)}
<b>I. Call to order</b>	The meeting was called to order at 2:00PM by Sabrina Hom		
<b>II. Approval of Agenda</b>	A MOTION to approve agenda was made by Claire Carpenter and seconded by Rodica	Motion Approved	
<b>IV. Business Items</b>			

<p><b>1. Agenda item 4:</b> Old business: 25 Live</p>	<p>A sheet was distributed written by Chuck Fahrer explaining issues with classroom that were assigned to faculty for the spring semester that do not have the necessary features that they need to use with their teaching. Rodica explained an issue with equipment that the Math faculty use that are not available in the classrooms that they were assigned. Kay gave an overview on how the 25Live project was planned and executed and how it is setup to make classroom utilization efficient. The old system was being abused by adding attributes to classrooms to point that they could not be used by other faculty. Chairs need to identify special features for rooms and submit them for approval by governance team. Software is continuing to improve. If anyone has ideas on improving the system, they should introduce them to the governance team. Susan Kerr asked if the technology is appropriate for the faculty needs in classrooms.</p>		
<p><b>2. Agenda item 3:</b> Adjunct Pay</p>	<p>Don and Karen explained that the music and theater departments are having trouble attracting and retaining adjunct teachers because their pay is too low to compete with other institutions and based on the Milledgeville area. Dual Agreements mean that adjunct that work at multiple USG institutions must not exceed 7.5 hours total between the two institutions. Sandra suggested maybe using permanent part time(clinical) faculty. Nancy explained how the College of Education uses limited term positions. Karen explained how the theater department needs their students to take voice lessons for their musical productions but there are not and adjunct faculty in the music department available after satisfying the music department's needs. Committee identified that the majority of the pay level issues exist at the university level and not at the USG level.</p>		

<b>New Business</b>			
<b>VI. Next Meeting</b>	The next meeting will be March 6th	.	
<b>VII. Adjournment</b>			

**Distribution(as determined in committee operating procedure – one possibility given):**

First; To Committee Membership for Review

Second: Posted to the Minutes Website

**Approved by:** \_\_\_\_\_  
 Committee Chairperson (Including this Approval by chair at committee discretion)

**Guidance**

**COMMITTEE NAME:**

**COMMITTEE OFFICERS:**

**ACADEMIC YEAR:**

**AGGREGATE MEMBER ATTENDANCE AT COMMITTEE MEETINGS FOR THE ACADEMIC YEAR:**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets**

Meeting Dates	August 13, 2019	September 6, 2019	October 5, 2019	November 2, 2019	December 7, 2019	February 14, 2020	March 6, 2020	April 10, 2020	
Sabrina Hom		P	P						
Rodica Cazacu		P	P						
Krystal Canady		P	P						
Susan Allen		A	R						
Brad Fowler		P	P						
Claire Garrett		P	P						
Renee Mosley		P	P						
Ashley Taylor		P	P						
Paige Overmyer		P	R						
Eric Rindal		P	P						
Carol Ward		P	P						
Kell Carpenter		P	P						

\_\_\_\_\_  
CHAIRPERSON SIGNATURE

DATE \_\_\_\_\_ -

(Including this Approval by chair at committee discretion)