

**COMMITTEE NAME: RPIPC**

**MEETING DATE & TIME: SEPTEMBER 1, 2023 @ 1400**

**MEETING LOCATION: 313 BEESON HALL**

**ATTENDANCE:**

<b>MEMBERS</b>	<b>“P” denotes Present, “A” denotes Absent, “R” denotes Regrets</b>
----------------	---

P	Rodica Cazacu	P	Nancy Mizelle
P	Josefina Endere	P	Desaree Murden
P	Brad Fowler	P	Alison Shepard
R	Lee Fruitticher	P	Talecia Warren
R	John Jackson	P	Benjamin Whittle
P	Susan Kerr	P	Collin Hall

<b>GUESTS</b>
---------------

<i>Italicized text denotes information from a previous meeting.</i>	
*Denotes new discussion on old business.	

<b>AGENDA TOPIC</b> (Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.)	<b>DISCUSSIONS &amp; CONCLUSIONS</b>	<b>ACTION OR RECOMMENDATIONS</b>	<b>FOLLOW-UP</b> {including dates/responsible person, status (pending, ongoing, completed)}
<b>I. Call to order</b>	Brad Fowler- 1400		
<b>II. Approval of Agenda</b>	Motion by Susan Kerr Second by Alison Shepard		
<b>III. Approval of Minutes</b>	Motion by Nancy Mizelle Second by Susan Kerr		

<p><b>IV. Unfinished Business/Review of Actions/Recommendations</b></p> <p>1. 2023-2024 Operating Procedures</p>	<ul style="list-style-type: none"> <li>• Needed to be changed for this time were the meeting locations. The option for virtual meetings for emergencies was previously added in 2020</li> <li>• Change the document sharing option to state “will be made available” instead of</li> </ul>	<ul style="list-style-type: none"> <li>• Motion to accept with amendments made by Nancy, Second by Rodica</li> </ul>	<ul style="list-style-type: none"> <li>• Susan to ensure all current RPIPC members are on the Teams group</li> </ul>
<p>2. Amorous Relationship Policy</p>	<ul style="list-style-type: none"> <li>• Wording was changed from “discouraged” to “prohibited” in latest update. RPIPC can put this forward or we can have APC put this forward.</li> <li>• Wording that includes “USG employee” might mean that this needs to be kept in RPIPC instead of APC. Currently both committees seem to</li> <li>• Question about wording that requires disclosure to Title IX office was made by previous member of the Ad-Hoc committee that looked at this in Spring 2023.</li> </ul>	<ul style="list-style-type: none"> <li>• Motion made by Brad to send to APC first and then to general council &amp; legal once they review all including the Title 9 section. Second by Benjamin</li> </ul>	<ul style="list-style-type: none"> <li>• Item to be sent to APC</li> </ul>
<p><b>V. New Business</b> Actions/Recommendations</p> <p>1. Paring Discussion</p>	<ul style="list-style-type: none"> <li>• John unable to be here for this meeting and Brad will not be available for next meeting</li> <li>• Nancy states that education is having difficulty finding parking spots in Kilpatrick and Peabody. Students cannot register for classes until they pay their parking tickets but this might not be effective until the end of the semester.</li> <li>• Current ticket price is ~\$50 per ticket</li> <li>• Rodica stated that there is a way for the college to ask for a certain number of parking spots to be reserved for faculty/staff</li> <li>• Discussion about monitoring of Irwin Street lot to see if shuttle service needs to be restored</li> <li>• Collin states that when he came last Tuesday at 0900 for a 0930 class, he was not able to get into a spot until 1010. No 2-hour parking and no student parking. Had to follow a student until they left and get their spot.</li> <li>• Susan suggested tiered parking (varied fees for spaces) but fear is that this would not be equitable</li> </ul>	<ul style="list-style-type: none"> <li>• Suggestion made to have John give report on students in employee spaces at next meeting</li> <li>• Suggestion made to have a separation of higher fees for residents who park in employee spots as compared to the fees for commuters</li> <li>• Suggestion made to make larger signs to identify the lots</li> <li>• Suggestion made to campaign for culture change and potentially re-open shuttle into Irwin St. lot</li> </ul>	<ul style="list-style-type: none"> <li>• Plan to resume next meeting when John is here to give report</li> </ul>
<p>2. New Building Entry System</p>	<ul style="list-style-type: none"> <li>• Nancy would like to know where we are in the new building entry system. Although some type of pilot is going on with the Early College students, the front door for Kilpatrick new Early College has been open for &gt;2 years. Dr. Sallad has put in work orders but it has not been fixed. Susan says that we have a committee that includes facilities, public safety, IT, auxiliary that has a plan to get a secure access system starting with academic</li> </ul>	<ul style="list-style-type: none"> <li>• Recommend to send this item to that committee/Frank Baugh</li> </ul>	<ul style="list-style-type: none"> <li>• Susan states that the committee is under Frank Baugh. She will bring up the Kilpatrick door issue to him. Frank is also scheduled to attend our November meeting</li> </ul>

	<p>buildings. The last meeting was cancelled due to recent storm.</p> <ul style="list-style-type: none"> <li>• Issue with staffing in police department in which they are unable to lock and unlock for specific events. When automated, buildings would be on a schedule similar to the library and keyless entry would only be needed after those hours. Projected to be a 5 year project</li> </ul>		
<b>VI. Next Meeting</b>	<ul style="list-style-type: none"> <li>• October 6, 2023 @ 2:00</li> </ul>		
<b>VII. Adjournment</b>	1504		

**Distribution(as determined in committee operating procedure – one possibility given):**

First; To Committee Membership for Review

Second: Posted to the Minutes Website

**Approved by:** \_\_\_\_\_  
Committee Chairperson (Including this Approval by chair at committee discretion)

**Guidance**

**COMMITTEE NAME: RPIPC**

**COMMITTEE OFFICERS: BRAD FOWLER (CHAIR), RODICA CAZACU (VICE-CHAIR), AND TALECIA WARREN (SECRETARY)**

**ACADEMIC YEAR: 2023-2024**

**AGGREGATE MEMBER ATTENDANCE AT COMMITTEE MEETINGS FOR THE ACADEMIC YEAR:**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets**

Meeting Dates	August 14, 2023	September 1 <sup>st</sup> 2023	October 6, 2023	November 3, 2023	January 5, 2024	February 9, 2024	March 1, 2024	April 5, 2024	April 26, 2024
Rodica Cazacu	P	P							
Josefina Endere	P	P							
Brad Fowler	P	P							
Lee Fruitticher	P	R							
John Jackson	P	R							
Susan Kerr	P	P							
Nancy Mizelle	P	P							
Desaree Murden	P	P							
Alison Shepard	P	P							
Talecia Warren	P	P							
Benjamin Whittle	P	P							
Collin Hall		P							

CHAIRPERSON SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_ -

(Including this Approval by chair at committee discretion)