**Committee Name: RPIPC**

**Meeting Date & Time: September 7, 2018, 2:00-3:15**

**Meeting Location: Senate Retreat Rock Eagle**

**Attendance**:

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| **Members “P” denotes Present, “A” denotes Absent, “R” denotes Regrets** | | | |
| P | Diana Young | P | Kristal Canady |
| P | Darryl Richardson | P | Jenq-Foung Yao |
| P | Marcela Chiorescu | P | Robert Orr |
| P | Susan Allen | P | Emma Parry |
| P | Jan Hoffmann | A | Christopher Newsome |
| P | Nancy Mizelle | P | Carol Ward |
| A | Kevin Blanch |  |  |
| Guests: | | | |
|  | *Italicized text denotes information from a previous meeting.* |  |  |
|  | \*Denotes new discussion on old business. |  |  |

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| Agenda Topic (Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.) | Discussions & Conclusions | Action or Recommendations | Follow-Up {including dates/responsible person, status (pending, ongoing, completed)} |
| **I. Call to order** | The Meeting called to order at 2:00 pm by Diana Young. |  |  |
| **II. Approval of Agenda** | A MOTION to approve the agenda was made and seconded. | The motion was approved. |  |
| **IV. Business Items** |  |  |  |
| 1. **Agenda item 2:**   **Review final version of 2018-2019 RPIPC operating procedures** | Committee members all reviewed the final version of 2018-2019 RPIPC operating procedures. | Operating Procedures approved by vote. | Diana will post approved Operating Procedures on Senate website. |
| 1. **Agenda item 3:**   **The current status of the Diversity Action Plan and other initiatives related to inclusive excellence** | Veronica Womack (Chief Diversity Officer) presented to RPIPC the current status of the Diversity Action Plan and other initiatives related to inclusive excellence. After her presentation, the committee members shared some ideas about how can we possible be helpful with some of these initiatives. In particular, we discussed efforts to:   * Increase admission of a more diverse student body; * The 50th anniversary of the first African American GC graduates, in particular Celestine Hill; * Admit and retain Early College students.   The committee agree to further discuss our possible roles in these efforts. |  | Diana will follow up with Veronica Womack to discuss our possible roles in these efforts. |
| 1. **Agenda item 4:**   **Discuss possible alternatives to RPIPC file sharing system** | The committee members in consultation with Bob Orr agreed to use Dropbox for sharing non-sensitive documents and OneDrive otherwise. | The committee members present discussed the alternatives. |  |
| 1. **Agenda item 5a:**   **Continued parking concerns among some faculty** | Diana communicated to the committee members concerns voiced by some faculty regarding parking. |  | Diana will communicate these to Parking and Transportation Advisory Committee (PTAC) since this group advises VPFA on all things related to parking and transportation. |
| 1. **Agenda item 5b:**   **Accessibility of GC’s Counseling Services resources** | Diana shared some issues regarding the accessibility of GC’s Counseling Services. The committee members discussed briefly these and agreed to pursue these further. |  | Diana will contact Dr. Steve Wilson (Director of Counseling Services) and ask him to come to one of our future meetings and discuss these. |
| VI. Next Meeting | October 5, 2018, 2 p.m., A&S 251 | Meeting scheduled already. |  |
| VII. Adjournment | Meeting adjourned at 3:15 p.m. |  |  |

**Distribution(as determined in committee operating procedure – one possibility given):**

First; To Committee Membership for Review

Second: Posted to the Minutes Website

**Approved by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Committee Chairperson (Including this Approval by chair at committee discretion)

**Guidance**

**Committee Name: RPIPC**

**Committee Officers: Diana Young (Chair); Darryl Richardson (Vice Chair); Marcela Chiorescu (Secretary)**

**Academic Year: 2018-2019**

**Aggregate Member Attendance at Committee Meetings for the Academic Year:**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets**

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| Meeting Dates | | August 14, 2018 | September 7, 2018 |  |  |  |  |  |  |  |
| Diana Young | | P | P |  |  |  |  |  |  |  |
| Darryl Richardson | | P | P |  |  |  |  |  |  |  |
| Marcela Chiorescu | | P | P |  |  |  |  |  |  |  |
| Susan Allen | | P | P |  |  |  |  |  |  |  |
| Jan Hoffmann | | R | P |  |  |  |  |  |  |  |
| Nancy Mizelle | | P | P |  |  |  |  |  |  |  |
| Kevin Blanch | | A | A |  |  |  |  |  |  |  |
| Kristal Canady | | P | P |  |  |  |  |  |  |  |
| Jenq-Foung Yao | | P | P |  |  |  |  |  |  |  |
| Robert Orr | | P | P |  |  |  |  |  |  |  |
| Emma Parry | | A | P |  |  |  |  |  |  |  |
| Christopher Newsome | | A | A |  |  |  |  |  |  |  |
| Carol Ward | | P | P |  |  |  |  |  |  |  |
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CHAIRPERSON SIGNATURE DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-

(Including this Approval by chair at committee discretion)