

**2019-2020 University Senate
Minutes for the 19-April-2019 Organizational Meeting**

2019-2020 University Senate Officers: Presiding Officer David Johnson, Presiding Officer Elect and Secretary to be determined at this meeting.

PRESENT (26) Bradley Alban, Donna Bennett, Alex Blazer, Linda Bradley, Rodica Cazacu, Angela Criscoe, Brad Fowler, Glynnis Haley, Sarah Handwerker, David Johnson, Min Kim, Julian Knox, Alesa Liles, Leng Ling, Stephanie McClure, Lyndall Muschell, Christine Mutiti, Amy Pinney, Gennady Rudkevich, Joanna Schwartz, Katie Stumpf, John Swinton, Ashley Taylor, Craig Turner, Jessica Wallace, Diana Young.

ABSENT (6) Jamie Addy, Paulette Cross, Matt Forrest, Sabrina Hom, Catrena Lisse, Bryan Marshall.

REGRETS (13) Susan Allen, Kelli Brown, Robert Blumenthal, Hauke Busch, Krystal Canady, Nicole DeClouette, Steve Dorman, Hedwig Fraunhofer, Monica Ketchie, Amelia Lord, Ben McMillan, Cameron Watts, Jiaqin Yang.

NOT YET NAMED (4) The four Selected Staff Senators will be named in July 2019.

GUESTS (1)

First Name	Last Name	2019-2020 Committee	Description Role on University Senate or Position at the University
Catherine	Fowler	None	<i>Assistant Professor of Nursing</i>

CALL TO ORDER: Alex Blazer, Presiding Officer of the 2018-2019 University Senate, called the organizational meeting of the 2019-2020 University Senate to order at 3:33 p.m., the slight delay as there was a need to await quorum (of at least 25 of the 49 university senators present) to be reached.

PASSING THE GAVEL:

- a. Alex Blazer (Presiding Officer of the 2018-2019 University Senate) called David Johnson (Presiding Officer of the 2019-2020 University Senate) to the front of the room.
- b. The first two questions were directed to David Johnson and the third was directed to the university senate.
 - i. Will you view your role as presiding officer as an opportunity, rather than a burden?
 - ii. Will you be a faithful steward of the resources of the University Senate?
 - iii. And will you, members of the 2019-2020 University Senate, vow to support your Presiding Officer in his efforts toward effective shared governance?
- c. The answers to the first two questions were “I will” from David Johnson while the answer to the third question was “We will” from the membership.
- d. Alex Blazer had the gavel Susan Steele (2014-2015 Presiding Officer) had purchased and formally passed this gavel to David Johnson transferring the role of Presiding Officer of the University Senate.

CONSENT AGENDA:

*Consent Agenda
Special Rule of Order
two-thirds vote required*

II. Section 3.A.4.a. Consent Agenda. A consent agenda, known in Robert’s Rules of Order as a “consent calendar” (11th ed. p.361, III.11-32) may be presented by the Presiding Officer in advance of a regular meeting. Items listed are usually of a routine and uncontroversial nature. For each source committee, items emerging from that source committee are placed on the consent agenda by the Presiding Officer at the request of, and in consultation with, the chair of that source committee. The Presiding Officer may consult with the Executive Committee when setting the consent agenda. The consent agenda is taken up at a regular meeting prior to source committee reports. An item may be removed, without a stated reason, from the consent agenda at the request of any member. Removed items may be taken up either immediately after the consent agenda, placed later on the regular agenda, or added to a future meeting’s agenda at the discretion of the assembly. Items not removed from the consent agenda shall be considered collectively and without amendment or debate. A motion to approve the consent agenda requires a second and a two-thirds majority of those casting votes favoring adoption, assuming the presence of a quorum.

A consent agenda was available as an item of business listed on the meeting agenda and read as follows.

AGENDA/MINUTES

1. University Senate Meeting Agenda (04/19/2019, 3:30 PM)

A **MOTION** to adopt the consent agenda was made, seconded and approved by voice vote with no proposed extractions, no further discussion, no dissenting voice, and only voting members of the university senate eligible to vote.

AGENDA: The agenda was *approved as circulated* as item 1 of the consent agenda.

MINUTES: As the previous meeting of the University Senate immediately preceded this meeting, the minutes for that meeting (2:00p-3:15p on Friday 19 Apr 2019) were not yet available for review.

UNIVERSITY SENATOR PINS: David Johnson distributed university senator pins to the first-time members of the University Senate who were present at this meeting. Pin recipients were as follows.

1. **Elected Faculty Senators** Brad Fowler, Julian Knox, Gennady Rudkevich, and Katie Stumpf
2. **Presidential Appointee** Leng Ling (SAPC)

Selected Student Senator Cameron Watts was not present to receive a pin. A pin will be provided to him at a future time.

UNFINISHED BUSINESS: There was no unfinished business.

NEW BUSINESS:

1. **MOTION 1819.CON.005.O (SLATE OF NOMINEES FOR 2019-2020 UNIVERSITY SENATE)** On behalf of the committee, David Johnson, 2018-2019 SCoN Chair, presented the motion: *To endorse the slate of nominees for the 2019-2020 University Senate officers and committees as proposed in the supporting documents.*

- a. **SUPPORTING DOCUMENTS** There were three supporting documents accompanying this motion.
 - a. *Slate of Nominees 2019-2020.pdf.* This pdf document contained the slate of nominees proposed by the 2018-2019 Subcommittee on Nominations to serve on the committees and as officers of the 2019-2020 University Senate.
 - b. *Senate Representatives of University Wide Committees 2019-20.pdf* This pdf document contained the slate of nominees proposed by the 2018-2019 Subcommittee on Nominations to serve as university senate representatives for the 2019-2020 University Senate.
 - c. *SCoN Bylaws Compliance (2019-04-19).docx* This MSWord document provided verification of the slate's compliance with university senate bylaws. This report is required as articulated in the university senate bylaws. The pertinent bylaw is quoted here.
V.Section1.D.2.e. Compliance Report. The Subcommittee shall prepare a report that demonstrates that the composition of all committees complies with the requirements of these bylaws. Such a report shall be submitted to the Executive Committee when the initial committee recommendations are made and any time that changes are proposed to committee membership.

- b. **DISCUSSION**

- i. **Officers**

- David Johnson noted the 2018-2019 Subcommittee on Nominations had nominated Hauke Busch to serve as the Presiding Officer Elect of the 2019-2020 University Senate. David Johnson invited other nominations for this officer position from the floor. No nominations were received from the floor. This nomination invitation is required as articulated in the university senate bylaws. The pertinent bylaw is quoted here.

II.Section4.A. Presiding Officer and Presiding Officer Elect. The University Senate shall have a Presiding Officer, who presides at all meetings of the

University Senate, and a Presiding Officer Elect, who shall assume the position of Presiding Officer the following year. Only elected faculty senators are eligible to serve as Presiding Officer or Presiding Officer Elect. The election of the Presiding Officer Elect shall proceed as follows. At the spring organizational meeting of the University Senate, the outgoing Subcommittee on Nominations shall nominate one elected faculty senator from the incoming University Senate. The Presiding Officer at the spring organizational meeting shall then call for other nominations from the floor. Should this result in more than one nominee for Presiding Officer Elect, all members of the incoming University Senate shall vote by secret ballot. The nominee receiving the most votes shall be the Presiding Officer Elect. The terms of service for the Presiding Officer and Presiding Officer Elect shall begin with the adjournment of this spring organizational meeting, and shall end when her/his successor assumes office.

- David Johnson noted the 2018-2019 Subcommittee on Nominations had nominated Alex Blazer to serve as the Secretary of the 2019-2020 university senate. David Johnson invited other nominations for this officer position from the floor. No nominations were received from the floor. This nomination invitation is required as articulated in the university senate bylaws. The pertinent bylaw is quoted here.

II. Section 4.B. Secretary. The University Senate shall elect a Secretary at its spring organizational meeting who shall be responsible for keeping minutes at all meetings of the University Senate. Only elected faculty senators are eligible to serve as Secretary. The election of the Secretary of the University Senate shall proceed as follows. At the spring organizational meeting of the University Senate, the outgoing Subcommittee on Nominations shall nominate one elected faculty senator from the incoming University Senate. The Presiding Officer at the spring organizational meeting shall then call for other nominations from the floor. Should this result in more than one nominee for Secretary, all members of the incoming University Senate shall vote by secret ballot. The nominee receiving the most votes shall be the Secretary. The term of service of the Secretary shall begin at the call to order of the first meeting of the University Senate following the spring organizational meeting at which (s)he is elected, and shall end when her/his successor assumes office.

- ii. **SCoN Report** The proposed slate of nominees to be voted on by the university senate was described by David Johnson, 2018-2019 SCoN Chair, as follows.
 - Committee preferences and nominations for university senate officers (Presiding Officer Elect and Secretary) were invited from all elected faculty senators.
 - Elected Faculty Senators were also invited to express their interest in serving as a university senate representative. The responses received allowed the 2018-2019 SCoN to fill nearly all the university senate representative positions.
 - A call for volunteers to serve on university senate committees was made to the corps of instruction. Each volunteer was invited to express preference for committee service.
 - Informed by these individual committee preferences and officer nominations, the 2018-2019 Subcommittee on Nominations adopted this slate of nominees at the 29 Mar 2019 ECUS with Standing Committee Chairs meeting and presents it for your consideration.
 - a) Alex Blazer was the only 2019-2020 University Senate Secretary nominee, and he has accepted.
 - b) Multiple individuals were nominated to serve as the 2019-2020 University Senate Presiding Officer Elect, but only Hauke Busch agreed to serve.

- c) All committees except APC have a corps of instruction faculty member from each academic unit (Colleges and Library). APC is missing only a library member.
- d) Most elected faculty senators were placed on a committee corresponding to their first or second preference, a few being placed on a committee corresponding to third preference.
- e) Committee continuity was realized in the sense that each committee has at least three continuing members.
- f) We were able to accommodate eleven of the seventeen corps of instruction faculty who expressed interest in serving in a volunteer position on one or more of the committees, each being placed on a committee corresponding to their first or second preference. Individuals who did not serve as volunteers in 2018-2019 were given preference over those individuals who did serve as volunteers in 2018-2019.
- g) The four *selected staff senators* as well as the *staff council appointee to SAPC* will be identified over the summer and added to a revised slate of nominees for vote at our first fall university senate meeting.
- There is an elaborate set of requirements in the university senate bylaws with which the slate must comply.
 - a) ECUS composition includes the President, Provost, Presiding Officer, Presiding Officer Elect, Past Presiding Officer, and Secretary. Additionally, ECUS must have at least one elected faculty senator from each academic unit (colleges and the library).
 - b) Desirable for each of the standing committees (APC, FAPC, RPIPC, SAPC) is corps of instruction representation from all academic units (colleges and the library), yet this requirement is not explicit in the university senate bylaws.
 - c) Each of APC and FAPC require no fewer than thirteen (13) and no more than fifteen (15) members distributed as follows:
 - 1) no fewer than eleven (11) and no more than thirteen (13) members selected from the corps of instruction faculty, at least seven (7) of whom are elected faculty senators,
 - 2) a Presidential Appointee, and
 - 3) a Chief Academic Officer Designee.
 - d) RPIPC requires no fewer than thirteen (13) and no more than fifteen (15) members distributed as follows:
 - 1) no fewer than six (6) and no more than eight (8) members selected from the corps of instruction faculty, at least four (4) of whom are elected faculty senators,
 - 2) three Selected Staff Senators,
 - 3) a Presidential Appointee,
 - 4) a Chief Business Officer Designee,
 - 5) a Chief Information Officer Designee, and
 - 6) a Student Government Association Appointee.
 - e) SAPC requires no fewer than thirteen (13) and no more than fifteen (15) members distributed as follows:
 - 1) no fewer than six (6) and no more than eight (8) members selected from the corps of instruction faculty, at least four (4) of whom are elected faculty senators,
 - 2) two Selected Student Senators,

- 3) one Selected Staff Senator,
 - 4) a Presidential Appointee,
 - 5) a Chief Student Affairs Officer Designee,
 - 6) a Staff Council Appointee, and
 - 7) a Student Government Association Appointee.
- f) There are a five highlighted positions in the slate that will be resolved in the coming months.
- 1) Staff Council elections will be held summer 2019, and three Selected Staff Senators will be placed on RPIPC and one on SAPC. In addition, the Staff Council has an appointee position to fill on SAPC.
- c. **SENATE ACTION** Motion 1819.CON.005.O was **APPROVED** with no further discussion, no dissenting voice, and only voting members of the university senate eligible to vote.

COMMITTEE REPORT: This being an organizational meeting, there was only one additional committee report.

1. **GOVERNANCE RETREAT PLANNING COMMITTEE** – David Johnson

a. **PLANNING IN PROGRESS** The following 2019 governance retreat information was shared.

- i. **LOCATION** The retreat site is *The Club at Lake Sinclair*.
- ii. **DATE** The retreat date is Tuesday, 13 Aug 2019.
- iii. **SCHEDULE**
 - 1) Arrival and Registration 8:30am to 9:00am
 - 2) Call to Order 9:00am
 - 3) Adjourn 12:30pm
 - 4) An (optional) lunch commences at 12:30pm
- iv. **INVITEES** All members of the committees of the 2019-2020 University Senate – university senators, appointees, designees, volunteers – are invited to attend the retreat.
- v. **PLANNING COMMITTEE** David Johnson is chairing the committee with members to be determined. David Johnson invited any of those present who were interested in assisting with retreat planning to meet with him immediately following the adjournment of the 19 Apr 2019 organizational meeting of the 2019-2020 university senate.
- vi. **SURVEY** A survey will be circulated requesting dietary preferences, transportation sign-up, confirmation of intent to attend, and preferences on proposed retreat agenda items. It is requested that this survey be completed in a timely manner.
- vii. **STAY TUNED** More information about the governance retreat will be disseminated by email as it becomes available.

INFORMATION ITEMS:

1. **2019-2020 UNIVERSITY SENATE COMMITTEE ORGANIZATIONAL MEETINGS** – David Johnson

- a. No committee organizational meetings on 26 Apr 2019 – these meetings will occur during the committee breakout session of the Governance Retreat on 13 Aug 2019.

OPEN DISCUSSION: David Johnson invited open discussion from the floor. There was none.

ADJOURN:

1. **ATTENDANCE AND THE SIGN-IN SHEET** David Johnson requested that each individual present at the meeting sign the university senator attendance sheet or guest sign-in sheet on their way out if they hadn't already signed in.
2. **MOTION TO ADJOURN** As there was no further business, a motion to adjourn was made, seconded, and approved. The meeting was adjourned at 3:40 p.m.

SUPPORTING DOCUMENTS:

1. There were no supporting documents submitted to accompany these minutes.