

**2018-2019 University Senate  
Minutes for the 21 Sep 2018 Meeting**

*University Senate Officers: Presiding Officer Alex Blazer, Presiding Officer Elect David Johnson, Secretary Craig Turner*

**PRESENT (38)** Donna Bennett, Kevin Blanch, Alex Blazer, Robert Blumenthal, Linda Bradley, Hauke Busch, Krystal Canady, Rodica Cazacu, Angela Criscoe, Nicole DeClouette, Matt Forrest, Glynnis Haley, Sarah Handwerker, Will Hobbs, Jan Hoffmann, Sabrina Hom, David Johnson, Monica Ketchie, Alesa Liles, Catrena Lisse, Amelia Lord, Mary Magoulick, Stephanie McClure, Ben McMillan, Lyndall Muschell, Christine Mutiti, Amy Pinney, Joanne Previts, Darryl Richardson, Mary Catherine Rogers, Joanna Schwartz, John Swinton, Ashley Taylor, Tom Toney, Craig Turner, Jessica Wallace, Jenq-Foung Yao, Diana Young.

**ABSENT (7)** Jamie Addy, Susan Allen, Paulette Cross, Yolanda Foster, Hedwig Fraunhofer, Christopher Newsome, Jiaqin Yang.

**REGRETS (5)** Kelli Brown, Steve Dorman, Min Kim, Bryan Marshall, Cedric Norris.

**GUESTS (5)**

<b>First Name</b>	<b>Last Name</b>	<b>2018-2019 Committee</b>	<b>Description Role on University Senate or Postion at the University</b>
Kay	Anderson	None	<i>University Registrar</i>
Bob	Orr	RPIPC	<i>Chief Information Officer</i>
John	Sirmans	None	<i>Parliamentarian of the 2018-2019 University Senate</i>
Costas	Spirou	None	<i>Senior Associate Provost &amp; Director of Graduate Studies</i>
Carol	Ward	RPIPC	<i>Chief Human Resource Officer</i>

**CALL TO ORDER:** Alex Blazer, Presiding Officer of the 2018-2019 University Senate, called the meeting to order at 3:30 p.m.

**CONSENT AGENDA:**

***Consent Agenda  
Special Rule of Order  
two-thirds vote required***

***II. Section 3.A.4.a. Consent Agenda.*** A consent agenda, known in Robert’s Rules of Order as a “consent calendar” (11th ed. p.361, III.11-32) may be presented by the Presiding Officer in advance of a regular meeting. Items listed are usually of a routine and uncontroversial nature. For each source committee, items emerging from that source committee are placed on the consent agenda by the Presiding Officer at the request of, and in consultation with, the chair of that source committee. The Presiding Officer may consult with the Executive Committee when setting the consent agenda. The consent agenda is taken up at a regular meeting prior to source committee reports. An item may be removed, without a stated reason, from the consent agenda at the request of any member. Removed items may be taken up either immediately after the consent agenda, placed later on the regular agenda, or added to a future meeting’s agenda at the discretion of the assembly. Items not removed from the consent agenda shall be considered collectively and without amendment or debate. A motion to approve the consent agenda requires a second and a two-thirds majority of those casting votes favoring adoption, assuming the presence of a quorum.

A consent agenda was available as an item of business listed on the meeting agenda and read as follows.

**MOTIONS**

1. Motion 1819.CON.001.O Revised Slate of Nominees 2018-2019

**AGENDA/MINUTES**

2. University Senate Meeting Agenda (09/21/2018)
3. University Senate Meeting Minutes (04/20/2018)
4. University Senate Organizational Meeting Minutes (04/20/2018)

A **MOTION** to adopt the consent agenda was made, seconded and approved by voice vote with no proposed extractions and no further discussion with no dissenting voice and only voting members of the university senate eligible to vote.

**AGENDA:** The agenda for this meeting was *approved as circulated* as item 2 of the consent agenda.

**MINUTES:**

1. The minutes of the 20 Apr 2018 university senate meeting were *approved as circulated* as item 3 of the consent agenda.
2. The minutes of the 20 Apr 2018 university senate organizational meeting were *approved as circulated* as item 4 of the consent agenda.

**PRESIDENT'S REPORT** – President Steve Dorman was unable to attend this meeting and extended his regrets. He did provide a written report for inclusion in these minutes.

1. **POLICY REVISIONS**

a. **BoR Policy** The Board of Regents (BoR) of the University System of Georgia (USG) recently completed an in-depth policy review/revision which concluded in May 2018. The purpose of the review/revision process was to increase efficacy, to ensure consistency, and to simplify the BOR Policy Manual. A listing of the policies that were addressed through April 2018 can be found at <http://www.gcsu.edu/legalaffairs/newrevised-policies> These policies automatically become GC policy. The following sections of the Board of Regents Policy Manual were revised:

- i. -Officers of the Board of Regents
- ii. -Institutional Governance
- iii. -Academic Affairs
- iv. -Campus Affairs
- v. -Finance & Business
- vi. -Personnel
- vii. -Facilities
- viii. -Miscellaneous

b. **Institutional Policy** In addition, the following internal policies were reviewed & revised this summer by Legal Counsel and approved by the Executive Cabinet:

- i. -GCSU Non-Discrimination and Anti-Harassment Policy
- ii. -Behavior Intervention Policy
- iii. -Complaint and Investigation Policy
- iv. -Consulting-Outside Work Form
- v. -Filming and Photography on Campus Policy
- vi. -Freedom of Expression Policy
- vii. -Mandatory Reporting of Child Abuse Policy
- viii. -Open Flame and Hazardous Liquids Policy
- ix. -Retaliation Policy

2. **ETHICS AWARENESS WEEK** Ethics Awareness Week is scheduled for November 11 – 17, 2018. The purpose of the week is to remind everyone in the university system of our shared ethical values and expectations so these are incorporated into our day-to-day decisions. Ms. Stacy Mulvaney, Director of Internal Audit and Advisory Services, is coordinating various activities for the week. On Wednesday, November 14, Mr. Danny Goldberg will be speaking to campus and providing professional development on Leadership through Ethics. He will offer two sessions on the 14th, one at 9:00 and another at 11:00. Both sessions will take place in the A&S Auditorium. Mr. Goldberg is a well-known speaker on internal auditing and people-centric skills. Ms. Mulvaney will offer one-hour ethical decision-making training sessions on November 13 and 15 at 10:00 and 2:00. She will also be conducting individual departmental training sessions throughout the week if requested by the department.

3. **TERRELL HALL CONSTRUCTION UPDATE** As you have seen, Terrell Hall construction is well underway. As a result of the need to do some utility excavation located beneath the front sidewalk, a temporary sidewalk has been installed to detour pedestrian traffic around Terrell Hall during these activities. A temporary fence was installed to isolate the construction area from daily campus activities. Please bear with us during this time, and thank you for your cooperation.
4. **GEN Z Dr. Vickie Cook**, Executive Director of the Center for Online Learning, Research & Service at the University of Illinois Springfield, will be on campus Thursday, October 18, 2018, to discuss teaching and learning techniques for Gen Z students. The Center for Teaching and Learning will be hosting Dr. Cook with more details to follow on Front Page.
5. **FY2019 BUDGET PROCESS BEGINS** The FY2019 University Budget Open Forum will be held on Monday, November 19, 2018, from 8:30 a.m. – 12:30 p.m. in the University Banquet Room at The MAX. As a part of our commitment to shared governance and transparent decision making, all campus community members are encouraged to attend. I will provide a budget overview beginning at 8:30 followed by the dean of the College of Arts and Sciences, dean of the College of Business, dean of the College of Education and dean of the College of Health Sciences. Following the deans, the vice presidents will present. The provost and sr. vice president for Academic Affairs will start things off followed by the vice president for Student Affairs, the vice president for University Advancement and the vice president for Finance and Administration. I encourage all to attend. In addition, I encourage you to get involved and attend your departmental and college level meetings regarding the budgeting process.
6. **SAVE THE DATES**
  - a. Fall Festival
    - i. Thursday, October 18, 2018
    - ii. 4:00 – 7:00 p.m. – Front Campus
  - b. Veterans' Day Ceremony
    - i. Monday, November 12, 2018
    - ii. 9:00 a.m. – Baldwin County War Memorial (Hancock Street)
  - c. Campus Budget Hearings
    - i. Monday, November 19, 2018
    - ii. 8:30 – 12:30 p.m. – University Banquet Room
  - d. Faculty, Staff, & Student Holiday Open House
    - i. Thursday, December 13, 2018
    - ii. 9:00 a.m. & 4:00 p.m. – Old Governor's Mansion
7. **QUESTIONS** As President Dorman was not present, there was no opportunity for questions at the meeting.

**PROVOST'S REPORT** –Provost Kelli Brown was unable to attend this meeting and extended her regrets. She did provide a written report for inclusion in these minutes.

1. **FACULTY SALARY REVIEW TASK FORCE**
  - a. **Members**
    - i. Mr. Russ Williams, Chair of Task Force
    - ii. Dr. Robert Blumenthal
    - iii. Dr. Sallie Coke
    - iv. Dr. John Swinton, University Senate Representative
    - v. Mr. Neil Jones
    - vi. Mrs. Susan Allen (ex-officio)
    - vii. Dr. Kelli Brown (ex-officio)
    - viii. Dr. Craig Turner (ex-officio)
  - b. **The First Meeting** is scheduled for October 8, 2018 and at that time the committee's charge will be presented to them.
2. **CHANCELLOR'S LEARNING SCHOLARS & USG FACULTY LEARNING COMMUNITIES PROGRAM**
  - a. This is a new USG initiative and Georgia College has 4 of the 100 Chancellor Learning Scholars:

- i. Dr. Brooke Conaway, Associate Professor of Economics
  - ii. Mr. Michael Hobbs, Lecturer, Exercise Science
  - iii. Dr. Samuel Mutiti, Associate Professor of Biology and Environmental Sciences
  - iv. Dr. Amy Sumpter, Associate Professor of Geography
- b. **USG Faculty Learning Communities Program (FLC)** The 2018-2019 USG FLC program will establish at least four (4) small groups of faculty in each of the 26 USG institutions in the spring 2019 for in-depth exploration of an array of pedagogical topics focusing on student success through course enrichment and design.
- The central purpose of the USG FLC program is to provide a scalable faculty development structure within each institution that allows more USG faculty to develop and apply evidence-based pedagogies such as high impact practices, transparency in learning and teaching, interactive lectures, inclusive pedagogies, and integrated design to their courses to enrich the student learning experience for Georgia's undergraduate students.
- Responsibilities of the Chancellor's Learning Scholar include one face-to-face cohort meeting in October and several webinar training sessions during the fall. During the spring, the responsibilities are to facilitate at least eight meetings of the FLC, foster discussion, support faculty members' efforts, and with the support of the CTL team to gather new course materials, syllabi, and assignments at the conclusion of the FLC. An executive summary of the work of their FLC will complete the responsibilities of each Chancellor's Learning Scholar.
- c. **The Faculty Learning Communities** Once established, these communities will begin meeting in the spring, and they are intentionally kept small (a maximum of 10 faculty per FLC) in order for conversation and reflection to develop more fully. Yet the overall scale of the program includes some 104 FLCs with a total of more than 1,000 faculty involved in the first year.
- The second primary purpose is to develop and extend leadership in pedagogy across the institutions of the USG through the FLC process and the design and creation of course deliverables.
3. **KEY UPCOMING DATES**
- a. October 2: Freedom of Expression Workshop sponsored by CTL and Office of Legal Services; Speaker – Ms. Brooke Bowen, USG Legal Counsel; 11:30am – 1:00pm Donahoo Lounge
  - b. October 5: Academic Affairs Budget Hearing
  - c. October 18: Fall Fest, Front lawn, 4:00pm – 6:00pm
  - d. October 18: Dr. Vicki Cook, University of Illinois – Springfield, Presentation: Gen Z's Effect on Teaching & Learning
  - e. October 20: Fall Fest for student recruitment
  - f. November 5: Inaugural GA LEAP Conference; <http://www.gcsu.edu/leapgeorgia>
  - g. November 19: GC Budget Hearing, 8:30am – 12:30pm University Banquet Room at The MAX
  - h. December 15: Fall Commencement Ceremony, 1:00pm Centennial Center
4. **QUESTIONS** As Provost Brown was not present, there was no opportunity for questions at the meeting.

**UNIVERSITY SENATOR PINS:** Alex Blazer distributed university senator pins to the first-time members of the University Senate who were present at this meeting. Pin recipients were as follows.

- 1. **Elected Faculty Senator** Matt Forrest
- 2. **Selected Staff Senators** Kevin Blanch, Darryl Richardson
- 3. **Presidential Appointee** Mary Catherine Rogers

Paulette Cross, Yolanda Foster, Christopher Newsome, Cedric Norris, and Jiaqin Yang were not present to receive their pins. A pin will be provided to these individual at a future time.

**UNFINISHED BUSINESS:** There was one item of unfinished business.

1. **MOTION 1718.APC.003.P (PROPOSED REVISION TO FINAL EXAMINATION POLICIES)** On behalf of the committee, Rodica Cazacu, APC Chair, presented the motion *To approve the proposed revision to the Final Examination Polices as described in the Referenced Material.*

Note: At the 20 Apr 2018 meeting of the 2017-2018 university senate, a **MOTION TO POSTPONE DEFINITELY** *To postpone further consideration of this motion until the 21 Sep 2018 university senate meeting* was made, seconded, and **APPROVED** by voice vote with no additional discussion and with no dissenting voice and only elected faculty senators eligible to vote. The interested reader is directed to the minutes of the 20 Apr 2018 meeting of the 2017-2018 university senate for additional details.

- a. **SUPPORTING DOCUMENTS** Supporting documentation, accessible in the online motion database, was available for display on the big screen. While no supporting documents, **Referenced Material**

*The current (Spring 2018) final exam schedule includes the following statement regarding the rescheduling of final exams:*

*“The final exam schedule may not be changed without the approval of the faculty member’s department chair and college dean. Faculty who need longer periods in which to give their final exams should contact their chair and dean and request to use the Saturday before finals for this purpose. Instructors may also opt to administer final exams scheduled for Friday, May 5, at 6-8:15 p.m. on Friday, May 5, at either 1-3:15 p.m. or 3:30-5:45 p.m. to avoid conflicts with the graduate commencement ceremony. These changes must be approved in advance and posted in the instructor’s syllabus. Instructors who receive approval to change their final time should also consult department staff to ensure that classroom space is available.”*

*This statement reflects the policy found at:*

<http://gcsu.smartcatalogiq.com/en/Policy-Manual/Policy-Manual/Academic-Affairs/Academic-Policies-Procedures-and-Resources/Academic-Policies-Miscellaneous/Academic-Calendar/Final-Examination-Policies> .

*APC proposes the inclusion of the following statement as part of the Final Examination Polices (sic):*

*“The final assigned assessment of any class should be scheduled (or due) during the finals week whenever possible.”*

*The issue came to APC because of complaints that some faculty members were scheduling final exams (or their last assessment) prior to the scheduled final exams. This creates pressure on students who claim to need the extra time to fully assimilate all of the material and potentially creates an atmosphere where studetns (sic) expect to be done with classes prior to the end of the final exam period. Therefore, APC concludes that there should be clear policy concerning the expectations that the final course assemsemnts (sic) be given during the final exam period whenever possible.*

- b. **CONTEXTUAL INFORMATION** Rodica Cazacu provided the following contextual information.
- i. She noted that she served on the 2017-2018 Academic Policy Committee and was well acquainted with this motion.
- c. **DISCUSSION**
- i. There was a split vote on this proposal when proposed by the 2017-2018 Academic Policy Committee with 6 favoring and 3 not favoring.
  - ii. Some departments – such as Music, Theatre, Art – find this unworkable as “final exams” for many of their courses are performance-based and not implementable in the designated 135 minute final exam period.
  - iii. The proposed phrase *whenever possible* may be interpreted differently by different people.
  - iv. Some students favor fewer final exams to take during the final exam week and welcome early administration of a final exam.
  - v. Some students do not welcome early administration of a final exam.

- vi. I've always thought the final exam period was part of the required contact hours to comply with accreditation requirements – is the final exam part of the required contact hours? *No, it is not.*
  - vii. Early finishers cause other courses challenges – sometimes faculty hear that their course is the only one to give a final during the final exam week and that all other courses taken by the student had early final exams. This makes some faculty feel like “the bad guy” when they administer a final during the designated final exam period.
  - viii. Internships, practicums, senior capstones, and other courses don't find this workable to provide the best culminating assessment experience for their students, e.g. it may not be possible to schedule a student presentation reviewed by two or more faculty during the designated final exam period.
  - ix. Early finals extend the duration of time students are distressed – stress more common at the lower level during the freshman year. Typically sophomores, juniors, and seniors manage this stress more easily.
  - x. Final exams should be scheduled during the finals week.
  - xi. The phrase *whenever possible* in the proposal is vague (possible in whose mind?).
  - xii. Most understand *whenever possible* — a reasonable person distinguishes convenient from possible.
  - xiii. The proposed sentence “*The final assigned assessment of any class should be scheduled (or due) during the finals week whenever possible.*” seems redundant.
  - xiv. I propose normative discussions at the department level – promoting student success.
  - xv. A **MOTION TO COMMIT** *this matter (refer it back to the APC) for further review and consideration taking into account the deliberation on this motion at this meeting and the 20 Apr 2018 meeting of the 2017-2018 university senate was made, seconded, and adopted with no further discussion and no dissenting voice and all university senators eligible to vote.*
- d. **SENATE ACTION** Motion 1718.APC.003.P was **COMMITTED** (see 1.c.xv under Unfinished Business) requesting further review of the proposal by the Academic Policy Committee.

**NEW BUSINESS:** There were no items of New Business.

**COMMITTEE REPORTS:**

1. **ACADEMIC POLICY COMMITTEE** (APC) – Rodica Cazacu

*Officers: Chair Rodica Cazacu, Vice-Chair Lyndall Muschell, Secretary Sarah Handwerker*

- a. **Meeting** APC met on 07 Sep 2018 from 2:00pm to 3:15pm. Beyond the one motion considered earlier during this meeting, the following topics were discussed.
  - i. **Final Exam Schedule** continuing university senate discussion of the 2017-18 APC motion. The motion was discussed with the new committee members and several points were made.
    - 1) The present policy refers only to changing the dates during the final exam week not about holding the final exam during that week.
    - 2) People were concerned about faculty who give their final assignment before the finals week in terms of ending the semester earlier.
    - 3) The proposed motion may not be applicable for some programs where a final assignment must be scheduled before the finals week.
    - 4) Bryan Marshall volunteered to follow up with University Registrar Kay Anderson.
  - ii. **Midterm Feedback to Students** The implementation of the existing policy on midterm feedback for upper level courses was proposed by Carolyn Denard during the university senate governance retreat. She wanted to make sure faculty know and apply the existing policy on midterm feedback now, when the links to the GCSU policy are both in PAWS

and the Faculty Handbook. The committee discussed different ways of getting feedback from students such as:

- 1) Add a question to the SRIS. Sabrina Hom volunteered to look into this and report back at the next APC meeting.
- 2) Invite students to future APC meetings to report on their experience after midterm period during Fall 2018 and/or Spring 2019.

Suggestions were made that new faculty should receive training on syllabus writing during their orientation and emails containing the links to the GCSU policy should be sent by chairs at the beginning of each semester.

iii. **Student Disruptive Behavior Policy** APC is reviewing the current policy. Since this is an item APC received during the 2017-2018 academic year to consider in conjunction with SAPC, the committee decided to await and invite student perspective from SAPC while continuing to look at the policy from a faculty perspective. The main concern was making sure any change of the policy will consider the possibility of mental health issues for what appears to be disruptive behavior. The committee considered inviting behavior specialists to better explain the disrupting behavior.

iv. **Plus/Minus Grades**. APC looked at the existing BoR policy as well as discussed the possible benefits of adopting a plus/minus grading scale. APC looked at a report from Auburn University. Recommendations were made to look at the grading policies at other COPLAC institutions.

- 1) A comment from the floor inquired whether APC was aware of the earlier deliberation on plus/minus grading several years ago by university senate and APC and the response was that there was awareness of this deliberation while the details of the deliberation have not yet been found in the minutes archives. APC welcomes and invites any individual to provide details of this past deliberation.

2. **EDUCATIONAL ASSESSMENT AND POLICY COMMITTEE** (EAPC) – Mary Magoulick

*Officers: Chair Mary Magoulick, Vice-Chair Matt Forrest, Secretary Christine Mutiti*

- a. **Meeting** did not meet on 07 Sep 2018 from 2:00pm to 3:15pm as there were no items of business requiring the attention of this committee, thus there is nothing to report.

3. **EXECUTIVE COMMITTEE OF THE UNIVERSITY SENATE** (ECUS) – Alex Blazer

*Officers: Chair Alex Blazer, Vice-Chair David Johnson, Secretary Craig Turner*

- a. **Meeting** ECUS met on 07 Sep 2018 from 2:00pm to 3:15pm. The following topics were discussed.

- i. **Foundation Account** University senate members have the opportunity to make a contribution to the Foundation account as part of the State Charitable Contributions Program webpage (<http://www.gcsu.edu/sccp>). After choosing GC Foundation, contact Marcia Cainion (Gift Processor, [marcia.cainion@gcsu.edu](mailto:marcia.cainion@gcsu.edu), 478-445-5767) to specify that you want your donation to be directed to the University Senate Foundation account.

- ii. **Possible Revisions to University Senate**

- 1) Possible changes to the spring organizational meeting that were discussed included combining the two meetings into one meeting dedicated to approving the slate of nominees and electing officers of the University Senate followed by a breakout session of standing committees dedicated to electing committee officers.
- 2) Possible changes to the Governance Retreat were discussed, including shortening the retreat to a half day, including officer orientation as a parallel session to new senator orientation, changing the location (off campus but in Milledgeville), changing the program time (for instance arriving later but adding a reception and/or an inspiring event such as a presentation by Alan Jackson on his book Preeminence). Different types of retreats were discussed, included team building and overnight retreats. Questions of efficiency and what needs to get done were raised.



- 3) ECUS and Standing Committee Chairs (SCCs) will discuss other possible revisions to University Senate (based on sessions at the Governance Retreat) at its next ECUS-SCC meeting.
- iii. **Officer Orientation** Alex Blazer and Craig Turner facilitated a Standing Committee Officer Orientation Thursday, 20 Sep 2018 from 12:30pm to 1:45pm.
- iv. **Procedures for University Senate Representation on University-Wide Committees** ECUS is reviewing the procedures for University Senate representation on university-wide committees, including contact people, type of representative, term of service, committee charge, and committee composition. Alex Blazer met, separately, with Associate Provost Spirou and President Dorman. More information is being gathered.
4. **SUBCOMMITTEE ON NOMINATIONS** (SCoN) – David Johnson  
*Officers: Chair David Johnson, Secretary Craig Turner, No Vice-Chair position for this committee.*
- a. **Report** Beyond the one motion considered earlier during this meeting as part of the consent agenda, there is no business to report.
5. **FACULTY AFFAIRS POLICY COMMITTEE** (FAPC) – Ashley Taylor  
*Officers: Chair Ashley Taylor, Vice-Chair Angela Criscoe, Secretary Olha Osobov*
- a. **Meeting** FAPC met on 07 Sep 2018 from 2:00pm to 3:15pm. The following topics were discussed.
- i. **Student Opinion Surveys** The committee looked over data regarding the response rates to the new SRIS short form, but felt we needed more information to draw conclusions on whether the move to the short form was effective. We also discussed what faculty’s role should be in ensuring survey completion. Faculty are currently encouraged to use their class time for students to complete SRIS survey. It was generally felt that it should NOT be faculty’s responsibility to raise the response rate. FAPC further discussed additional and alternative methods to the SRIS for evaluating “teacher effectiveness.” Our review and discussion of faculty evaluation methods will be ongoing.
- ii. **Faculty Salary Study** Susan Allen was invited to the 5 Oct 2018 FAPC meeting to talk to the committee about the upcoming faculty salary study. As such, we compiled a list of questions to share with her in preparation for the meeting. These questions relate to salary compensation, promotion raises, salary inversion, steps in salary increase, and salary comparison within the state.
- iii. **Drop/Add Policies** It was discussed that the Drop/Add courses dates do not coincide, which may create confusion for students and faculty. The committee has invited Kay Anderson to the 5 Oct 2018 FAPC meeting to talk about the issue.
6. **RESOURCES, PLANNING AND INSTITUTIONAL POLICY COMMITTEE** (RPIPC) – Diana Young  
*Officers: Chair Diana Young, Vice-Chair Darryl Richardson, Secretary Marcela Chiorescu*
- a. **Meeting** RPIPC met on 07 Sep 2018 from 2:00pm to 3:15pm. The following topic was discussed.
- i. **Diversity Action Plan** Veronica Womack (Chief Diversity Officer) spoke with RPIPC about the current status of various efforts of the Diversity Action Plan. In particular, we discussed efforts to: increase admission of a more diverse student body, commemorate the 50<sup>th</sup> anniversary of the first 50 African American GC graduates (and Celestine Hill, the first GC graduate of color), and increase efforts to admit Early College graduates to Georgia College. Veronica suggested that RPIPC might be involved in the latter two of these efforts, so RPIPC agreed to further discuss our possible role in these efforts.
- b. **Next Meeting** We have invited Dr. Shawn Brooks (VP for Student Affairs) and Dr. Steven Wilson (Director of Counseling Services) to come speak at the 2:00pm to 3:15pm 5 Oct 2018 RPIPC meeting in Arts & Sciences 2-51 about current strategies to improve student access to mental health care on campus, and we invite any interested parties to join us at that meeting.
7. **STUDENT AFFAIRS POLICY COMMITTEE** (SAPC) – Joanna Schwartz



*Officers: Chair Joanna Schwartz, Vice-Chair Monica Ketchie, Secretary Guy Biyogmam*

- a. **Meeting** SAPC met on 07 Sep 2018 from 2:00pm to 3:15pm. The following topic was discussed.
  - i. **Diversity and Inclusion** was the main topic of discussion.
    - 1) Concerns about the new policy on free speech were raised by students. Minority students fear that the lack of clarity in this policy creates confusion and may expose them to a lot of abuses.
    - 2) Minority students have the feeling that there is not enough system support for them in the GCSU community. They have more expectations in this regard when they come to GCSU based on the information displayed on the websites.
    - 3) There were also concerns that Early College students do not feel welcome on campus.
    - 4) A lawyer is coming to campus on Friday 14 Sep 2018 to talk about this policy. Arrangements will be made for some SAPC members to attend. Then the committee will meet again for further discussion.
    - 5) SAPC will invite Dr. Stacey Hurt-Milner (Director of the Cultural Center), Dr. Veronica Womack (Chief Diversity Officer), Qiana Wilson (General Counsel), Andy Lewter (Dean of Students) and Dr. Shawn Brooks (VPSA) to discuss possibilities for more system support and funding for minority students.

8. **STUDENT GOVERNMENT ASSOCIATION (SGA) – Amelia Lord**

*Officers: President Amelia Lord, Vice President Sarah Smith, Secretary Daniel Goorsky, Treasurer Avery Perkins*

- a. SGA held its second Senate Session of the year today.
  - i. Ad Hoc Committees of SGA for the year include
    - 1) Diversity and Inclusion
    - 2) Campus Ethos
    - 3) Campus Sustainability
    - 4) Campus Health and Security
    - 5) Student Emergency Fund
- b. SGA will be hosting a Drive-in Movie Fundraiser for the Student Emergency Fund.
  - i. October 12 at West Campus
  - ii. Open to all members of GCSU
  - iii. More details and advertising to come in October
- c. New Positions created in the SGA President's Cabinet
  - i. Directors of:
    - 1) LGBTQ+ Affairs
    - 2) Cohort (Nursing) Affairs
    - 3) Cohort (Education) Affairs
    - 4) Accessibility Services
    - 5) International Student Affairs
- d. Certain SGA Committees (including Academic Affairs) have received new Chairs
  - i. Contact me if you have any questions
- e. SGA is funding an SAT/ACT tutoring service for Early College Students along with help from the Academic Affairs office.
  - i. This is an online service that provides help twice a week.
  - ii. The program starts this upcoming Monday for seniors who have signed up.
- f. SGA now has open Senator and Staff office hours.
  - i. Every weekday from 11:00am-2:00pm.
  - ii. Please send any students our way if you feel SGA could help them.

- g. SGA Senate Sessions are open to everyone and are held at 2:00pm every Friday in the Maple Conference room.
- h. SGA Cabinet Meetings are open to everyone and are held at 6:00pm every Monday in the Maple Conference room.
- i. Email [SGA.President@bobcats.gcsu.edu](mailto:SGA.President@bobcats.gcsu.edu) if you would like to request the specific office hours of any of our Executive Officers, request the minutes of any meetings, or if you have any questions.
- j. Thank you! Have a great weekend!

**ANNOUNCEMENTS/ INFORMATION ITEMS:**

1. **UNIVERSITY CURRICULUM COMMITTEE (UCC) UPDATE** – Lyndall Muschell (UCC Chair)

a. **University Curriculum Committee and General Education Committee**

i. **Action Items**

- 1) BIOLOGICAL & ENVIRONMENTAL SCIENCES proposed the addition of pre-requisite courses to BIOL2160 and BIOL2180 – **recommended**
- 2) Inclusion of ENGL 2150 Shakespeare in Area C2 (General Education Committee) – **recommended**
- 3) Modification of the Learning beyond the Classroom component of the 10 Plants that Changed the World section of GC2Y offerings (General Education Committee) – **recommended**
- 4) GC1Y Music and Conflict (General Education Committee) – **recommended**

ii. **Information Items**

1) **College of Arts and Sciences**

- a) PHILOSOPHY & LIBERAL STUDIES approved three new courses RELI4115 Liberation Theology, WMST4115 Liberation Theology (equivalent to RELI4115), and RELI4120 The Economics of Buddhism
- b) The Biology Program approved changes to the Biology catalog statement regarding the 18 hours of upper division courses.

b. **Graduate Council**

i. **College of Education**

- 1) The Ed.D. in Curriculum and Instruction was sent to the Board of Regents for review.

c. **Curriculum Tracking System** The new system for submitting and tracking proposals related to curriculum is now in place. All proposals can be easily located and tracked to determine progress and decisions. Relevant forms and resources are located on the GC Curriculum Approval website ( <http://www.gcsu.edu/provost/gc-curriculum-approval> ).

d. **Questions** Two questions were posed and answered.

i. **Area B Sections** Is there a chronic Area B (GC1Y and GC2Y) staffing challenge?

1) Responses from the floor

- a) There are some strategies in place to ensure a sufficient number of Area B sections are offered to meet the student demand. Specifically (1) requiring Area B instruction as a hiring requirement for selected new faculty searches and (2) imposing quotas on the minimum number of Area B sections an academic unit (colleges and library) must offer.
- b) Are Area B (GC1Y and GC2Y) sections offered in the summer?
  - i. There is insufficient demand for summer GC1Y sections as almost every student is guided by their academic advisor to enroll in a GC1Y course during fall or spring semester of their freshman year.
  - ii. For GC2Y, experience has guided us to limit the number of summer GC2Y sections to at most three as experience has shown that if four

or more sections are offered, it is possible that none of the sections would reach their required minimum enrollment. A set of up to three summer GC2Y sections is selected annually from GC2Y sections proposed by deans of academic unit (colleges, library). Thus, faculty interested in teaching GC2Y sections in the summer are strongly encouraged to ensure that their dean is aware of their interest in doing so.

- ii. **New Course Review Process** Relative to the new course *RELI4120 The Economics of Buddhism*, does the current review process require a review for content related to an external department (in this case Economics & Finance) for soundness of the content (in this case the economics)?
  - 1) *Such courses come to the University Curriculum Committee as information items for dissemination. To my knowledge, the answer to the question is no and I would encourage a concerned external department (in this case Economics & Finance) to direct questions or concerns to the department hosting the course (in this case Philosophy and Liberal Studies).*
  - 2) Other comments from the floor
    - a) Curriculum is increasingly multidisciplinary and while writing is a skill in nearly every course offered by the English Department, certainly not every writing course offered by other departments should be subjected to review by the English Department.
    - b) Graduate Council reviews new graduate courses, but at present there is no comparable review for undergraduate courses by the General Education Committee (GEC) or the University Curriculum Committee (UCC).

**OPEN DISCUSSION:** Alex Blazer invited open discussion from the floor. There was one topic of discussion.

1. **PARKING CONCERNS**

- a. Who are the current university senate representatives on the Parking and Transportation Advisory Committee (PTAC)? *Donna Bennett and Tom Toney.*
- b. What is the most effective way to get parking experiences and parking concerns to PTAC?
  - i. Email [donna.bennett@gcsu.edu](mailto:donna.bennett@gcsu.edu) and [tom.toney@gcsu.edu](mailto:tom.toney@gcsu.edu) OR
  - ii. email directly John Bowen (Senior Manager, Parking and Transportation Services at [john.bowen@gcsu.edu](mailto:john.bowen@gcsu.edu) and cc [donna.bennett@gcsu.edu](mailto:donna.bennett@gcsu.edu) and [tom.toney@gcsu.edu](mailto:tom.toney@gcsu.edu)
  - iii. *Tom and Donna noted that they have received a number of parking concerns this semester and will now anticipate receiving additional parking concerns and parking experiences.*
- c. There seem to be fewer employee parking places this year and lately I have been parking in two hour parking spaces on the city streets and having to move my car every two hours which challenges my productivity as an employee. I wonder how many employees are having similar experiences and ideally would like to document the number of employee hours spent moving cars.
- d. Buying an employee parking pass (recently increasing in cost from 80 dollars per year to 120 dollars per year) provides the employee a right to hunt for a parking spot not necessarily a right to park. That is, it is possible that there could be more employee parking passes sold than there are employee parking spots in the university parking inventory.
- e. I believe the number of employees and employee parking stickers has been steadily increasing, while the number of parking spots has not kept up with that increase. Has there been a recent inventory of parking places and is there historical data on the number of employees, the number of employee parking stickers sold, and the number of employee parking spaces over time? If so, can this data be shared? If not, can this data be gathered and then shared?

- f. Presiding Officer Alex Blazer noted that during a recent one-on-one meeting with President Dorman, he was asked to share with the university senate that additional parking spaces near the central campus are anticipated to soon be added to the current parking space inventory.

**ADJOURN:**

1. **ATTENDANCE AND THE SIGN-IN SHEET** Alex Blazer requested that each individual present at the meeting sign the university senator attendance sheet or guest sign-in sheet on their way out if they hadn't already signed in.
2. **MOTION TO ADJOURN** A motion to adjourn was made, seconded, and approved. The meeting was adjourned at 4:29 p.m.

**SUPPORTING DOCUMENTS**

1. *USGFC Report to US (2018-08-14)* (MSWord, pdf) The notes taken by Alex Blazer for the Spring 2018 meeting of the University System of Georgia Faculty Council (USGFC).