

**2016-2017 University Senate
Minutes for the 22-April-2016 Meeting**

2016-17 University Senate Officers: Presiding Officer Chavonda Mills, Presiding Officer Elect and Secretary to be determined at this meeting.

PRESENT (33) Laura Ahrens, Kay Anderson, Alex Blazer, Robert Blumenthal, Louis Bourne, Hauke Busch, Rodica Cazacu, Jan Clark (Hoffman), Jolene Cole, Nicole DeClouette, Josie Doss, Renee Fontenot, Heidi Fowler, David Johnson, Juan Ling, Altimease Lowe, Ben McMillan, Chavonda Mills, Kevin Morris, Lyndall Muschell, Christine Mutiti, Stephanie Opperman, Amy Pinney, Joanne Previts, Barbara Roquemore, Carol Sapp, Susan Steele, John Swinton, Ashley Taylor, Tom Toney, Craig Turner, Shaundra Walker, Jenq-Foung Yao.

ABSENT (3) Emily Gomez, Will Hobbs, Claire Sanders.

REGRETS (14) Susan Allen, Kelli Brown, Ruth Carter, Kimberly Cossey, Steve Dorman, Mary Jean Land, Mary Magoulick, David McIntyre, Costas Spirou, James Winchester, and the four selected staff senators of the 2016-2017 university senate who were not named at the time of this meeting.

GUESTS (6)

First Name	Last Name	2015-2016 Committee	Description Role on University Senate or Postion at the University
Charles	Faber	RPIPC	<i>Student Appointee to RPIPC</i>
Monica	Ketchie	FAPC	<i>Assistant Professor, Nursing</i>
Andy	Lewter	SAPC	<i>Dean of Students</i>
Mark	Pelton	None	<i>Associate Vice President for Strategic Initiatives</i>
Jessica	Swain	None	<i>Associate Registrar</i>
Cameron	Yeo	SAPC	<i>Student Appointee to SAPC</i>

CALL TO ORDER: Chavonda Mills, Presiding Officer of the 2016-2017 University Senate, called the organizational meeting of the 2016-2017 University Senate to order at 3:30 p.m.

AGENDA: A motion to approve the agenda was made and seconded. A correction to the motion number of the slate of nominees motion had been made since email circulation of the agenda. The motion number, as corrected, was 1516.CN.003.O. One addition to the agenda, receiving an information update on the Strategic Plan from Mark Pelton, was offered from the floor and accepted by those present. One deletion to the agenda, receiving an information update on Veteran’s Issues from Jordan Wilcher, was offered from the floor and accepted by those present. This informational update was given at the 2:00p-3:15p Friday 22 Apr 2016 university senate meeting to accommodate the schedule of presenter Jordan Wilcher. The agenda was approved as amended.

MINUTES: As the previous meeting of the University Senate immediately preceded this meeting, the minutes for that meeting (2:00p-3:15p on Friday 22 Apr 2016) were not yet available for review.

UNIVERSITY SENATOR PINS: Chavonda Mills distributed university senator pins to the first-time members of the University Senate who were present at this meeting. Pin recipients were

1. **Elected Faculty Senators** Hauke Busch, Rodica Cazacu, and Ashley Taylor;
2. **Presidential Appointee** Robert Blumenthal; and
3. **Selected Student Senators** Laura Ahrens and Altimease Lowe.

Recipients not present to receive their pins were Kimberly Cossey and Will Hobbs. Pins will be provided to these two individuals at a future time.

NEW BUSINESS:

COMMITTEE REPORT: This being an organizational meeting, there was only one committee report.

1. **SUBCOMMITTEE ON NOMINATIONS (SCoN)** – Chavonda Mills
Officers: Chair Chavonda Mills, Secretary Craig Turner, No Vice-Chair position for this committee.

- a. **MOTION 1516.CN.003.O (SLATE OF NOMINEES FOR 2016-2017 UNIVERSITY SENATE)** On behalf of the committee, Chavonda Mills, SCoN Chair, presented the motion: *To adopt the slate of nominees for the 2016-2017 University Senate officers and committee members as proposed in the supporting documentation.*
- b. **SUPPORTING DOCUMENTS** There were two supporting documents accompanying this motion.
- i. *Slate of Nominees for US 2016-2017.* This Excel document contained the slate of nominees proposed by the 2015-2016 Subcommittee on Nominations to serve on the committees and as officers of the 2016-2017 University Senate.
 - ii. *Report of Bylaws Compliance for the 2016-2017 US Committees* This pdf document provided verification of the slate's compliance with university senate bylaws. This report is required as articulated in the university senate bylaws. The relevant bylaw is quoted here.
V.Section1.D.2.e. Compliance Report. The Subcommittee shall prepare a report that demonstrates that the composition of all committees complies with the requirements of these bylaws. Such a report shall be submitted to the Executive Committee when the initial committee recommendations are made and any time that changes are proposed to committee membership.
- c. **DISCUSSION**
- i. **SCoN Report** The proposed slate of nominees to be voted on by the University Senate was described by Chavonda Mills, on behalf of the 2015-2016 SCoN, as follows.
 - Committee preferences and nominations for university senate officers (Presiding Officer Elect and Secretary) were invited from all elected faculty senators.
 - A call for volunteers to serve on committees was made to the corps of instruction. Each volunteer was invited to express preference for committee service.
 - Informed by these individual committee preferences, the 2015-2016 Subcommittee on Nominations prepared this slate of nominees for your consideration.
 - At present, there are neither selected staff senators nor appointees to RPIP or SAPC for Staff Council on the slate as the deliberation by the Staff Council to determine these individuals is ongoing. Once these individuals are named by the Staff Council, their committee assignments will be presented to the university senate in the form of a motion.
 - ii. **Officers**
 - Chavonda Mills noted that the 2015-2016 Subcommittee on Nominations had nominated Nicole DeClouette to serve as the Presiding Officer Elect of the 2016-2017 University Senate. Chavonda Mills invited other nominations for this officer position from the floor. No nominations were received from the floor. This nomination invitation is required as articulated in the university senate bylaws. The relevant bylaw is quoted here.
II.Section4.A. Presiding Officer and Presiding Officer Elect. The University Senate shall have a Presiding Officer, who presides at all meetings of the University Senate, and a Presiding Officer Elect, who shall assume the position of Presiding Officer the following year. Only elected faculty senators are eligible to serve as Presiding Officer or Presiding Officer Elect. The election of the Presiding Officer Elect shall proceed as follows. At the spring organizational meeting of the University Senate, the outgoing Subcommittee on Nominations shall nominate one elected faculty senator from the incoming University Senate. The Presiding Officer at the spring organizational meeting shall then call for other nominations from the floor. Should this result in more than one nominee for Presiding Officer Elect, all members of the incoming University Senate shall vote by secret ballot. The nominee receiving the most votes shall be the Presiding Officer Elect. The terms of service for the Presiding Officer and Presiding Officer

Elect shall begin with the adjournment of this spring organizational meeting, and shall end when her/his successor assumes office.

- Chavonda Mills noted that the Subcommittee on Nominations had nominated Craig Turner to serve as the Secretary of the 2016-2017 university senate. Chavonda Mills invited other nominations for this officer position from the floor. No nominations were received from the floor. This nomination invitation is required as articulated in the university senate bylaws. The relevant bylaw is quoted here.

II. Section 4.B. Secretary. The University Senate shall elect a Secretary at its spring organizational meeting who shall be responsible for keeping minutes at all meetings of the University Senate. Only elected faculty senators are eligible to serve as Secretary. The election of the Secretary of the University Senate shall proceed as follows. At the spring organizational meeting of the University Senate, the outgoing Subcommittee on Nominations shall nominate one elected faculty senator from the incoming University Senate. The Presiding Officer at the spring organizational meeting shall then call for other nominations from the floor. Should this result in more than one nominee for Secretary, all members of the incoming University Senate shall vote by secret ballot. The nominee receiving the most votes shall be the Secretary. The term of service of the Secretary shall begin at the call to order of the first meeting of the University Senate following the spring organizational meeting at which (s)he is elected, and shall end when her/his successor assumes office.

- d. **SENATE ACTION** Motion 1516.CN.003.O was *approved* with no further discussion.

ELECTION OF UNIVERSITY SENATE REPRESENTATIVE TO THE ASSOCIATE PROVOST SEARCH COMMITTEE:

1. The Provost had requested that the University Senate identify a representative to serve on the Associate Provost Search Committee.
2. Nominations for this position were invited and only one nominee was identified: Chavonda Mills.
3. Chavonda Mills accepted the nomination to serve.
4. The University Senate elected Chavonda Mills to serve as its representative to the Associate Provost Search Committee by a voice vote.

INFORMATION ITEMS:

1. **GOVERNANCE RETREAT UPDATE** – Chavonda Mills
 - a. **PLANNING IN PROGRESS** The following 2016 governance retreat information was shared.
 - i. **LOCATION**: The retreat site is the Rock Eagle 4-H Center.
 - ii. **DATE**: The retreat date is Tuesday, 9 Aug 2016.
 - iii. **FORMAT**: The retreat is presently proposed as an all-day affair from 9:00am to 4:00pm.
 - iv. **INVITEES**: All members of the committees of the 2016-2017 University Senate – university senators, appointees, designees, volunteers – are invited to attend the retreat.
 - v. **PLANNING COMMITTEE**: Chavonda Mills is chairing the committee with members Jolene Cole, Nicole DeClouette, Lyndall Muschell, Susan Steele, John Swinton, and Craig Turner. If you are interested in serving on this planning committee, contact Chavonda Mills. This planning committee will meet next Friday (29 Apr 2016) following the university senate committee organizational meetings.
 - vi. **SURVEY** A survey will be circulated next week requesting dietary preferences, transportation sign-up, confirmation of intent to attend, and preferences on proposed retreat agenda items. It is requested that you complete the survey in a timely manner, preferably by 13 May 2016.
 - vii. **STAY TUNED**: More information about this retreat will be circulated by email as it becomes available.
2. **UNIVERSITY SYSTEM OF GEORGIA FACULTY COUNCIL (USGFC)** – Chavonda Mills

- a. **UPDATE** Chavonda Mills provided selected highlights of the 15 April 2016 meeting of the USGFC noting an electronic copy of the full report will be provided to Craig Turner (University Senate Secretary) for inclusion as a supporting document to the minutes of this meeting. See the supporting document *USGFC_Report_04-15-16* for details including Chancellor Huckaby's remarks about campus carry legislation, the USG Student Code of Conduct, and merit increases to salaries of employees of USG institutions.
- b. **QUESTIONS** Questions from the floor were invited.
Question1: Does the Georgia College University Senate have a plan regarding campus carry?
Answer1: Chavonda Mills responded to indicate that as Presiding Officer of the 2016-2017 University Senate, she had been asked by Provost Brown to be available over the summer as a representative of the university senate to inform a campus plan if the campus carry bill is not vetoed by Governor Deal.
3. **STRATEGIC PLAN** – Mark Pelton
- a. **UPDATE** At the University Senate meeting on 19 Feb 2016, I updated you on the strategic planning process to that point. Since that time, the thirteen subcommittees—not including the Liberal Arts Renewal Project—have submitted their reports, with measurable goals and objectives, to the steering committee. Those subcommittee reports are now available for campus review on our strategic planning web pages located at www.gcsu.edu/strategic-planning. Please understand that all aspects of the thirteen reports may not necessarily be adopted for use in the strategic plan. Instead, the subcommittee reports are being utilized by the Strategic Planning Steering Committee to inform the development of the university's strategic plan.
- I want to take just a moment to talk about the strategic planning process.
- When we (the steering committee) received the thirteen subcommittee reports, we reviewed them and grouped their proposed goals together based on similarities, with the result being four distinct goal categories. The steering committee was then divided into four working sub-groups, with each assigned one of the goal categories. The four sub-groups were asked to complete an electronic discussion and develop, at most, two overarching goals within their assigned categories. That has been done, and the four work groups are now at work pulling from the thirteen subcommittee reports to develop a list of measurable objectives to support their assigned overarching goals. Once this has been done, we will develop supporting text to accompany the goals and objectives.
 - The Strategic Planning Steering Committee had hoped to have a draft strategic planning report ready for presentation to University Senate at this meeting, but mission review has absorbed much of our time. For that reason, the steering committee will continue working through the summer, and we will coordinate with Chavonda Mills (Presiding Officer of the 2016-2017 University Senate) to find the best time early in the coming academic year to present the draft report to the university senate. Our goal still is to have the strategic plan reviewed and approved by the end of September 2016, so that it can be used during the FY18 budget cycle.
 - The strategic planning steering committee also was asked to review the university's mission, vision, and values. At the February 2016 university senate meeting, I shared with you that a draft vision statement had been developed and posted to the strategic planning web pages. We have just completed draft mission and value statements, and these are ready for your review and comment. I have handouts here with the draft vision, values, and mission statements, and will provide an electronic copy to Craig Turner (University Senate Secretary) for inclusion as a supporting document to the minutes of this meeting. These draft statements will also be posted on the strategic planning web pages and announced to the campus next week via Front Page. Your thoughts on the draft statements would be appreciated, so please contact any member of the steering committee or email us at strategic.planning@gcsu.edu.
- Thank you very much for the opportunity to provide this update.

- b. **UNIVERSITY SENATE REPRESENTATIVE** Chavonda Mills reminded those present that Jan Clark serves as the university senate representative on the Strategic Planning Steering Committee.
- c. **QUESTIONS** Questions from the floor regarding the strategic plan were invited. There were none.

ADJOURN:

1. **ATTENDANCE AND THE SIGN-IN SHEET** Chavonda Mills requested that each individual present at the meeting sign the university senator attendance sheet or guest sign-in sheet on their way out if they hadn't already signed in.
2. **MOTION TO ADJOURN** As there was no further business, a motion to adjourn was made, seconded, and approved. The meeting was adjourned at 3:53 p.m.

SUPPORTING DOCUMENTS:

1. The document *USGFC_Report_04-15-16* (MSWord and pdf formats) is the report referenced by Chavonda Mills in the University System of Georgia Faculty Council Information Item.
2. The document *Vision-mission-values for University Senate 4 14 16 Version* (MSWord and pdf formats) is the document containing draft vision, mission, and values referenced by Mark Pelton in the Strategic Plan Information Item.