**Committee Name:** Student Affairs policy committee (SAPC)

**Meeting Date & Time:** 14 August 2018; 9:00 AM-4:00 PM

**Meeting Location:**Rock Eagle 4-H Center (Eatonton, GA) at the Senate Retreat

**Attendance**:

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| --- |
| **Members “P” denotes Present, “A” denotes Absent, “R” denotes Regrets** |
| P | Guy Biyogmam(Secretary) | P | Laverne Renfroe |
| A | Kat Capstick | A | Mary Catherine Rogers |
| P | Paulette Cross | p | Brandon Samples |
| A | Jaira Dye | P | Joanna Schwartz |
| P | Monica Ketchie | A | Rachel Spradley |
| A | Amelia Lord |  |  |
| P | Amy Pinney |  |  |
| Guests |
|  | *Italicized text denotes information from a previous meeting.* |  |   |
|  | \*Denotes new discussion on old business. |  |  |

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|  Agenda Topic (Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.) | Discussions & Conclusions  | Action or Recommendations | Follow-Up{including dates/responsible person, status (pending, ongoing, completed)} |
| **I. Call to order** | The general meeting was called to order at 09:36 am by Alex Blazer |  |  |
| **II. Approval of Agenda** | No SAPC agenda to approve.  |  |  |
| **III. Approval of Minutes** | No minutes to approved. The SAPC 2017-2018 Annual Report was circulated. |  |  |
| **IV. Old Business/Review of****Actions/Recommendations** | No old business to discuss since this was the general kick-off Senate meeting. |  |  |
| **V. New Business**Actions/Recommendations | No new business to discuss since this was the general kick-off Senate meeting. During the Standing Committee Breakout Session, new members were briefed on the mission of SAPC. Also, Monica Ketchie and Amy Pinney briefed the committee on the main topics discussed at the diversity inclusion meeting held on 8/12/2018.  | * Self-nominations were made for the Committee Chair and vice-Chair positions. Joanna Schwartz and Monica Ketchie were elected President and Vice president of SAPC respectively.
* The meeting location for 2018-2019 committee meetings was chosen: Dean’s conference room at ATKINSON HALL. The president will confirm by first meeting.
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| VI. Next Meeting | Next meeting date on Friday, September 7, 2018 in the Dean’s conference room (ATKINSON HALL).  | No topic for discussion was suggested for the next meeting. The committee is waiting for new items to discuss. |  |
| VII. Adjournment | adjourned at 4:05 pm.  |  |  |

**Distribution(as determined in committee operating procedure – one possibility given):**

First; To Committee Membership for Review

Second: Posted to the Minutes Website



**Approved by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 Committee Chairperson (Including this Approval by chair at committee discretion)

**Guidance**

**Committee Name: SAPC**

**Committee Officers:** Guy Biyogmam (Secretary)

**Academic Year**: 2018-2019

**Aggregate Member Attendance at Committee Meetings for the Academic Year:**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets**

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|  |  |
| Meeting Dates | 04/27/2018 | 8/14/2018 |  |  |  |  |  |  |  |
| Guy Biyogmam (Secretary) | P | P |  |  |  |  |  |  |  |
| Kat Capstick | A | A |  |  |  |  |  |  |  |
| Paulette Cross | A | P |  |  |  |  |  |  |  |
| Jaira Dye | P | A |  |  |  |  |  |  |  |
| Monica Ketchie | A | P |  |  |  |  |  |  |  |
| Amelia Lord | P | A |  |  |  |  |  |  |  |
| Amy Pinney | P | P |  |  |  |  |  |  |  |
| Laverne Renfroe | P | P |  |  |  |  |  |  |  |
| Mary Catherine Rogers | A | A |  |  |  |  |  |  |  |
| Brandon Samples | P | P |  |  |  |  |  |  |  |
| Joanna Schwartz | A | P |  |  |  |  |  |  |  |
| Rachel Spradley | A | A |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |



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CHAIRPERSON SIGNATURE DATE \_\_\_\_\_\_\_11/7/18\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-

(Including this Approval by chair at committee discretion)