

**COMMITTEE NAME:** STUDENT AFFAIRS POLICY COMMITTEE (SAPC)

**MEETING DATE & TIME:** 7 OCTOBER 2016; 2:00-2:50

**MEETING LOCATION:** SGA BOARDROOM

**ATTENDANCE:**

<b>MEMBERS</b>		<b>“P” denotes Present, “A” denotes Absent, “R” denotes Regrets</b>	
P	Heidi Fowler (Chair)	R	Kevin Morris
P	Ben McMillan (Vice-Chair)	P	Amy Pinney
R	Andy Lewter	P	Jordanne Cary
P	Simplice Tchamna (Secretary )	R	Laura Ahrens
P	Jolene Cole	R	Olha Tsarykovska
P	Altimease Lowe	P	Cameron Yeo
R	Daniel McDonald		

  

<b>GUESTS</b>	
	<i>Italicized text denotes information from a previous meeting.</i>
	*Denotes new discussion on old business.

<b>AGENDA TOPIC</b> (Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.)	<b>DISCUSSIONS &amp; CONCLUSIONS</b>	<b>ACTION OR RECOMMENDATIONS</b>	<b>FOLLOW-UP</b> {including dates/responsible person, status (pending, ongoing, completed)}
<b>I. Call to order</b>	The meeting was called to order at 2:05 pm by Heidi Fowler (Chair)		
<b>II. Approval of Agenda</b>	A MOTION to approve the agenda was made and seconded.	The agenda was approved as circulated.	
<b>III. Approval of Minutes</b>			

<b>IV. Old Business/Review of Actions/Recommendations</b>	No old business to discuss since this was the first meeting of the year.		
<b>1.</b>			
<b>2.</b>			
<b>V. New Business Actions/Recommendations</b>			
<b>1. Student veterans</b>	<p>Veteran issue.</p> <ul style="list-style-type: none"> <li>- Veteran's center</li> <li>- Veteran fraternity</li> <li>- How many veteran students are on campus?</li> <li>- Use faculty who are veterans as mentors for veteran students</li> </ul>		Ben McMillan agreed to reach out to some veterans on campus to discuss their needs and to prioritize areas that SAPC needs to address.
<b>2. Student abroad program fees</b>	Request to review use of program fees and tuition for GC study abroad program.		
<b>3. Confidentiality agreement</b>	<p>Employee confidentiality agreements for study abroad courses. (Can anyone on this campus force another employee to sign a confidentiality agreement?)</p> <p>After discussion, it was agreed that this is not a SAPC issue. This issue will be transfer to ECUS for assessment to a different committee.</p>	This is issue is not unusual because it has ramification with students visas procedure. Provost Spirou is aware of this concern. The Director of International Education, Eric Spears is available to address SAPC if invited.	Heidi Fowler to refer this matter to ECUS.
<b>VI. Next Meeting</b>	Next meeting date is November 4 <sup>th</sup> , 2016.		
<b>VII. Adjournment</b>	adjourned at 2:50 pm.		

**Distribution(as determined in committee operating procedure – one possibility given):**

First; To Committee Membership for Review

Second: Posted to the Minutes Website

**Approved by:** \_\_\_\_\_  
Committee Chairperson (Including this Approval by chair at committee discretion)

**Guidance**

**COMMITTEE NAME: SAPC**

**COMMITTEE OFFICERS: HEIDI FOWLER(CHAIR), BEN McMILLAN (VICE CHAIR), SIMPLICE TCHAMNA (SECRETARY)**

**ACADEMIC YEAR: 2016-2017**

**AGGREGATE MEMBER ATTENDANCE AT COMMITTEE MEETINGS FOR THE ACADEMIC YEAR:**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets**

Meeting Dates	09/2/2016	10/7/2016	11/4/2016						
Laura Ahrens	N/A	R							
Jordanne Cary	N/A	P							
Jolene Cole	N/A	P							
Heidi Fowler	N/A	P							
Andy Lewter	N/A	R							
Altimease Lowe	N/A	P							
Daniel McDonald	N/A	R							
Ben McMillan	N/A	P							
Kevin Morris	N/A	R							
Amy Pinney	N/A	P							
Olha Tsarykovska	N/A	R							
Cameron Yeo	N/A	P							

\_\_\_\_\_  
CHAIRPERSON SIGNATURE

DATE \_\_\_\_\_ -

(Including this Approval by chair at committee discretion)