

COMMITTEE NAME: EXECUTIVE COMMITTEE OF UNIVERSITY SENATE (ECUS)
MEETING DATE & TIME: FRIDAY, APRIL 5, 2024, 2:45-3:15 P.M.
MEETING LOCATION: PARKS HALL 301

ATTENDANCE:

| MEMBERS | | “P” denotes Present, “A” denotes Absent, “R” denotes Regrets |
|----------------|---|---|
| P | Alex Blazer (CoAS, ECUS Secretary) | |
| R | Cathy Cox (University President) | |
| R | Nicolas Creel (CoBT, ECUS Member) | |
| P | Jennifer Flory (CoAS, ECUS Chair Emerita) | |
| P | Lamonica Sanford (Library, ECUS Member) | |
| R | Costas Spirou (Provost) | |
| P | Rob Sumowski (CoE, ECUS Chair) | |

Legend

Highlighted text denotes follow-up.

Bold denotes action or recommendation.

I. Call to Order: The meeting was called to order at 2:52 p.m. by Rob Sumowski (Chair).

II. Approval of Agenda: A **Motion** to approve the agenda was made and seconded. **The agenda was approved.**

III. Approval of Minutes: A draft of the 1 Mar 2024 minutes of the Executive Committee had been circulated to the meeting attendees via email. A **Motion** to approve the minutes was made and seconded. **The minutes were approved.**

IV. Reports

Presiding Officer Report — Rob Sumowski

1. Presiding Officer Activities

- a. **Standing Committees** I have been in touch with Standing Committee Chairs via phone and email as needed.
- b. **Academic Leadership Team** On April 11, 2024, I will attend the Academic Leadership Team Meeting at the invitation of Provost Spirou.
- c. **System-Wide or Tier/Sector Meeting Attendance** The USGFC Spring Meeting will be held at Savannah State University on April 18-19, 2024. I will represent the Senate at this meeting.
2. **2024-2025 Parliamentarian** Kim Muschaweck has agreed to continue in the role of Parliamentarian 2024-2025 school year.
3. **University Senate Recognition Certificates** will be disseminated to committee chairs for distribution to committee members prior to the April 26, 2024 2 pm Senate meeting.
4. **Bylaws Revision Motion** A proposed By-Laws revision creating a process for replacing officers who resign or are unable to complete their terms was passed by ECUS on March

1, became an ECUS motion, was initially presented at the March 15 Senate meeting, and will be eligible for a Senate vote at the final 2023-2024 Senate meeting at 2 pm on April 26, 2024. Motion Number [2324.ECUS.001B](#): Proposed Revisions to University Senate Bylaws (Officer Vacancies).

5. **University Senate Budget and Foundation Updates** FY 2023 (unchanged as of February 28, 2024):
 - a. 1048105 University Senate (state account) balance: \$3,682.77 as per Fina Endere
 - b. F15320 University Senate (Foundation) account balance: \$583.01 as per Ashley Banks

Presiding Officer Elect Report — Vacant, Reported by Rob Sumowski

1. **Slate of Nominations 2024-2025**
 - a. 2024 University Senate Standing Committee Preference was sent to Corps of Instruction 2024-2025 Non-Senators (Volunteers).
 - b. 2024 US Standing Comm. Preference, Univ. Comm. Preference, Officer Nomination Survey was sent to 2024-2025 Elected Faculty Senators.
 - c. 2024 University Senate POE Nomination Survey was sent to 2023-2024 Senators whose term is ending and who are not continuing on Senate next year.
 - d. Alex has requested the appointees, designees, and selected representation from the following bodies and administrators:
 - i. President Cox
 - ii. Chief Academic Officer (APC, FAPC)
 - iii. Chief Diversity Officer, Director of Human Resources, and Director of Admissions (DEIPC)
 - iv. Chief Business Officer, Chief Information Officer (RPIPC)
 - v. Chief Student Affairs Officer (SAPC)
 - vi. Staff Council
 - vii. SGA
 - e. We will continue populate the standing committees and revise the slate of nominees for the April 26 Senate meeting.
 - f. University Senate Representation on University-wide Committees has been completed and will be included with the slate of nominees.
 - g. University Senate Officer nominations are listed below.
 - i. 2023-2024 POE: Andrew Allen, Nicholas Creel, Nicholas Creel, Nicholas Creel, Nicholas Creel, Catherine Fowler, Stephanie Jett
 - ii. 2024-2025 POE: Andrew Allen, Nicholas Creel, Nicholas Creel, Catherine Fowler, Stephanie Jett, Stephanie Jett
 - iii. 2024-2025 Secretary: Alex Blazer, Alex Blazer, Alex Blazer, John Swinton
 - iv. 2024-2025 Parliamentarian: Kim Muschaweck, Kim Muschaweck
2. **Governance Retreat** is scheduled for Monday, August 12.

V. Unfinished Business

1. **Governance Calendar 2024-2024**
 - a. **ECUS Action A Motion** to approve the calendar was made and seconded. **The calendar was approved.**

VI. New Business

1. There was no new business.

VII. Open Discussion

1. There was no open discussion.

VIII. Next Meeting

1. **Calendar**
 - a. University Senate Meeting – Friday, 26 Apr 2024, 2:00 p.m., Arts & Sciences 272
 - b. University Senate Meeting (Organizational) – Friday, 26 Apr 2024, 3:30 p.m., Arts & Sciences 272
 - c. Governance Retreat – Monday, 12 Aug 2024, Location TBD
2. **Tentative Agenda:** Some of the deliberation today may have generated tentative agenda items for ECUS and ECUS-SCC meetings. **Rob Sumowski will ensure that such items (if any) are added to the agenda of a future meeting of ECUS or ECUS-SCC.**

IX. Adjournment

1. As there was no further business to consider, a **Motion** to adjourn the meeting was made and seconded. **The motion to adjourn was approved and the meeting adjourned at 2:59 p.m.**

X. Supporting Documents

1. There are no supporting documents.

Distribution: First, these minutes will be sent to committee members for review; second, they will be posted to the Senate website.

COMMITTEE NAME: EXECUTIVE COMMITTEE OF THE UNIVERSITY SENATE (ECUS)

COMMITTEE OFFICERS: ROB SUMOWSKI (CHAIR), CATHERINE FOWLER (VICE-CHAIR), ALEX BLAZER (SECRETARY)

ACADEMIC YEAR: 2023-2024

AGGREGATE MEMBER ATTENDANCE AT COMMITTEE MEETINGS FOR THE ACADEMIC YEAR:

“P” denotes Present, “R” denotes Regrets, “A” denotes Absent

| Acronyms | EFS = Elected Faculty Senator CoAS = College of Arts and Sciences; CoB = College of Business; CoE = College of Education; CoHS = College of Health Sciences | | | | | | | | | | |
|---|---|------|------|-----|-----|-----|-----|---|---|---|--|
| Meeting Dates | 9/1 | 10/6 | 11/3 | 1/5 | 2/9 | 3/1 | 4/5 | P | R | A | |
| Alex Blazer <i>EFS, CoAS</i> <i>ECUS Secretary</i> | P | P | P | P | P | P | P | 7 | 0 | 0 | |
| Cathy Cox <i>University President</i> | R | R | R | R | R | R | R | 0 | 7 | 0 | |
| Nicholas Creel <i>EFS, CoBT</i> <i>ECUS Member</i> | P | P | P | P | P | R | R | 5 | 2 | 0 | |
| Jennifer Flory <i>EFS, CoAS</i> <i>ECUS Chair Emerita</i> | P | P | P | P | P | P | P | 7 | 0 | 0 | |
| Catherine Fowler <i>EFS, CoHS, ECUS</i> <i>Vice-Chair</i> | P | P | P | P | P | NA | NA | 5 | 0 | 0 | |
| Lamonica Sanford <i>EFS, Library</i> <i>ECUS Member</i> | P | P | P | P | P | R | P | 6 | 1 | 0 | |
| Costas Spirou <i>Provost</i> | P | R | P | P | P | P | R | 5 | 2 | 0 | |
| Rob Sumowski <i>EFS, CoE</i> <i>ECUS Chair</i> | P | P | P | P | P | P | P | 7 | 0 | 0 | |