

**COMMITTEE NAME:** EXECUTIVE COMMITTEE OF UNIVERSITY SENATE (ECUS)  
**MEETING DATE & TIME:** FRIDAY, JANUARY 8, 2021, 2:00-3:15 P.M.  
**MEETING LOCATION:** WEBEX

**ATTENDANCE:**

<b>MEMBERS</b>		<b>“P” denotes Present, “A” denotes Absent, “R” denotes Regrets</b>
<b>P</b>	Alex Blazer (CoAS, ECUS Secretary)	
<b>P</b>	Hauke Busch (CoAS, ECUS Chair)	
<b>R</b>	Steve Dorman (University President)	
<b>P</b>	Catherine Fowler (CoHS, ECUS Vice-Chair)	
<b>P</b>	David Johnson (CoAS, ECUS Chair Emeritus)	
<b>P</b>	Karl Manrodt (CoB, ECUS Member)	
<b>P</b>	Lyndall Muschell (CoE, ECUS Member)	
<b>P</b>	Costas Spirou (Provost)	
<b>P</b>	Jennifer Townes (Library, ECUS Member)	
<b>GUESTS</b>		
Shea Council (Administrative Assistant of the 2020-2021 University Senate)		
Carolyn Denard (Associate Vice President/Chief Diversity Officer)		

**Legend**

*Italicized text denotes information from a previous meeting.*

\*Denotes new discussion on old business.

**Highlighted text denotes follow-up.**

**Bold denotes action or recommendation.**

**I. Call to Order:** The meeting was called to order at 2:01 pm by Hauke Busch (Chair).

**II. Approval of Agenda:** A **Motion** *to approve the agenda* was made and seconded. **The agenda was approved.**

**III. Approval of Minutes:** A draft of the 6 Nov 2020 minutes of the Executive Committee had been circulated to the meeting attendees via email. A **Motion** *to approve the minutes* was made and seconded. **The minutes were approved.**

**IV. Reports**

**Presiding Officer Report — Hauke Busch**

1. **Budget** No spending is anticipated for the University Senate budget at the present time.

**Presiding Officer Elect Report — Catherine Fowler**

1. **At-Large Senator Election** A letter was sent to all faculty requesting nominations for the at-large senate position. The nomination period is February 1 to February 15). SCoN

will verify nominee eligibility. Note that Dr. Fowler's term ends April 2021, and ECUS will need to determine a path for her to be elected again.

2. **Election Oversight** Letters were sent to college deans and library director asking for senate election results, to be turned in to Senate by February 1, 2021. **Follow Up: Catherine Fowler will send a reminder to deans before the next scheduled department meetings.**
3. **Governance Retreat** The date has been set in the Governance Calendar. The location is to be determined, either virtual or in the clubhouse.

## V. Unfinished Business

1. **2020-2021 Governance Calendar** The April department meeting was accidentally omitted. A **Motion** to amend the April 16 3:30-4:45 Professional Development meeting time with Department meeting time was made, seconded, and approved.
2. **Inclusive Excellence Policy Committee Work Group**
  - a. **Recommendation** The work group, comprised of David Johnson (chair), Alex Blazer, and Catherine Fowler, recommends the creation of a standing committee called Diversity, Equity, and Inclusion Policy Committee (DEIPC). The creation of a standing committee requires revision to the bylaws, specifically changing the number of senators (adding a Presidential Appointee to the new committee) and changing the number of elected faculty senators serving on each standing committee. A **Motion** to approve the bylaws revision was made and seconded. **The motion was approved.**
  - b. **ECUS Discussion**
    - i. Question: Are there any concerns that the committee will be confused with the Office of Inclusive Excellence? Answer: No, the committee is different from the office. Additionally, a body on campus needs to be examining equity issues.

## VI. New Business

3. **University Senate Recognitions** The certificates and pins report has been generated and is being reviewed for accuracy.
4. **University Senate Representatives on University Committees** Committee representations will be reviewed in February and March according to the PDF procedure document available on the "About" page of the Senate website. **Follow Up: Catherine Fowler will conduct the review.**
5. **Parliamentarian** The Senate is still looking for a Parliamentarian. **Follow Up: Catherine Fowler will advertise the position for the 2021-22 term, and request that the volunteer complete the 2020-21 term.**

## VII. Open Discussion

1. **None**

## VIII. Next Meeting

### 1. Calendar

- a. University Senate Meeting – Friday, January 22, 3:30 p.m., Webex
- b. ECUS Meeting – Friday, February 12, 2:00 p.m., Webex
- c. ECUS+SCC Meeting – Friday, February 12, 3:30 p.m., Webex

2. **Tentative Agenda:** Some of the deliberation today may have generated tentative agenda items for ECUS and ECUS-SCC meetings. Hauke Busch will ensure that such items (if any) are added to the agenda of a future meeting of ECUS or ECUS-SCC.

**IX. Adjournment:** As there was no further business to consider, a Motion to adjourn the meeting was made and seconded. **The motion to adjourn was approved and the meeting adjourned at 2:43 p.m.**

**Distribution:** First, these minutes will be sent to committee members for review; second, they will be posted to the Senate website.

**COMMITTEE NAME:** EXECUTIVE COMMITTEE OF THE UNIVERSITY SENATE (ECUS)

**COMMITTEE OFFICERS:** HAUKE BUSCH (CHAIR), CATHERINE FOWLER (VICE-CHAIR), ALEX BLAZER (SECRETARY)

**ACADEMIC YEAR:** 2020-2021

**AGGREGATE MEMBER ATTENDANCE AT COMMITTEE MEETINGS FOR THE ACADEMIC YEAR:**

**“P” denotes Present, “R” denotes Regrets, “A” denotes Absent**

Acronyms	EFS = Elected Faculty Senator CoAS = College of Arts and Sciences; CoB = College of Business; CoE = College of Education; CoHS = College of Health Sciences										
Meeting Dates	9/4	10/2	11/6	1/8	2/12	3/5	4/9	P	R	A	
Alex Blazer <i>EFS, CoAS</i> <i>ECUS Secretary</i>	P	P	P	P				4	0	0	
Hauke Busch <i>EFS, CoAS</i> <i>ECUS Vice-Chair</i>	P	P	P	P				4	0	0	
Steve Dorman <i>University President</i>	R	R	R	R				0	4	0	
Catherine Fowler <i>EFS, CoHS</i> <i>ECUS Member</i>	P	P	P	P				4	0	0	
David Johnson <i>EFS, CoAS</i> <i>ECUS Chair Emer.</i>	P	P	P	P				4	0	0	
Karl Manrodt <i>EFS, CoB</i> <i>ECUS Member</i>	P	A	P	P				3	0	1	
Lyndall Muschell <i>EFS, CoE</i> <i>ECUS Member</i>	P	P	P	P				4	0	0	
Costas Spirou <i>Provost</i>	P	P	P	P				4	0	0	
Jennifer Townes <i>EFS, Library</i> <i>ECUS Member</i>	P	P	P	P				4	0	0	