

COMMITTEE NAME: EXECUTIVE COMMITTEE OF UNIVERSITY SENATE (ECUS)

MEETING DATE & TIME: FRIDAY, SEPTEMBER 6, 2019, 2:00-3:15 P.M.

MEETING LOCATION: LANIER HALL THIRD FLOOR CONFERENCE ROOM

ATTENDANCE:

MEMBERS				“P” denotes Present, “A” denotes Absent, “R” denotes Regrets			
P	Alex Blazer (CoAS, ECUS Chair Emeritus and Secretary)	P	David Johnson (CoAS, ECUS Chair)				
P	Hauke Busch (CoAS, ECUS Vice-Chair)	P	Lyndall Muschell (CoE, ECUS Member)				
R	Steve Dorman (University President)	P	Costas Spirou (Provost)				
P	Catherine Fowler (CoHS, ECUS Member)	P	John Swinton (CoB, ECUS Member)				
			To Be Determined (Library, ECUS Member)				
GUESTS NONE							
	<i>Italicized text denotes information from a previous meeting.</i>						
	*Denotes new discussion on old business.						

AGENDA TOPIC	DISCUSSIONS & CONCLUSIONS	ACTION OR RECOMMENDATIONS	FOLLOW-UP
I. Call to order	The meeting was called to order at 2:00 pm by David Johnson (Chair).		
II. Approval of Agenda	A Motion to approve the agenda was made and seconded.	The agenda was approved as circulated.	
III. Approval of Minutes	As this was the first ECUS meeting of the 2019-2020 academic year, there were no ECUS minutes to review.		
IV. Reports			

<p>Presiding Officer Report</p> <p>David Johnson</p>	<p>1. <u>2019-2020 University Senate Goals</u> submitted to the Office of Academic Affairs:</p> <ul style="list-style-type: none"> a. Continue to advise the university administration, review and recommend policy, and provide representatives to various university-wide committees, task forces, and search committees. b. Continue to review and assess the scope, size, and structure of university senate standing committees. c. Improve communication and connections to the greater campus community through transparency, building trust, and encouraging participation. d. Find opportunities to help promote campus safety and internet security. <p>2. <u>Upcoming Guest Speakers at University Senate Meetings:</u></p> <ul style="list-style-type: none"> a. Sep 20 – Brett Stanelle, Campus Police Chief, on active threat response b. Sep 20 – Veronica Womack, Chief Diversity Officer, on campus climate survey c. Oct 18 – Jim Berger, CTL Director, on CTL services and events d. Nov 15 – Mark Pelton, Strategic Plan Steering Committee Chair, on the annual report <p>3. <u>Governance Retreat</u></p> <ul style="list-style-type: none"> a. The new 2019 Governance Retreat venue was well within our budget, 		
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	<p>and we saved over \$300 on printing by distributing retreat materials electronically. The survey suggested that participants were overall pleased with the new format.</p> <p>4. <u>Standing Committee Officer Orientation</u></p> <p>a. The orientation was held on August 23, and orientation materials were distributed electronically.</p>		
<p>Presiding Officer Elect Report</p> <p>Hauke Busch</p>	<p>Since the 19 Apr 2019 University Senate meeting, a number of changes have been made to the slate of nominees that will be submitted as a motion for a vote at the 20 Sep 2019 university senate meeting.</p> <ol style="list-style-type: none"> 1. The new staff senators, who are also serving on RPIPC, are Renee Mosley, Claire Garrett, and Kevin Blanch, effective 21 Aug 2019. 2. Justin Adeyemi has replaced Brad Alban as elected faculty senator, who is also serving on FAPC, effective 22 Aug 2019. 3. The new staff senator, who is also serving on SAPC, is Christopher Newsome, effective 21 Aug 2019. 4. The new staff council designee on SAPC is Billy Copeland, effective 21 Aug 2019. 5. Elected faculty senator representing the library and serving on ECUS, Donna Bennet, has resigned from the university. At present, her senator position needs to be filled. 		<p>Hauke Busch will submit the revised slate of nominees motion and supporting documents.</p>
V. Unfinished Business			

Review of Action & Recommendations, Provide updates (if any) to Follow-up			
University Senate Handbook Review	<p>Alex Blazer and Catherine Fowler made the following updates to the handbook:</p> <ol style="list-style-type: none"> 1. Removed references to EAPC due to the March 2019 bylaws changes. 2. Adjusted committee compositions and amended scopes to align with the March 2019 bylaws changes. 3. Amended the Senate history to include the March 2019 bylaws changes. <p>It was noted that the Handbook includes provisions for its revision, including approval by ECUS before being sent to University Senate to be read and discussed during the first meeting and voted on the second meeting.</p> <p>A Motion to send the updated handbook to University Senate was made and seconded.</p>	The motion to send the handbook to University Senate was approved.	<p>ECUS members will alert Alex Blazer to typos before the Handbook is distributed to Senators.</p> <p>David Johnson will submit the revised handbook motion and supporting documents.</p>
Parliamentarian	ECUS identified a potential 2019-2020 senate parliamentarian, Dr. Ji Seun Sohn.		David Johnson will confirm that Dr. Sohn is willing to serve.
VI. New Business Actions/Recommendations			
Recognitions	David Johnson noted that four new senators require pins.		David Johnson will recognize new Senators with pins at the September 20 meeting of University Senate.

<p>Open Discussion</p>	<p><u>Provost Search</u> A question was raised about public forums for faculty to interact with candidates for the Provost search. David Johnson, who represents Senate on the search committee, noted that there will be at least one event open to all faculty. A question was raised about recording forums for faculty who cannot attend.</p> <p><u>Dr. Craig Turner</u> Provost Spirou reached out to Dr. Craig Turner to discuss possible interest in serving as a consultant for University Senate. Although Dr. Turner would rather not be involved with Senate on a regular basis, he will make himself available for occasional consultations and projects, as needed. The Office of Academic Affairs has offered to financially compensate him for his work. It was suggested that Dr. Turner might be put on retainer.</p> <p><u>Faculty Salary Study</u> A question was raised about the implementation of the faculty salary study. John Swinton, who represented Senate on the task force, noted that a report was given at the Welcome Back reception, and it will take approximately one month for the dedicated webpage to be created. Provost Spirou noted that the deans have received the report and their feedback is due September 6. The implementation is planned to take effect in January 2020.</p> <p><u>New Paycheck Format</u> A question was raised about whether the new system-wide format for paychecks, in which</p>		<p>David Johnson will notify Senate members about the dates and times for faculty forums, and request members to distribute the information to their constituents.</p> <p>Provost Spirou will formalize an agreement with Dr. Turner.</p>
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	<p>both overloads and extra composition are combined with base pay in one box, will affect the salary study findings. Provost Spirou explained that only base salary will be used to calculate raises.</p> <p><u>Part-Time Faculty Salary Study</u> A question was raised about whether the university had plans to review pay for adjuncts. Provost Spirou noted also the need to think about graduate assistant pay and the problems of finding and comparing historical data.</p> <p><u>Senate Socializing</u> David Johnson asked ECUS members to join him downtown for drinks, both alcoholic and not, after the next Senate meeting. He will also invite members of Senate. It was noted that such socialization will be useful to rebuild our sense of shared purpose.</p>		
VII. Next Meeting Tentative Agenda, Calendar			
1. Calendar	<p>University Senate Meeting – Friday, September 20, 3:30 p.m., A&S 2-72</p> <p>ECUS Meeting – Friday, October 4, 2:00 p.m., Parks Hall 301</p> <p>ECUS+SCC Meeting – Friday, October 4, 2:00 p.m., Park Hall 301</p>		
2. Tentative Agenda	Some of the deliberation today may have generated tentative agenda items for ECUS and ECUS-SCC meetings		David Johnson will ensure that such items (if any) added are added to the agenda of a future meeting of ECUS or ECUS-SCC.
VII. Adjournment	As there was no further business to consider, a <u>Motion</u> to adjourn the meeting was made and seconded.	The motion to adjourn was approved and the meeting adjourned at 3:04 p.m.	

Distribution:

First: To Committee Membership for Review

Second: Posted to the Minutes Website

Approved by: _____

Committee Chairperson (Including this Approval by chair at committee discretion)

COMMITTEE NAME: EXECUTIVE COMMITTEE OF THE UNIVERSITY SENATE (ECUS)

COMMITTEE OFFICERS: DAVID JOHNSON (CHAIR), HAUKE BUSCH (VICE-CHAIR), ALEX BLAZER (SECRETARY)

ACADEMIC YEAR: 2019-2020

AGGREGATE MEMBER ATTENDANCE AT COMMITTEE MEETINGS FOR THE ACADEMIC YEAR:

“P” denotes Present, “R” denotes Regrets, “A” denotes Absent

Acronyms	EFS = Elected Faculty Senator CoAS = College of Arts and Sciences; CoB = College of Business; CoE = College of Education; CoHS = College of Health Sciences									
Meeting Dates	9/6/2019	10/4/2019	11/1/2019	1/10/2020	2/14/2020	3/6/2020	4/10/2020	Present	Regrets	Absent
Alex Blazer <i>EFS, CoAS, ECUS Chair Emeritus, ECUS Secretary</i>	P							1	0	0
Hauke Busch <i>EFS, CoAS, ECUS Vice-Chair</i>	P							1	0	0
Steve Dorman <i>University President</i>	R							0	1	0
Catherine Fowler <i>EFS, CoHS, ECUS Member</i>	P							1	0	0
David Johnson <i>EFS, CoAS, ECUS Chair</i>	P							1	0	0
Lyndall Muschell <i>EFS, CoE, ECUS Member</i>	P							1	0	0
Costas Spirou <i>Provost</i>	P							1	0	0
John Swinton <i>EFS, CoB, ECUS Member</i>	P							1	0	0
To Be Announced <i>EFS, Library, ECUS Member</i>										

CHAIRPERSON SIGNATURE _____ DATE _____ (Including this Approval by chair at committee discretion)