

**COMMITTEE NAME:** EXECUTIVE COMMITTEE OF THE UNIVERSITY SENATE (ECUS)

**MEETING DATE & TIME:** 02 FEBRUARY 2018; 2:00 –3:15

**MEETING LOCATION:** PARKS ADMINISTRATION BUILDING, ROOM 301

**ATTENDANCE:**

<b>MEMBERS</b>	<b>“P” denotes Present, “A” denotes Absent, “R” denotes Regrets</b>
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<b>P</b>	Alex Blazer (CoAS, ECUS Vice-Chair)	<b>R</b>	Will Hobbs (CoHS, ECUS Member)
<b>P</b>	Kelli Brown (Provost)	<b>P</b>	Chavonda Mills (CoAS, ECUS Chair Emeritus)
<b>P</b>	Jolene Cole (Library, ECUS Member)	<b>P</b>	Craig Turner (CoAS, ECUS Secretary)
<b>P</b>	Nicole DeClouette (CoE, ECUS Chair)	<b>R</b>	J.F. Yao (CoB, ECUS Member)
<b>R</b>	Steve Dorman (University President)		

<b>GUESTS</b>
Costas Spirou (Senior Associate Provost)

<i>Italicized text denotes information from a previous meeting.</i>	
*Plain text denotes new discussion on old business.	

<b>AGENDA TOPIC</b>	<b>DISCUSSIONS &amp; CONCLUSIONS</b>	<b>ACTION OR RECOMMENDATIONS</b>	<b>FOLLOW-UP</b> {including dates/responsible person, status (pending, ongoing, completed)}
<b>I. Call to order</b>	The meeting was called to order at 2:00 pm by Nicole DeClouette.		
<b>II. Approval of Agenda</b>	A <u>MOTION</u> to approve the agenda was made and seconded. A proposed revision was offered to add Summer Stipend for the Presiding Officer as an item of unfinished business and this was accepted.	The agenda was approved as amended.	
<b>III. Approval of Minutes</b>	A <u>MOTION</u> to approve the minutes of the 1 Dec 2017 meeting of the Executive Committee was made and seconded. A draft of these minutes had been circulated to the meeting attendees	The minutes of the 1 Dec 2017 Executive Committee meeting were approved as posted, so no additional action was required.	

	via email with no revisions offered. Thus, the minutes had been posted as circulated.		
<b>IV. Reports</b>	The following reports were invited.		
<b>Presiding Officer Report</b> <b>Nicole DeClouette</b>	<p>1. <b>Institutional Statutes and Bylaws Revisions</b></p> <p>a. The revised university senate bylaws were approved by the university senate on 17 Nov 2017; subsequently approved by President Dorman. Before the revised bylaws are posted on the university senate webpage, we are awaiting approval of the Institutional Statutes by the BoR.</p> <p>b. The revisions to the Institutional Statutes were not on the agenda of the January 2018 BoR meeting, so I emailed Qiana Wilson to inquire. Her response was that she may have submitted them too late for the BoR's consideration at the January 2018 meeting. So, we anticipate they will be on the February 2018 BoR agenda.</p> <p>c. Meanwhile, we will forge ahead with the second round of revisions. I will email a Doodle poll to the individuals who volunteered to help with the next round of revisions. The plan is to have a draft of revisions for ECUS to consider at the 2 Mar 2018 meeting.</p> <p>2. <b>FAPC Emeritus Policy</b></p> <p>a. The proposed policy was reviewed by Compliance Officer, Sadie Simmons, and by Provost Brown (at the request of President Dorman). Both of them provided feedback that was shared with FAPC Chair, David Johnson.</p> <p>3. <b>Budget \$1601.77</b></p>		

	<p>a. Have USGFC representatives been reimbursed for December 1<sup>st</sup> meeting? <i>Alex Blazer indicated that he had received his reimbursement. No one at this meeting knew whether Glynnis Haley had been reimbursed yet. Nicole DeClouette will check to see if the reimbursement had errantly been drawn against the department budget as the balance of the university senate account has not been reduced during this reporting cycle.</i></p> <p>b. We still must cover the Spring USGFC Meeting expenses for our two representatives, Alex Blazer and Glynnis Haley.</p> <p>c. AAUP Redbooks: We currently have four. Do we need to order more at this time? <i>No definitive conclusion was reached on this point.</i></p> <p>4. <b>Foundation Account</b></p> <p>a. I would like to ask for a volunteer from ECUS to follow up on this. The account has been established; it currently has a zero balance.</p> <p>b. At the November ECUS meeting, we discussed that next steps should include: 1) consulting with someone in the advancement office to invite their ideas for future use of the account, and 2) investigating how to set up the account as an option for future instances of the State Charitable Contribution Program.</p> <p>c. <i>Alex Blazer volunteered to look into these matters and report back to ECUS.</i></p> <p>5. <b>University Senate Representative to the University Curriculum Committee.</b></p>		
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	<p>a. Alex Blazer, Chair of SCoN, is facilitating the election of a University Senate Representative to the University Curriculum Committee.</p>		
<p><b>Past Presiding Officer Report</b></p> <p><b>Chavonda Mills</b></p>	<p>Chavonda Mills indicated that she had one item on which to report as University Senate Past Presiding Officer.</p> <p>The addition of a sixth grade to Early College is under consideration and Chavonda Mills had received a request to bring this item to the attention of the university senate. After some discussion, there was clarity that the jurisdiction for this decision was with the Early College Board. The President's Cabinet had discussed this matter and Provost Brown is a member of the Early College Board where the decision will be made following the protocols and rules of that body, where local county schools (Baldwin and Putnam) have a voice.</p>		
<p><b>Presiding Officer Elect Report</b></p> <p><b>Alex Blazer</b></p>	<p>1. <b><u>Slate of Nominees</u></b> One replacement.</p> <p>a. <b><u>Selected Student Senator and APC</u></b>  Amelia Lord has been selected to replace Altimease Lowe effective 24 Jan 2018 to complete her terms of service on both SAPC and as Selected Student Senator.</p> <p><b><u>A MOTION</u></b> to revise the slate of nominees will be placed on the consent agenda for the 16 Feb 2018 university senate meeting.</p> <p>2. <b><u>USG Faculty Council</u></b> Glynnis Haley and Alex Blazer request time to report the discussion from the fall meeting during the next University Senate meeting. The spring USGFC meeting is currently scheduled for Friday, 27 Apr 2018 in Atlanta (it was moved from 6 Apr 2018).</p> <p>3. <b><u>Governance Retreat</u></b> Staff Council Chair Evita Shinholster reports that the Staff</p>		

	<p>Council Retreat will be held in the second or third week of July 2018, so the University Senate Governance Retreat can be confirmed for Tuesday, 14 Aug 2018, pending confirmation of the proposed location of Rock Eagle.</p> <p>4. <b><u>University Senate Representative to the University Curriculum Committee:</u></b> A call for self-nominations, due by Monday, 5 Feb 2018, has resulted in one nomination so far: Min Kim.</p> <p>5. <b><u>At-Large</u></b> An election procedure and timeline for this year’s at-large elected faculty senator election was proposed, noting it was similar to last year’s procedure with some modification to the dates. Historically, points receiving discussion are the tiebreaker rule (blind draw should two or more candidates tie for the maximum number of votes) AND the replacement procedure (in the event that the successful candidate is unable to complete the full three year term, runner-ups receive the option to complete the term in order of number of votes received prior to conducting an election for a replacement). No changes to either of these points were proposed and the procedure was adopted as proposed by voice vote with no dissenting voice.</p> <p>6. <b><u>Staff Council</u></b> Darryl Richardson will be Staff Council Chair beginning 1 July 2018.</p>		
<b>Secretary Report Craig Turner</b>	Craig Turner indicated that he had nothing to report as University Senate Secretary.		
<b>Library Senator Report Jolene Cole</b>	Jolene Cole indicated that she had nothing to report as Library Senator.		
<b>V. Information Items Actions/Recommendations</b>			

<p><b>University Senate Budgets</b></p> <p><b>Nicole DeClouette</b></p>	<ol style="list-style-type: none"> <li>1. <b>Foundation Account</b> for university senate is now established and has a balance of \$0.</li> <li>2. <b>Balance</b> The balance of the university senate budget (\$5000 allocation annually) is presently at <b>\$1601.77</b>. Anticipated expenditures of reimbursement of travel expenditures to Alex Blazer and Glynnis Haley for the recent USG Faculty Council meeting may have been errantly drawn from each participant’s department budget as was initially the case last year. Nicole DeClouette will check and correct if necessary and report back at a future ECUS meeting.</li> </ol>		
<p><b>VI. Unfinished Business</b></p> <p><b>Review of Action &amp; Recommendations, Provide updates (if any) to Follow-up</b></p>			
<p><b>University Senate Composition</b></p> <p><b>Nicole DeClouette</b></p>	<p><b>1 Sep 2017</b></p> <ol style="list-style-type: none"> <li>1. <i>Nicole DeClouette noted the source of this issue was the identification of the tension between the number of elected faculty senators and the number of elected faculty senator positions on university senate committees. Recent practice to relieve this tension has been to find an elected faculty senator on SoCC willing to also serve on CAPC to meet the bylaws requirements pertinent to elected faculty senators. At present, Mary Magoulick is serving on both SoCC and CAPC. The interested reader is directed to the 31 Mar 2017 ECUS minutes for more details including ideas that were proposed during 2016-17 for consideration to relieve this tension.</i></li> <li>2. <i>In light of the current development of the university curriculum committee and the</i></li> </ol>		

	<p><i>uncertainty of the university curriculum committee’s impact on the continuation of CAPC and SoCC, a recommendation to postpone consideration of this issue until there is more certainty – which is anticipated by January 2018 – was offered from the floor. There was no dissenting voice to this recommended course of action.</i></p> <p>3. <i>There were brief conversation threads indicating that CAPC would almost certainly persist to review, develop and amend curricular policy and curricular assessment, the latter being the A of CAPC (Curriculum and Assessment Policy Committee).</i></p> <p><b><u>3 Nov 2017</u></b>  <i>Further deliberation of this item is deferred until the resolution of curricular matters, in particular how the modifications to CAPC and SoCC and the establishment of the University Curriculum Committee play out.</i></p>		
<p><b>Appeals Process for Decisions of University Senate Committees</b></p> <p><b>Nicole DeClouette (Sep)</b>  <b>Nicole DeClouette (Nov)</b>  <b>Craig Turner (Dec)</b>  <b>Craig Turner (Feb)</b></p>	<p><b><u>1 Sep 2017</u></b>  <i>Nicole DeClouette reminded those present that as part of his narrative response to Motion 1617.CAPC.020.C, President Dorman stated Finally, I charge the ECUS of the University Senate to consider an appeals process whereby decisions made by the various committees of the University Senate may be considered for appeal.</i></p> <p><i>This appeals process had been discussed at the 2017 Governance Retreat with the conclusion that there already exist channels of appeal. This retreat session had been co-facilitated by Nicole DeClouette and Chavonda Mills.</i></p>		<p><b><u>1 Sep 2017</u></b>  <i>Nicole DeClouette to draft language of this appeals process in consultation with the University Senate Parliamentarian John Sirmans for inclusion in university senate bylaws as well as review and offer recommended revisions (if any) to the language pertaining to the consent agenda routinely included on university senate agendas.</i></p>

	<p><i>Nicole DeClouette provided a synopsis of the findings of the session.</i></p> <ol style="list-style-type: none"> <li><i>1. The university senate bylaws already provide a process by which three university senators can bring items to ECUS for steering to a committee and possibly result in consideration by the university senate as a committee of the whole. (See University Senate Bylaws IV.Section1)</i></li> <li><i>2. All votes coming out of committees be reported; this includes recommendations for a proposal and recommendations against a proposal.</i> <ol style="list-style-type: none"> <li><i>i. Recommendation for a proposal will come to the university senate floor either as a formal motion or as an informational item on the consent agenda.</i></li> <li><i>ii. Recommendation against a proposal will come to the university senate floor on the consent agenda. A single university senator may remove an item from the consent agenda to be considered separately.</i></li> <li><i>iii. This way each vote will be recorded and will provide a way for the university senate to advise the President.</i></li> </ol> </li> </ol> <p><i>A proposal from the floor was made that Nicole DeClouette consult with University Senate Parliamentarian John Sirmans to draft language articulating the appeals process for inclusion in the university senate bylaws as well as review and offer recommended revisions (if any) to the language pertaining to the consent agenda routinely included on university senate agendas. Those present</i></p>		<p><b><u>6 Oct 2017</u></b>  <i>Nicole DeClouette had coordinated with John Sirmans to prepare draft language but there was an insufficient amount of time during the meeting to review the draft.</i></p> <p><b><u>1 Dec 2017</u></b>  <i>Craig Turner to edit the consent agenda and “appeals” statements to incorporate the proposed revisions adopted at the 1 Dec 2017 ECUS meeting for further review by meeting participants at a future meeting of ECUS and/or ECUS-SCC.</i></p> <p><b><u>2 Feb 2018</u></b>  <i>Craig Turner did edit the consent agenda and “appeals” statements to incorporate the proposed revisions adopted at the 1 Dec 2017 ECUS meeting for further review by meeting participants at a future meeting of ECUS and/or ECUS-SCC</i></p>
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*endorsed this proposal with no dissenting voice.  
Finally, it was noted this information would be shared with standing committee chairs at the ECUS-SCC meeting immediately following this meeting inviting and incorporating their feedback.*

**6 Oct 2017**

*Due to the shortness of time, copies of the draft appeal process prepared by Nicole DeClouette and John Sirmans were disseminated to those present with deliberation on the draft postponed to a future ECUS-SCC meeting.*

**3 Nov 2017**

- 1. Nicole DeClouette provided contextual information on the current draft indicating that both sections would likely be proposed for inclusion in university senate bylaws, once finalized.*
- 2. She requested feedback on the drafts from those present.*
- 3. A suggestion to rework the second sentence of the top section to pluralize the committees and to revise Executive Council to Executive Committee was made from the floor and there was general consensus to adopt this modification.*
- 4. Nicole DeClouette agreed to modify the draft to incorporate the suggestion and make the revised draft available for ECUS review at a future ECUS meeting.*

**1 Dec 2017**

- 1. Having extended regrets to this meeting, Nicole DeClouette had authorized Craig*

*Turner to present the revisions on her behalf to the committee.*

2. *Craig Turner noted that the revisions to re-express the second sentence were to strike The Presiding Officer, following the recommendation of a committee and in consultation with that committee's chair and the Executive Council of the University Senate, shall determine which items are placed on the consent agenda. and add the following in its place For each source committee, items emerging from that source committee are placed on the consent agenda by the Presiding Officer at the request of, and in consultation with, the chair of that source committee. The Presiding Officer may consult with the Executive Committee of the University Senate when setting the consent agenda. There was general consensus by those present to adopt this proposed revision.*

3. *Deliberation continued resulting in the following revisions being proposed with the support of those present at this meeting. In the consent agenda statement*

- a. Use source throughout as a committee modifier, so standing committee to be replaced by source committee.*
- b. In the penultimate sentence, replace may with shall and replace in gross with collectively, the new sentence reading as Items not removed from the consent agenda shall be considered collectively and without amendment or debate.*
- c. In the final sentence, increase the voting threshold from a majority to a*

	<p><i>two-thirds majority to align with current practice and specify explicitly to what group this two-thirds majority is applied, the new sentence reading as A motion to approve the consent agenda requires a second and a two-thirds majority of those casting votes favoring adoption, assuming the presence of a quorum.</i></p> <p><i>In the “appeals” statement</i></p> <p><i>a. Replace will with shall in sentence three for consistency.</i></p> <p><i>b. In the final sentence, replace voted on with shall receive disposition and specify explicitly what shall be recorded in minutes, the new sentence reading All recommendations by a committee, for or against a proposal, shall receive disposition by the University Senate and this disposition along with a summary of any preceding deliberation shall be recorded in the University Senate minutes.</i></p> <p><b><u>2 Feb 2018</u></b></p> <p>Craig Turner noted that the draft circulated with the agenda had the recent revisions shown in red print, and invited editorial suggestions. There were no additional suggestions or expressions of dissent from the floor for the circulated document.</p> <p>Craig Turner noted that this draft should also be reviewed at the 3:30p ECUS-SCC meeting. Those present were supportive of this proposal.</p>		
<p><b>Elected Faculty Senator Election Oversight</b></p> <p><b>Nicole DeClouette (Sep)</b></p>	<p><b><u>1 Sep 2017</u></b></p> <p><i>1. Nicole DeClouette indicated that she has requested the Corps of Instruction list from the Office of Academic Affairs by</i></p>		

**Alex Blazer (Oct)**  
**Alex Blazer (Nov)**  
**Craig Turner (Dec)**  
**Alex Blazer (Feb)**

*contacting the Provost by email. According to the university senate bylaws, this list is to be supplied to ECUS by 15 Sep.*

- 2. Once received, Nicole DeClouette will forward this list to Alex Blazer (Chair of the Subcommittee on Nominations) to prepare a draft of the apportionment for ECUS review. This apportionment review would ideally take place at the 6 Oct 2017 ECUS meeting.*

**6 Oct 2017**

*In preparation for upcoming elected faculty senator elections, Alex Blazer provided ECUS with drafts of the apportionment spreadsheet and letters to deans as well as two Corps of Instruction lists (one with Administrators listed as their own “college” of Administration and one with Administrators listed within their home departments). The apportionment of Senators is the same with both classifications of Administrators. The major change from last year’s apportionment is that CoAS has decreased 1 Senator to 17 and CoB has increased 1 Senator to 6.*

*ECUS members present agreed to the following.*

- 1. To use the corps of instruction list with the administrators listed within their home department and to adopt the corresponding apportionment of elected faculty senators to the academic units (colleges and library)*
- 2. Alex Blazer is authorized to get letters and their appendices to the deans of the academic units (colleges and library) to guide elected faculty senator elections for*

	<p><i>the elected faculty senators to be elected with 2018-2021 terms of service.</i></p> <p><b><u>3 Nov 2017</u></b>  <i>Alex Blazer provided the following update as part of his Presiding Officer Elect report. In preparation for EFS elections, election materials were sent to the deans of the academic units (colleges and library). A follow up email has been sent to these deans to offer help and clarification with the elected faculty senator elections. So far, no clarification or help has been requested. In addition, Alex Blazer noted that academic unit election procedures are due no later than 1 December 2017.</i></p> <p><b><u>1 Dec 2017</u></b>  <i>Alex Blazer authorized Craig Turner to report on his behalf the following statement. Election procedures are being collected from the College Deans and the Director of the Library. Expect a report for inclusion in the election archives.</i></p> <p><b><u>2 Feb 2018</u></b>  <i>Alex Blazer indicated that elected faculty senators election results (due 1 Feb) had not yet been received from academic units (colleges, library) noting that he would email deans to remind them of the deadline.</i></p>		
<p><b>2018-2019 Governance Calendar</b></p> <p><b>Nicole DeClouette (Nov)</b>  <b>Craig Turner (Dec)</b>  <b>Craig Turner (Feb)</b></p>	<p><b><u>3 Nov 2017</u></b>  <i>1. Nicole DeClouette provided the following contextual information.</i></p> <p><i>a. Craig Turner drafted the 2018-2019 Governance Calendar for ECUS review and he, Alex Blazer, and Nicole DeClouette are in the process of</i></p>		

*confirming dates with people across campus. So far, winter break dates have been confirmed with Susan Allen.*

*2. Nicole invited feedback on the draft from those present.*

*a. ECUS recommended against including the meeting dates of the Graduate Council and University Curriculum Committee on the governance calendar since these committees will no longer be recommending items to the university senate or its committees.*

*b. Nicole DeClouette will follow up with Veronica Womack regarding the date for Making Excellence Inclusive.*

*c. Provost Brown will work, in concert with the President's office, to schedule the August events (e.g., New Faculty Orientation, College/Dept Assessment Day, "Welcome Back Faculty" Breakfast, Convocation, Common Reader) as well as Faculty Contract Start/End Dates and the Celebration of Excellence (tentatively 19 Apr 2019).*

*d. Alex Blazer will consult with Evita Shinholster regarding the date for the Staff Council Retreat and strive to ensure it will not coincide with the University Senate Governance Retreat.*

**1 Dec 2017**

*1. Craig Turner expressed appreciation for the confirmations received from*

*a. Susan Allen (Winter Break Dates)*

*b. Provost Brown (Faculty Contract Start (Aug 1), Faculty Contract End (May 16), Celebration of Excellence (Apr 19), Assessment Day (Aug 15), State of*

*the University Address (Feb 8), “Welcome Back Faculty” Breakfast (Aug 16), and Service Recognition (Feb 15)).*

2. *Still requiring confirmation are*
  - a. *New Faculty Orientation (in preparation by Costas Spirou)*
  - b. *Making Excellence Inclusive Faculty Day (Nicole DeClouette coordinating with Veronica Womack)*
  - c. *Graduate Council meetings, University Curriculum Committee meetings, General Education Committee meetings (in preparation by Costas Spirou)*
  - d. *College Meeting Aug 15 (Provost Brown confirmed orally)*
  - e. *Department Meeting Aug 16 (Provost Brown confirmed orally)*
  - f. *First Year Convocation Aug 17 (no information yet available) Note: During the preparation of these minutes, it was determined that this item will be confirmed by Provost Brown.*
  - g. *Common Reader Sessions Aug 17 (no information yet available) Note: During the preparation of these minutes, it was determined that this item will be confirmed by Provost Brown.*
  - h. *Governance Retreat (in preparation by Alex Blazer)*

**2 Feb 2018**

Craig Turner noted that all events were now confirmed for the DRAFT 2017-2018 Governance Calendar with appreciation for the

	<p>efforts of Provost Brown in facilitating these confirmations.</p> <p>Craig Turner noted that recent practice was for the Provost to circulate the draft calendar to deans and department chairs for review and feedback. Provost Brown indicated her willingness to do so.</p>		
<p><b>Appropriation to Reimburse Travel of Second USGFC Representative</b></p> <p><b>Nicole DeClouette</b></p>	<p><b><u>3 Nov 2017</u></b></p> <ol style="list-style-type: none"> <li>1. <i>ECUS recommended the appropriation of University Senate budget funds to support the travel-related expenses incurred by the second USGFC Representative to attend the two USGFC meetings.</i></li> <li>2. <i>ECUS will sponsor a motion to approve the appropriation of funds to support the travel-related expenses for both of the USGFC representatives since the budget belongs to the University Senate.</i></li> <li>3. <i>ECUS also discussed formalizing this budgetary support in the next round of bylaws revisions.</i></li> </ol>		
<p><b>Foundation Account</b></p> <p><b>Nicole DeClouette (Nov)</b> <b>Chavonda Mills (Dec)</b></p>	<p><b><u>3 Nov 2017</u></b></p> <ol style="list-style-type: none"> <li>1. <i>One possible use of the foundation account is to pay for things like food that we are not allowed to pay for with state money.</i></li> <li>2. <i>Nicole DeClouette will consult with someone in the advancement office to invite their ideas for future use of this account.</i></li> <li>3. <i>Nicole DeClouette will investigate how to get the University Senate Foundation Account set up as an option for future State Charitable Contribution Program campaigns.</i></li> </ol> <p><b><u>1 Dec 2017</u></b></p>		

	<p>1. <i>Chavonda Mills noted that activity on this matter is in progress. At the time of this meeting, Nicole DeClouette has nothing substantive to report on this matter.</i></p> <p><b><u>2 Feb 2018</u></b>  During the Presiding Officer report, Alex Blazer volunteered to take this on at the request for help by Nicole DeClouette.</p>		
<p><b>University Senate Bylaws</b></p> <p><b>Chavonda Mills (Dec)</b>  <b>Nicole DeClouette (Feb)</b></p>	<p><b><u>1 Dec 2017</u></b></p> <p>1. <i>Chavonda Mills noted that now that the university senate bylaws have been revised to comply with the higher order documents (institutional statutes and BoR/USG policy), the backlog of proposed university senate bylaws revisions can be aggregated into a new revision proposal.</i></p> <p>2. <i>The backlog items include but are not limited to the following.</i></p> <ul style="list-style-type: none"> <li>a. <i>“Appeals” Process</i></li> <li>b. <i>Consent Agenda</i></li> <li>c. <i>RPIPC Composition, specifically the Chief Information Officer (CIO) or designee replacing Staff Council rep.</i></li> <li>d. <i>References to CAPC throughout</i></li> <li>e. <i>Dissolve SoCC</i></li> <li>f. <i>Budget, the existing annual budget allocation and any budget guiding principles (reimburse authorized voting and non-voting USGFC meeting participants)</i></li> </ul> <p>3. <i>The proposed timeline is to have this bundle of proposed revisions ready for a first reading in March 2018 and a second reading in April 2018.</i></p> <p>4. <i>Those interested in serving on the Bylaws Revisions Committee are asked to volunteer by email to Nicole DeClouette.</i></p>		

	<p>5. <i>On a related matter, Craig Turner indicated that he is postponing the posting of the recently adopted revisions to the university senate bylaws pending the proposed revisions to the institutional statutes (quoted in the revised bylaws) receiving disposition by the Board of Regents (BoR), The institutional statutes have been submitted to the BoR and are presently awaiting consideration. This postponement was agreeable to those present.</i></p> <p><b><u>2 Feb 2018</u></b> Nicole DeClouette shared her intent to use a Doodle poll to schedule a meeting of the bylaws revision volunteers.</p>		
<p><b>Summer Stipend for the Presiding Officer</b></p> <p><b>Nicole DeClouette</b></p>	<p>Nicole DeClouette read into the record the minutes from item 3 of the Provost’s Report given at the 1 Sep 2017 meeting of ECUS with Standing Committee Chairs.</p> <p>BEGIN QUOTE</p> <p><b><u>University Senate Support</u></b> Since my arrival in 2013, new support for University Senate has been</p> <ol style="list-style-type: none"> <li>1) include assisting university senate with a percentage of time of a staff position to provide continuity from year to year, especially with financials, etc.</li> <li>2) a one course release for each semester for the presiding officer;</li> </ol> <p>Now I am proposing three credit hours of summer pay over eight weeks (June and July) to have a university senate representative (i.e., incoming presiding officer) available to answer questions, be available for consultation, etc. Must follow BoR rules regarding amount of</p>		

compensation in summer (at most 33 1/3%). Request: to put into practice for summer 2018.

a. **ECUS-SCC Deliberation** While there was appreciation expressed for this additional support, there were some concerns expressed. Specifically

- 1) Given the nature of this work would not vary with the discipline of the individual, it was thought a consistent stipend would be better than the proposal to treat the stipend as a three hour summer course.
- 2) There should be a narrative that clearly articulates the expectations of the individual representing the university senate formalized as a contract for this work.

While no formal vote was taken to discern the support of those present for the concerns raised, the points of concern resulted in a

**MOTION** *that the Provost draft narrative that clearly articulates the expectations of the individual representing the university senate formalized as a contract for this work for review at the next ECUS-SCC meeting.* The motion was seconded. During the motion discussion, the Provost requested two volunteers from those in attendance to assist with the drafting of this language. Both Alex Blazer (Presiding Officer Elect) and Chavonda Mills (Past Presiding Officer) volunteered to assist. The motion was adopted as amended with no dissenting voice.

END QUOTE

	<p>This item had slipped through the cracks and Nicole DeClouette advocated for its continued consideration. The Provost indicated her willingness to prepare draft narrative (as directed in the 1 Sep 2017 motion quoted above) for review by Chavonda Mills and Alex Blazer which would then be available for review by ECUS and ECUS-SCC at their 2 Mar 2018 meetings.</p>		
<p><b>VII. New Business</b> Actions/Recommendations</p>			
<p><b>Student Code of Conduct in the Classroom</b>  <b>Nicole DeClouette</b></p>	<p>Nicole DeClouette had disseminated an email exchange that provided context for this matter, which might become a common syllabus statement at some future time. Noting this would be informed by consultation with Standing Committee Chairs (SCC) at the 3:30p ECUS-SCC meeting, the Student Disruptive Behavior in Classroom policy was tentatively steered to both SAPC and APC proposing APC consider academic penalties for such behavior and SAPC consider student citizen penalties for such behavior. One viewpoint was this was similar to academic honesty where academic penalties for violations are set by course instructors while separate and distinct there could be penalties for a violation of the student honor code adjudicated by the student judicial board. There was a recommendation not to consider freedom of speech issues which were matters of constitutional law.</p>		
<p><b>Procedure to Establish, Restructure, or Rename an Academic Unit</b>  <b>Provost Brown</b></p>	<p>The Provost indicated that a proposed revision was being offered to this procedures with the intent to streamline. The proposed revision was to modify steps IV and V of the process to replace consideration of proposals by ECUS (and University Senate) with consideration by the UCC (University Curriculum Committee).</p>		

	<p>Provost Brown had proposed this revision in light of the former steering by ECUS to CAPC – which had now been replaced by the UCC. The Provost noted her receptivity to ECUS consideration as well as this was the most recent practice on such a proposal.</p> <p>A response from the floor was that there were jurisdictional issues at play noting that the consideration of such proposals (on academic units) was not presently in the charge of the UCC as well as the perception that President Dorman may not assign jurisdiction of such proposals to the university senate. It was recommended that the Provost request jurisdictional guidance from President Dorman and that the body inserted into steps IV and V be informed by this jurisdictional guidance. This course of action was agreeable to all present.</p>		
<b>VIII. Next Meeting</b> (Tentative Agenda, Calendar)			
<b>1. Calendar</b>	<p>16 Feb 2018 @ 2:00pm Univ. Senate A&amp;S 2-72  02 Mar 2018 @ 2:00pm ECUS Parks 301  02 Mar 2018 @ 3:30pm ECUS-SCC Parks 301</p>		
<b>2. Tentative Agenda</b>	Some of the deliberation today may have generated tentative agenda items for future ECUS and ECUS-SCC meetings.		Nicole DeClouette to ensure that such items (if any) are added to agenda of a future meeting of ECUS or ECUS-SCC.
<b>IX. Adjournment</b>	As there was no further business to consider, a <b><u>MOTION</u></b> to adjourn the meeting was made and seconded.	The motion to adjourn was approved and the meeting adjourned at 2:54 pm.	

**Distribution:**

First; To Committee Membership for Review

Second: Posted to the Minutes Website

**Approved by:** \_\_\_\_\_

Committee Chairperson (Including this Approval by chair at committee discretion)

**COMMITTEE NAME:** EXECUTIVE COMMITTEE OF THE UNIVERSITY SENATE (ECUS)

**COMMITTEE OFFICERS:** NICOLE DECLOUETTE (CHAIR), ALEX BLAZER (VICE-CHAIR), CRAIG TURNER (SECRETARY)

**ACADEMIC YEAR:** 2017-2018

**AGGREGATE MEMBER ATTENDANCE AT COMMITTEE MEETINGS FOR THE ACADEMIC YEAR:**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets**

ACADEMIC YEAR: 2017-2018										
CoAS = College of Arts and Sciences, CoB = College of Business; CoE = College of Education; CoHS = College of Health Sciences										
Meeting Dates	9/1/2017	10/6/2017	11/3/2017	12/1/2017	2/2/2018	3/2/2018	3/30/2018	Present	Regrets	Absent
Alex Blazer <i>EFS; CoAS; ECUS Vice-Chair</i>	P	P	P	R	P			4	1	0
Kelli Brown <i>Provost</i>	P	P	P	P	P			5	0	0
Jolene Cole <i>EFS; Library; ECUS Member</i>	R	P	R	P	P			3	2	0
Nicole DeClouette <i>EFS; CoE; ECUS Chair</i>	P	P	P	R	P			4	1	0
Steve Dorman <i>University President</i>	P	R	R	P	R			2	3	0
Will Hobbs <i>EFS; CoHS; ECUS Member</i>	P	R	R	P	R			2	3	0
Chavonda Mills <i>EFS; CoAS; ECUS Chair Emeritus</i>	P	R	R	P	P			3	2	0
Craig Turner <i>EFS; CoAS; ECUS Secretary</i>	P	P	P	P	P			5	0	0
J.F. Yao <i>EFS; CoB; ECUS Member</i>	R	R	P	P	R			2	3	0

CHAIRPERSON SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ -(Including this Approval by chair at committee discretion)