**Committee Name:** Executive Committee of University Senate (ECUS) with Standing Committee Chairs (SCC)

**Meeting Date & Time:** Friday, January 6, 2023, 3:30-4:45 p.m.

**Meeting Location:** Zoom

**Attendance**:

|  |  |
| --- | --- |
| **Members “P” denotes Present, “A” denotes Absent, “R” denotes Regrets** | |
| **P** | Alex Blazer (CoAS, ECUS Secretary) |
| **R** | Cathy Cox (University President) |
| **P** | Nicolas Creel (CoBT, ECUS Member) |
| **P** | Jennifer Flory (CoAS, ECUS Chair) |
| **P** | Catherine Fowler (CoHS, ECUS Chair Emeritus) |
| **P** | Lamonica Sanford (Library, ECUS Member) |
| **P** | Costas Spirou (Provost) |
| **P** | Rob Sumowski (CoE, ECUS Vice-Chair) |
| **P** | Sarah Myers (APC Chair) |
| **P** | Linda Bradley (DEIPC Chair) |
| **P** | Sabrina Hom (FAPC Chair) |
| **P** | Damian Francis (RPIPC Chair) |
| **P** | Greg Glotzbecker (SAPC Chair) |

**Legend**

Highlighted text denotes follow-up.

**Bold text denotes action or recommendation.**

**I. Call to Order:** The meeting was called to order at 3:30 pm by Jennifer Flory (Chair).

**II. Approval of Agenda:** A **Motion** *to approve the agenda* was made and seconded. **The agenda was approved as circulated.**

**III. Approval of Minutes:** As this was the first meeting of the year, there were no minutes to approve.

**IV. Reports**

**University President — President Cathy Cox**

1. **Regrets, No Report** As President Cox had extended *Regrets* and was unable to attend this meeting, there was no President’s Report.

**University Provost — Provost Costas Spirou**

1. **Colleges and Library**
   1. **University Library**
      1. **24 Hour Access** Beginning January 9, the first floor and atrium-area of the University Library will be open for 24-hour access, Sunday through Thursday. With the exception of the day before a holiday, the library will open at 12:00 p.m. on Sunday.  At 10:00 p.m., access the library building will be available by card-swipe only.  At 1:00 a.m., the second and third floors of the library will close.  The first floor, including the atrium area, will remain open via card swipe access through 7:30 a.m.  At 7:30 a.m., visitors will be able to access the library without swiping their card.  The second and third floors will open at 8:00 a.m. All floors of the library close at 6:00 p.m. on Friday. On Saturday, all floors of the library open at 10:00 a.m. and close at 6:00 p.m.
2. **Offices and Programs**
   1. **Office of Admissions** 
      1. **Completed Applications** According to our most recent data (January 3, 2023), completed applications for Fall 2023 are up +54% when compared with last year (4,643 vs. 3,011). Completed applications from African-American students are up +94% compared with last year (307 vs. 158) and completed applications from Latino/Hispanic students are up +59% compared with last year (317 vs. 200). Our average GPA of admitted students is 3.69.
   2. **The Office of Student Success & Career Development**
      1. **Launch** The Office of Student Success & Career Development launched on January 1, 2023. It combines the Career Center, the Bridge Scholars program, the First Year Experience, and the Learning Center. The reconstituted unit reports to Enrollment Management and is aimed at developing synergies between various areas (Academic Advising, Registrar, Financial Aid, Testing Center, Admissions) to better serve the students and improve retention.
3. **Centers and Institutes**
   1. **Center for Teaching and Learning**
      1. **ChatGPT** Led by the Center of Teaching and Learning, the university will be developing a number of faculty support programs to address concerns with AI (ChatGPT) and the potential use of this technology by students within their assignments**.** On January 27, 2023 at 2:00pm the CTL will be organizing a panel on the subject that addresses the following:
         1. What ChatGPT is and what it can do.
         2. How it can be used in higher education.
         3. Ways to modify or shift our instruction to improve our student’s learning and avoid misuse by our students.
      2. **Faculty Learning Communities** The Center of Teaching and Learning will be providing funding to support the development of faculty learning communities.  Faculty Learning Communities are small groups of faculty and staff who meet several times during the academic year to discuss, and build community around, a particular issue or approach to teaching and student learning at Georgia College. The Faculty Learning Communities meet approximately every three weeks, either virtually or face-to-face. For more information, please visit the [Faculty Learning Communities webpage](https://nam11.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.gcsu.edu%2Fctl%2Ffaculty-learning-communities-center-for-teaching-and-learning&data=05%7C01%7Ccostas.spirou%40gcsu.edu%7C7a0d24fdbe4a4f3aab8d08daedd53bd1%7Cbfd29cfa8e7142e69abc953a6d6f07d6%7C0%7C0%7C638083797327404220%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=TRIcKj7OlsUn6tRUUCyvm3wNJQrxKkL2FgC2ATzJhMc%3D&reserved=0) or send an e-mail to [ctl@gcsu.edu](mailto:ctl@gcsu.edu) or call (478)445-2520.
4. **Initiatives and Projects**
   1. **GC THRIVE** will be admitting its first cohort of students during Spring 2023. This Inclusive Post-Secondary Education (IPSE) program offers students with intellectual and developmental disabilities (I/DD) a variety of experiences and opportunities for growth as they prepare for the next chapter of their lives.
5. **Conferences and Meetings**
   1. **Momentum Summit VI** is scheduled for January 23-March 10, 2023. Institutions across the University System of Georgia connect every year to share experiences, learn new strategies, and plan their work for student Momentum for the year ahead. The Momentum Summit V is an opportunity to review and refine the work institutions have committed to, assess progress, and chart a path forward for building upon success. The centerpiece of the Summit is the dedicated time for structured planning on campus that leads to the development of a campus Momentum Plan.
   2. **Dead and Department Chair Training** The USG will be offering training to Deans & Department Chairs regarding the implementation of the new policies related to post-tenure review (PTR), annual evaluations, and the inclusion of student success as an element of faculty evaluation.  The two-day training will cover some of the following topics:
      1. Review of the new Board of Regents policy and the Academic Affairs Handbook
      2. Highlight and discuss the legal and human resource elements of the policies and its implementation
      3. Discuss implicit bias and opportunities to build trust
      4. Share best practices on faculty evaluations
      5. Engage in case studies and the practical implementation of policies
6. **Faculty**
   1. **Administrator and Faculty Searches**
      1. **Academic Leadership Searches** The Office of the Provost recently launched two academic leadership searches: (1) Dean of the College of Education (Dr. Tenbus, Chair) and (2) Dean of the College of Health Sciences (Dr. Stratton, Chair).
   2. **Application Deadlines**
      1. **Academic Affairs Small Grants Program** – Application period is February 1 to February 16, 2023 at 5:00 p.m.  For more information, please see the [Program Call for Submissions](https://nam11.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.gcsu.edu%2Fctl%2Ffaculty-research-grants-center-for-teaching-and-learning&data=05%7C01%7Ccostas.spirou%40gcsu.edu%7C7a0d24fdbe4a4f3aab8d08daedd53bd1%7Cbfd29cfa8e7142e69abc953a6d6f07d6%7C0%7C0%7C638083797327248003%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=ekQlFM3PnXxxDbUsVRlfbulWsxR32dAgZlir1M6BdFA%3D&reserved=0).
         1. Grant amount: Up to $5,000.00.
         2. Recipients announced: March 7, 2023.
         3. Award Lasts Until: November 1, 2023.

All funds must be expended by November 1, 2022. For assistance, contact the Center for Teaching and Learning at [ctl@gcsu.edu](mailto:ctl@gcsu.edu), or call (478) 445-2520.

* + 1. **Affordable Learning Georgia Grants** – Deadline January 31, 2023. Affordable Learning Georgia, an initiative of the University System of Georgia focused on providing affordable course materials, recently released a Request for Proposals for Affordable Materials Grants.  Applications are due by January 31, 2023.  Two types of grants are available.  More information can be found at: [https://frontpage.gcsu.edu/node/12772](https://nam11.safelinks.protection.outlook.com/?url=https%3A%2F%2Ffrontpage.gcsu.edu%2Fnode%2F12772&data=05%7C01%7Ccostas.spirou%40gcsu.edu%7C7a0d24fdbe4a4f3aab8d08daedd53bd1%7Cbfd29cfa8e7142e69abc953a6d6f07d6%7C0%7C0%7C638083797327404220%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=xgNeFQ3skJCTyg5%2FnTAsLJMrRw3KiCNfdKvPZBcQd3A%3D&reserved=0).
    2. **Community-Based Engaged Learning Grants** – Application period is February 1 to February 16, 2023 at 5:00 p.m.  Once the applicant has their materials ready to submit, please log into GeorgiaVIEW, click on the Self-Registration menu option, find the CbEL Grants Program course.  Be sure to complete the self-registration for the course. Submission instructions and forms to upload your materials are in the course announcements.  For more information, please see the [Program Call for Submissions](https://nam11.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.gcsu.edu%2Fctl%2Fcommunity-based-engaged-learning-grants&data=05%7C01%7Ccostas.spirou%40gcsu.edu%7C7a0d24fdbe4a4f3aab8d08daedd53bd1%7Cbfd29cfa8e7142e69abc953a6d6f07d6%7C0%7C0%7C638083797327404220%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=STy%2FmAVBasF%2FgrRD85sI7DYyTkBvQFOOnPTwZ03QzBg%3D&reserved=0).
       1. Grant amount: Up to $1,000.00
       2. Winners Announced: March 7, 2023
       3. Award Lasts Until: November 1, 2023

All funds must be expended by November 1, 2023. For assistance, contact the Center for Teaching and Learning at [ctl@gcsu.edu](mailto:ctl@gcsu.edu), or call (478) 445-2520.

* + 1. **Inclusive Excellence Research Grants** – Application Period is February 1- February 16, 2023. The purpose of this grant program is to provide funding for Georgia College faculty to conduct research on topics regarding inclusive excellence in the discipline and beyond. For more information, please [see the Program Announcement](https://nam11.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.gcsu.edu%2Fctl%2Finclusive-excellence&data=05%7C01%7Ccostas.spirou%40gcsu.edu%7C7a0d24fdbe4a4f3aab8d08daedd53bd1%7Cbfd29cfa8e7142e69abc953a6d6f07d6%7C0%7C0%7C638083797327248003%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=XQeqzHUEQk2N5GjDsqHNKQmv1Jv4%2BBowFuZae2Netxw%3D&reserved=0).  For assistance, contact the Center for Teaching and Learning at [ctl@gcsu.edu](mailto:ctl@gcsu.edu), or call (478) 445-2520.
       1. Grant amount: Up to $4,000.00.
       2. Winners Announced: March 7, 2023.
       3. Award Lasts Until: November 1, 2023.

All funds must be expended by November 1, 2023. Please direct any and all questions to the Center for Teaching and Learning at [ctl@gcsu.edu](mailto:ctl@gcsu.edu).

1. **Calendar**
   1. **The Georgia College University Budget Hearing** took place on December 12th at the USG.
   2. **GCSU Research Day 2023** As Georgia College continues to focus on engaging the university community in various research activities, the GCSU Research Day is scheduled for March 29, 2023. This event will showcase the excellent scholarship and creative work being done by both graduate and undergraduate students across the campus. Please encourage your students to attend one of the GCSU Research Day presentations in support of their peers.
   3. **The 2023 Dr. Martin Luther King, Jr. Commemorative Brunch** will be held at 11:00 a.m. on Friday, January 13, 2023 at the Magnolia Ballroom of the Georgia College Student Activities Center.
   4. **The Religious Observance Policy** was updated last semester.  Students are required to complete and submit a Notification Form to each instructor, within the first week of class of the semester in which the observance occurs. You can find the form [here](https://www.gcsu.edu/sites/default/files/documents/2022-10/Religious%20Observance%20Policy%20Notification%20Form%202022-10-17.pdf).
   5. **Spring 2023 Graduation by College**
      1. Health Sciences: Friday, May 5
      2. Education: Friday, May 5
      3. Business and Technology: Saturday, May 6
      4. Arts and Sciences: Saturday, May 6
2. **ECUS-SCC Discussion**
   1. **Office of Admissions Completed Applications**
      1. Comment: Because ACT and SAT tests are optional, the required GPA is 3.2 or above. In the last five years, 90-92% of first-year students are Hope Scholar participants. Over 1000 parents attended Parents Weekend.

**Academic Policy Committee (APC) — Chair Sarah Myers**

1. **Review of Required Syllabus Statements**
   1. Reviewed for efficiency, the committee decided statements as written are clear and concise. There are no current recommendations for removal or combining of existing statements.
   2. Reviewed for opportunities to incorporate diversity and inclusion language, the committee decided we need an overarching D&I statement from the university before considering if it is appropriate to include in a syllabus. The committee will continue to collaborate when appropriate with DEIPC on this effort.
2. **Review of Student Academic Dishonesty Policy**
   1. Reviewed through the lens of artificial intelligence (AI) usage, the committee decided the policies as currently written (“presenting another’s work as your own”) encompasses the use of AI; however, the committee suggests including AI specific language for added clarity on the subject.
   2. The committee suggests involving University Counsel to confirm legalities when making these policy adjustments.
   3. An additional suggestion, not within the scope of APC, would be to make instructors aware this technology exists and offer suggestions for assignments that would render this tech unhelpful. Perhaps CTL can offer a workshop for something on this topic.

**Diversity, Equity, and Inclusion Policy Committee (DEIPC) — Chair Linda Bradley**

1. **Required Syllabus Statement** DEIPC members reviewed feedback from APC, Senate, and President Cox regarding a potential required syllabus statement addressing diversity, inclusion, and equity within classroom contexts. Next steps include
   1. Trae Welborn will synthesize feedback for a revised required syllabus statement. We will Utilize TEAMS to facilitate ongoing sharing and discussion of diversity statements from across Georgia College and responses to feedback regarding a common syllabus statement.
   2. Invite representatives from APC and SAPC to visit DEIPC for our February meeting to get a context of the dialogue shaping the goals and process of the development and potential next steps for governance.
2. **Collaboration, Communication, and Action** We discussed the key components of collaboration and communication as well as authentic action.
3. **Scope** Continued evolving exploration of the focus of DEIPC exploring the balance of policy creation vs. review of existing university policies in the lens of diversity, equity, and inclusion.

**Executive Committee of University Senate (ECUS) — Chair Jennifer Flory**

1. **Presiding Officer Activities**
   1. **Academic Leadership Team**
      1. Meeting, 12/8/22
   2. **Provost Meeting**
      1. Meeting with Provost Spirou, 12/19/22
      2. Academic Innovation Task Force update – 1/17/23
      3. Thank you for assisting with and providing funding for the University Senate holiday gathering!
      4. Budget cuts update
      5. Policy discussions
         1. Plagiarism policy update re: ChatGPT
            1. Asking CTL to prepare workshops for dealing with ChatGPT.
            2. Supporting GC folks to prepare a workshop for CoPLAC institutions.
            3. Asking ECUS to ask APC to review current institutional policies on plagiarism/academic dishonesty and propose revisions to the policies which would address the use of artificial intelligence tools, such as ChatGPT, in academic work.
         2. Covid policies will stay as is for spring semester. After that, we will probably move to treat Covid as other infectious diseases.
         3. Post-Tenure Review Pause Policy to be revised by FAPC
         4. Amorous Relationships policy (RPIPC) – Carol Ward
         5. [Institutional Online Resource (IOR) Governance Policy](http://gcsu.smartcatalogiq.com/Policy-Manual/Policy-Manual/Campus-Affairs/Institutional-Online-Resource-Governance-Policy) (RPIPC) – Omar Odeh
   3. **Governance Calendar 2023-2024** I am awaiting word on the revised draft from Academic Affairs.
   4. **University Senate Budget and Foundation Updates**
      1. 1048105 University Senate (state account) has $4,767.00.
      2. F15320 University Senate (foundation) has $263.79.

**Faculty Affairs Policy Committee (FAPC) — Chair Sabrina Hom**

1. **Operating Procedures** The committee approved operating procedures for 2022-2023
2. **Post-Tenure Review Extension** We voted to withdraw our previous motion regarding extensions to the PTR clock on the basis that existing Federal law already offers comparable protections to employees on FMLA leave, deployed, etc.
   1. Note: we would like to encourage the Provost’s Office to ensure that all faculty going up for PTR are informed of the procedure to contest the results and also that they are prompted to report any leaves that affect the period of assessment.
   2. Question for the Provost: Does the Provost’s Office track FMLA leaves to ensure that faculty are not assessed on the period that they are on leave?
   3. Question for the Provost: Can we track the results of PTRs on the aggregate? For example, how many people are successful, how many people have PIPs, how many people are unsuccessful in their PIPs?
3. **BOR Policy 8.3 Revisions** We checked in on the progress of revised assessment policies across the university and reviewed several examples from committee members.
   1. Question for the Provost: Different divisions have worked off of two different versions of the Department Chairperson Evaluation of Faculty Member, both marked September. Can you please share the final document for clarification?
4. **ECUS\_SCC Discussion**
   1. **Post-Tenure Review Extension**
      1. Questions from FAPC: Does the Provost’s Office track FMLA leaves to ensure that faculty are not assessed on the period that they are on leave?
      2. Question for the Provost: Can we track the results of PTRs on the aggregate? For example, how many people are successful, how many people have PIPs, how many people are unsuccessful in their PIPs?
      3. Answer from the Provost: Yes, we can make that information available after either one year or a couple of cycles. A question that will arise is what does a 100% success rate mean.
      4. Comment: Records are subject to Open Records Policy.
      5. Comment (Provost): We do receive Open Records requests from employees, but not usually for other employees.
      6. Follow Up: Jennifer Flory will confer with Provost Spirou about what actions, if any, should be taken regarding existing policy language.
   2. **BOR Policy 8.3 Revisions**
      1. Question from FAPC: Different divisions have worked off of two different versions of the Department Chairperson Evaluation of Faculty Member, both marked September. Can you please share the final document for clarification?
      2. Answer from the Provost: Although there are different processes across the colleges due to different T&P forms, every chair should use the same faculty performance evaluation form regardless of department. The system will be holding training for deans and chairs.
      3. Question: The revised document mentions peer observation but does not discuss the second, alternative teaching assessment. [Secretary note: The alternative teaching policy is located in a secondary document titled “Teaching Effectiveness, Department Plans for Additional Technique.”]

**Resources, Planning and Institutional Policy Committee (RPIPC) — Chair Damian Francis**

1. **Parking Policy** The committee finalized a motion for review and update of the GCSU parking allocation policy.
2. **Budget**
   1. The committee discussed and drafted a motion for budget consideration to the BOR to provide funding to meet the shortfall in State appropriation resulting from the decision for GCSU to remained test required during Fall Freshman class of 2022. The motion is now being reviewed by the Office of Finance and Administration and will be vetted by the Office of the President before submission to the February ECUS and Senate meetings.
   2. We tabled a discussion on whether the university administration should share the proposed strategy for addressing budget shortfall for FY24 as submitted to the BOR budget hearing in December with Deans and Department Chairs.

**Student Affairs Policy Committee (SAPC) — Chair Greg Glotzbecker**

1. **No Meeting, No Report** As there was no business to conduct, APC did not meet.

**Subcommittee on Nominations (SCoN) — Chair Rob Sumowski**

1. **Revised Slate of Nominees** Kell Carpenter replaces Jessamyn Swan as Elected Faculty Senator for the University Library serving on DEIPC.
   1. **ECUS-SCC Action** A **Motion** *to approve the revised slate of nominees was made and seconded*. **The motion was approved.**
2. **Election Oversight** Each of the colleges’ and University Library’s election processes and constituency designations have been received and logged as per University Senate Bylaws. Information on the election procedures of CoAS, CoHS, and the University Library have been received since our last ECUS meeting and are outlined below:
   1. **College of Arts and Sciences**
      1. The elections for 2023-2024 Faculty Senators from the College of Arts and Sciences will be managed according to the college bylaws. All departments in the college will elect the necessary senators to replace those whose terms will end spring 2023 in accordance with their department policies. The dean’s office has asked the departments to conduct and finalize elections so that we can provide the results to the Executive Committee no later than February 1, 2023.
      2. Apportionment in the college for 2022 is based on the number of department faculty and positions being filled, indicated as follows. Each department is allocated one senator; and typically, an additional senator is allocated to larger departments in order of number of faculty until the total matches the senate apportionment for the academic year.

|  |  |  |
| --- | --- | --- |
| **2022-2023 CoAS Senate Representation** | **# Faculty** |  |
| Biological and Environmental | 27 | 2 |
| Government and Sociology | 24 | 2 |
| English | 20 | 2 |
| Chemistry, Physics, and Astronomy | 16 | 2 |
| Mathematics | 17 | 1 |
| History and Geography | 15 | 1 |
| Music | 14 | 1 |
| Communication | 13 | 1 |
| Psychology | 11 | 1 |
| World Languages and Cultures | 11 | 1 |
| Art | 11 | 1 |
| Philosophy, Religion, and Liberal | 9 | 1 |
| Theatre and Dance | 6 | 1 |
| **Total** | **194** | **17** |

* 1. **College of Health Sciences** 
     1. Senate Election process
        1. Call for nominations/guidelines
           1. Apportionment (COHS constituencies): All full-time COHS faculty (including those recently hired, limited term or permanent faculty ranks, non-tenure track, tenure track or tenured) are eligible to nominate and are eligible to vote on the final ballot.
           2. To be eligible to serve as a Senate Representative, faculty must be a member of the GC corps of instruction and have completed at least two (2) years of service at Georgia College at the beginning of the fall semester following their election as an elected faculty senator.
           3. Prior to nominating, approval must be received from the individual being nominated. Self-nominations are allowed. Each faculty member may nominate one person only (yourself counts as your one nomination).
           4. A call for nominations email with the above guidelines is sent to COHS constituencies. Nominations are sent to [julie.collis@gcsu.edu](mailto:julie.collis@gcsu.edu).
           5. Faculty will be given at least five business days to submit nominations. Periodic reminder emails will be sent. After nominations are received, the Dean’s Office confirms the nominee’s acceptance of the nomination. An online vote for the vacant Senate seat(s) is then held.
        2. Voting for Senators
           1. An email is sent to all full-time COHS faculty who are eligible to vote (including those recently hired, limited term or permanent faculty ranks, non-tenure track, tenure track or tenured) with voting instructions, vote deadline, and a link to the online ballot.
           2. The online ballot lists the nominees from step one. Faculty will be given five business days to vote. Periodic reminder emails will be sent.
           3. After the vote deadline, results will be sent to COHS Dean, Dr. Noviello. The Dean will notify the winners.
           4. The results will be forwarded from the Dean’s Office to the University Senate Executive Committee by Feb. 1.
  2. **University Library** The University Library has two senators. Neither seat will be up for re-election during the 2022-2023 school year. Election procedures: vacancies are filled by secret ballot distributed to all library faculty members annually by the 2nd Friday in December.

1. **USG Faculty Council** The USG Faculty Council met virtually in December for an update session on the progress of conversations with senior admin Dr. Ashwani Monga regarding faculty-requested changes to the latest USG tenure policy to allow a final level of faculty peer-led review prior to employee dismissal. Dr. Monga recorded our concerns and requests prior to his pending conversation with Chancellor Perdue. This is an ongoing dialogue, and I will brief Senate on any new developments.

**VI. Unfinished Business**

1. **2023 Governance Retreat** Shannon Gardner from the Provost’s Office confirmed that there appear to be no conflicts with naming August 14, 2023 as the date for the 2023 University Senate Governance Retreat. Location: First United Methodist Church.

**VII. New Business**

1. **ChatGPT and GC Plagiarism Policies** The committee reviewed the supporting document of plagiarism policies.
2. **Steering of Items to Committees**
   1. Amorous Relationship Policy Review was steered to both FAPC and RPIPC.
3. **University Senate Agenda and Minutes Review**
   1. **Tentative Agenda January 20, 2023**
      1. Motions
         1. RPIPC: Parking Policy Review
         2. SCoN: Revised Slate of Nominees
      2. Reports: Administrative reports and committee reports will also be agenda items.
      3. Supplemental Items of Business: None.
   2. **University Senate Minutes Review** A **Motion** *that the DRAFT minutes of the 18 Nov 2022 meeting of the 2022-2023 University Senate be circulated for university senator review* was made and seconded. **The motion to circulate the minutes was approved.**

**VIII. Open Discussion**

1. There was no open discussion.

**IX. Next Meeting**

1. **Calendar**
   1. University Senate Meeting – Friday, January 20, 3:30 p.m., Arts & Sciences 272
   2. ECUS Meeting – Friday, February 10, 2:00 p.m., Parks Hall 301
   3. ECUS+SCC Meeting – Friday, February 10, 3:30 p.m., Parks Hall 301
   4. University Senate Meeting – Friday, February 24, 3:30 p.m., Arts & Sciences 272
2. **Tentative Agenda** Some of the deliberation today may have generated tentative agenda items for ECUS and ECUS-SCC meetings. Jennifer Flory will ensure that such items (if any) are added to the agenda of a future meeting of ECUS or ECUS-SCC.

**X. Adjournment**

1. As there was no further business to consider, a **Motion** *to adjourn the meeting* was made and seconded. **The motion to adjourn was approved and the meeting adjourned at 4:28 p.m.**

**XI. Supporting Documents**

1. *Supporting\_Amorous\_Relationships\_Policy\_2022-12-31.pdf* Status update email mentioned in the ECUS report.
2. *Supporting\_GC\_Plagiarism\_Policies\_ChatGPT\_Info\_2023-01-06.docx* Information update mentioned in the ECUS report.
3. *Supporting\_Institutional\_Online\_Resource\_Governance\_Policy\_2023-01-06.pdf* Status update email mentioned in the ECUS report.

**Distribution:** First, these minutes will be sent to committee members for review; second, they will be posted to the Senate website.

**Committee Name:** Executive committee of the university senate (ECUS) with standing committee chairs (SCC)

**Committee Officers:** Jennifer Flory (Chair), Rob Sumowski (Vice-Chair), Alex Blazer (Secretary)

**Academic Year:** 2022-2023

**Aggregate Member Attendance at Committee Meetings for the Academic Year:**

**“P” denotes Present, “R” denotes Regrets, “A” denotes Absent**

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| Acronyms |  | EFS = Elected Faculty Senator  CoAS = College of Arts and Sciences; CoB = College of Business; CoE = College of Education; CoHS = College of Health Sciences | | | | | | | | | | |
| Meeting Dates | | | 9/2 | 10/7 | 11/4 | 1/6 | 2/10 | 3/3 | 4/14 | P | R | A |
| Alex Blazer  *EFS, CoAS ECUS Secretary* | | | P | P | P | P |  |  |  | 4 | 0 | 0 |
| Cathy Cox  *University President* | | | R | R | R | R |  |  |  | 0 | 4 | 0 |
| Nicholas Creel  *EFS, CoBT*  *ECUS Member* | | | P | P | P | P |  |  |  | 4 | 0 | 0 |
| Jennifer Flory  *EFS, CoAS*  *ECUS Chair* | | | P | P | P | P |  |  |  | 4 | 0 | 0 |
| Catherine Fowler  *EFS, CoHS, ECUS Chair Emeritus* | | | P | R | P | P |  |  |  | 3 | 1 | 0 |
| Lamonica Sanford  *EFS, Library*  *ECUS Member* | | | P | P | P | P |  |  |  | 4 | 0 | 0 |
| Costas Spirou  *Provost* | | | P | P | P | P |  |  |  | 4 | 0 | 0 |
| Rob Sumowski  *EFS, CoE*  *ECUS Vice-Chair* | | | P | R | P | P |  |  |  | 3 | 1 | 0 |
| Sarah Myers  *APC Chair* | | | P | R | P | P |  |  |  | 3 | 1 | 0 |
| Linda Bradley  *DEIPC Chair* | | | P | P | P | P |  |  |  | 4 | 0 | 0 |
| Sabrina Hom  *FAPC Chair* | | | P | P | P | P |  |  |  | 4 | 0 | 0 |
| Damian Francis *RPIPC Chair* | | | P | R | P | P |  |  |  | 3 | 1 | 0 |
| Greg Glotbecker  *SAPC Chair* | | | P | P | R | P |  |  |  | 3 | 1 | 0 |