

**COMMITTEE NAME:** EXECUTIVE COMMITTEE OF UNIVERSITY SENATE (ECUS) WITH STANDING COMMITTEE CHAIRS (SCC)

**MEETING DATE & TIME:** FRIDAY, NOVEMBER 4, 2022, 3:30-4:45 P.M.

**MEETING LOCATION:** PARKS HALL 301

**ATTENDANCE:**

<b>MEMBERS</b>		<b>“P” denotes Present, “A” denotes Absent, “R” denotes Regrets</b>
<b>P</b>	Alex Blazer (CoAS, ECUS Secretary)	
<b>R</b>	Cathy Cox (University President)	
<b>P</b>	Nicolas Creel (CoBT, ECUS Member)	
<b>P</b>	Jennifer Flory (CoAS, ECUS Chair)	
<b>P</b>	Catherine Fowler (CoHS, ECUS Chair Emerita)	
<b>P</b>	Lamonica Sanford (Library, ECUS Member)	
<b>P</b>	Costas Spirou (Provost)	
<b>P</b>	Rob Sumowski (CoE, ECUS Vice-Chair)	
<b>P</b>	Sarah Myers (APC Chair)	
<b>P</b>	Linda Bradley (DEIPC Chair)	
<b>P</b>	Sabrina Hom (FAPC Chair)	
<b>P</b>	Damian Francis (RPIPC Chair)	
<b>R</b>	Greg Glotzbecker (SAPC Chair)	
<b>GUESTS</b>		
Joyce Norris-Tayler, Vice-Chair of the 2022-2023 SAPC		

**Legend**

Highlighted text denotes follow-up.

**Bold text denotes action or recommendation.**

**I. Call to Order:** The meeting was called to order at 3:31 pm by Jennifer Flory (Chair).

**II. Approval of Agenda:** A **Motion** to approve the agenda was made and seconded. **The agenda was approved as circulated.**

**III. Approval of Minutes:** A draft of the 7 Oct 2022 minutes of the Executive Committee of University Senate with Standing Committee Chairs had been circulated to the meeting attendees via email. A **Motion** to approve the minutes was made and seconded. **The minutes were approved.**

**IV. Reports**

**University President — President Cathy Cox**

1. **Regrets, No Report** As President Cox had extended *Regrets* and was unable to attend this meeting, there was no President’s Report.

**University Provost — Provost Costas Spirou**

## 1. Offices and Programs

### a. Office of Admissions

- i. **Applications** We continue to observe robust numbers in applications (+38%) and completed applications (+62%) for the Fall 2023 first year class.
- ii. **President's Scholarship Competition** We have 47 outstanding faculty judges who signed-up to participate in the President's Scholarship Competition. With your help, this will be an outstanding event.

### b. Office of the Provost & Academic Affairs

- i. **Graduation Rates** Great news about graduation rates! Our four-year graduation rate was highest ever at 53.27%. Previously 50.31%, 51.20%, 48.61%, 48.39%. The 6-year graduation rate was similar to previous years at 62.15% (62.05%, 61.72%, 63.58%).
- ii. **Retention** Our 1<sup>st</sup> year retention improved from last year (77.98% for a class of 1,358) to 80.09% for a class of 1,502 students. We need to continue our efforts in this area so that we can return to the mid-80s.
- iii. **Visiting Scholars Program**
  1. **Dr. Brenda Juarez Harris** (Assistant Professor of Teacher Education, Southern Utah University)- Dr. Juarez Harris, co-author of *White Parents, Black Children: Understanding Adoption and Race* (Rowman & Littlefield, 2017), will present her research on Black teacher exemplars to engage faculty and students in raising consciousness. Dr. Juarez Harris will spend time visiting classrooms to share her research interests with pre- and in-service students/teachers, and give talks open to the university community. Dr. Juarez Harris will also participate in informal lunches and dinners with the Diversity Committee and COE faculty.
  2. **Dr. Jenna Hanchey** (Assistant Professor of Communication, Arizona State University)- Dr. Hanchey's research is fostered by her experience as a Peace Corps volunteer in Tanzania. Dr. Hanchey's scholarship examines aid, development, and volunteer work in Africa. She was invited to collaborate on the redesign of Peace Corps training materials intended to combat white saviorism in the organization. Her residency will contribute meaningfully to the Department of Communication's mission of fostering diverse thought, professional practice, and global awareness across the curriculum.
  3. **Dr. R. Jarrod Atchison** (Associate Professor of Communication, Wake Forest University)- Dr. Atchison is the John Kevin Medica Director of Debate of Wake Forest University's national championship-winning (CEDA 2022) debate team. Dr. Atchison will deliver a keynote address for his new, co-authored book *We Are Not One People: Secession and Separatism in American Politics Since 1776* (Oxford University Press, 2022), facilitate a debate workshop, and judge a public debate hosted by Georgia

College Speech & Debate on Milledgeville's history and public memory of secession, co-sponsored by the Department of History & Geography.

4. **Dr. Rebecca Bixby** (Research Assistant Professor of Biology, University of New Mexico)- Dr. Bixby was recently appointed Director of the University of New Mexico Water Resources Program. Her research on aquatic ecosystems focuses on the responses and adaptation of aquatic organisms to natural and anthropogenic stressors like fire, drought, and flooding. During her time on campus, Dr. Bixby will work with students in the GC Aquatic Center, as well as collaborating with the Sustainability Council, GC Shades of Green, Office of Sustainability, Environmental Sciences Club, and the Rural Studies Institute.

## 2. **Centers and Institutes**

- a. **The Center for Teaching and Learning** is pleased to announce a luncheon and program to help faculty learn more about ways to engage with the [Fulbright Program](#). Faculty are invited to a luncheon with Fulbright Scholar Alumni Ambassador Dr. David King (Florida State University) on Thursday, November 10<sup>th</sup> at 12:30 p.m. During this event, Dr. King will discuss his own Fulbright experience, the Fulbright opportunities available to faculty, and the application process. The luncheon and talk will take place in Russell Library 376. If you would like to attend, please RSVP with the following form no later than **November 7<sup>th</sup>**: <https://app.smartsheet.com/b/form/1af5221a3950450fbae14f655f136c33>.

## 3. **Initiatives and Projects**

- a. **Georgia College & State University History** Updated version of the Georgia College & State University history was completed by Dr. Bob Wilson. The university published the book which will be available soon.
- b. **STUDENT SUCCESS EQUITY INTENSIVE PROGRAM** You may be aware that [GCSU was selected to participate](#) in the Gates Foundation/ American Association for State Colleges & Universities (AASCU) [Student Success Equity Intensive \(SSEI\)](#). Over the next few years, staff from the American Association for State Colleges & Universities will be working with our campus to learn about and support our efforts to eliminate equity gaps for Black, Latinx, Indigenous, and low-income students. We participated in a couple of meetings already and we will be partnering with other universities across the country in this two-year project.

## 4. **Conferences and Meetings**

- a. **USG Teaching & Learning Conference** Please consider submitting a proposal to the [2023 USG Teaching & Learning Conference](#). The deadline is November 7, 2022.

## 5. **Faculty**

### a. **Fellowships and Grants**

- i. **Women's Leadership Faculty Fellows** Congratulations to the colleagues joining the 2022-2023 Women's Leadership Faculty Fellows. The program is administered by the Office of Academic Affairs and facilitated by Dr. Holley Roberts, Associate Provost of Academic Affairs and

Director of The Graduate School, Dr. Mandy Jarriel, Associate Professor, College of Health Sciences, and the Faculty Fellows Associate, Dr. Liz Speelman.

1. **Dr. Christina Smith**, Associate Professor of Communications, MSCM Coordinator, Internship Coordinator
2. **Dr. Jennifer Flory**, Professor of Music and Presiding Officer of the University Senate
3. **Dr. Joy Bracewell**, Assistant Professor of English, Director of the Writing Center
4. **Dr. Katie Simon**, Associate Professor of English
5. **Dr. Kerry Neville**, Associate Professor of English, MFA Coordinator
6. **Dr. Nancy Mizelle**, Professor of Middle Grades Education and Chair, Department of Professional Learning and Innovation
7. **Dr. Stefanie Sevcik**, Lecturer of English, Faculty Director, MURACE (Mentored Undergraduate Research and Creative Endeavors)
8. **Dr. Wathsala Medawala**, Associate Professor of Chemistry

6. **ECUS-SCC Discussion**

a. **Women's Leadership Faculty Fellows**

- i. Comment: The Women's Leadership Program is only open to tenured faculty. Please consider making it available to non-tenured faculty who are already in leadership roles.
- ii. Comment (Provost): That's a good idea. Additionally, we are considering forming a partnership with another institution so our faculty can visit there.

**Academic Policy Committee (APC) — Chair Sarah Myers**

1. **Required Syllabus Statement**

- a. Discussion with DEIPC representative (Linda Bradley) regarding possibility of integrating a new university required syllabus statement on diversity and inclusion. The suggested language from DEIPC was from the OIE website. APC committee members made further suggestions, noting the OIE statement was rather vague. A DEIPC representative will revisit the Jan 6 APC meeting with more specific language and potential actions for APC to consider at that time based on feedback from our conversation today.
- b. Additional inquiries arose about university efforts to increase/promote/support diversity and inclusion; however, we felt those discussions, although important, fell outside the scope of this committee. At the next Senate meeting, there will be a request for a summary of ongoing efforts to address diversity and inclusion as well as demographics of applicants, accepted students, and those that ultimately enroll.
- c. The conversation about potentially including a new syllabus statement prompted further considerations about reviewing the existing statements so APC will

examine those statements ahead of the next meeting (Jan 6) for discussion at that time.

### **Diversity, Equity, and Inclusion Policy Committee (DEIPC) — Chair Linda Bradley**

1. **Required Syllabus Statement** DEIPC members sent Linda Bradley as a representative to discuss the potential of a Diversity Common Syllabus statement with APC and received feedback from our colleagues.
  - a. Utilize TEAMS to facilitate ongoing sharing and discussion of diversity statements from across Georgia College and responses to feedback regarding a common syllabus statement.
  - b. Link information and resources on campus for current Diversity and Inclusion initiatives, including Diversity complaint process.
  - c. Work with APC and SAPC to visit their January meetings in DEIPC teams with a more synthesized plan of action for a statement and/or professional development support.
2. **Clery Act** Shanoya Cordew, our new Title IX coordinator, presented DEIPC members with information regarding Clery Process and Policy at Georgia College.
3. **Bias Response Teams** Jennifer Graham provided updates on Bias Response Teams.

### **Executive Committee of University Senate (ECUS) — Chair Jennifer Flory**

1. **Presiding Officer Activities**
  - a. **USG Faculty Council**
    - i. Self-reported info re: notice of termination to faculty at different institutions: <https://bit.ly/USGcuts>
    - ii. Executive Committee, October 18
    - iii. USGFC Fall Meeting, Macon, October 20-21
  - b. **Provost Meetings**
    - i. Called Meeting with Provost Spirou, Dr. Nadler, and Kay Anderson on 10/17 re: Religious Observance Policy
    - ii. Monthly Meeting with Provost Spirou, 10/24
      1. Academic Innovation Task Force presentation to Presidential Cabinet and University Senate holiday gathering are in the process of being scheduled.
      2. Budget cuts at \$8.4M for FY 24 plus an additional \$3M for FY25.
      3. Post-Tenure Review Pause Policy
    - iii. Additional Post-Tenure Review Pause Policy meetings
      1. 10/26 with Holley Roberts (AVP) and Sabrina Hom (FAPC chair)
      2. 11/3 with Provost Spirou, Holley Roberts (AVP), and Carol Ward (HR)
2. **Governance Calendar 2023-2024** I am awaiting word on the revised draft from Academic Affairs.

3. **University Senate Handbook Review Committee** The handbook revision was approved.
4. **University Senate Recognitions** Pins will be distributed to the following individuals at the University Senate meeting on November 18: Stephen Rutner and a replacement senator for the Library (Jessamyn Swan) if one is selected by then.
5. **Governance Retreat 2023** Shannon Gardner from the Provost's Office confirmed that there appear to be no conflicts with naming August 14, 2023 as the date for the 2023 University Senate Governance Retreat. Location: TBD.
6. **University Senate Budget and Foundation Updates**
  - a. 1048105 University Senate (state account) has \$4,767.00.
  - b. F15320 University Senate (foundation) has \$263.79.

#### **Faculty Affairs Policy Committee (FAPC) — Chair Sabrina Hom**

1. **Post-Tenure Review Extension** FAPC met on Nov 4 to discuss a proposed PTR clock extension policy. We had a number of guests, including Carol Ward, Dr. Roberts, the Provost, Dr. Flory and Dr. Fowler, and were able to discuss a number of suggestions and clarifications from those parties. The committee did not vote to advance a motion and agreed to discuss how various interests might be reconciled at our next meeting.

#### **Resources, Planning and Institutional Policy Committee (RPIPC) — Chair Damian Francis**

1. **Parking Policy** RPIPC will submit a motion to recommend the review and update of the Georgia College Parking Allocation Policy in January 2023. The motion is influenced by the current parking and transportation needs of the campus and background information from the Walker Report of 2005 and the Parking and Transportation Review Committee proposal. The Parking and Transportation Review Committee was commissioned on October 10, 2005, by Mr. Harry Keim, Vice President for Business & Finance, for the purpose of reviewing the report submitted by Walker Parking Consultants, and for making recommendations for improving parking and transportation services at GC&SU.
2. **Early College Traffic** RPIPC was asked to address resource constraints related to the Early college pick-up traffic flow at Kilpatrick. The directors of Campus Safety and the Early College will formulate a sub-committee to address the concern. The process will be led by Brett Stanelle.
3. **Budget** Lee Fruitticher, VP of Finance and Administration presented on the FY 24 shortfall which is currently 8.4 million. The proposed shortfall is to be met through:
  - a. 4 million; Academic Affairs – from vacant faculty, staff, operating budget, and travel budget
  - b. 2 million; Finance and Administration – vacant positions, operating and travel
  - c. 0.5 million; student, casual labour, and graduate assistantship

The remaining shortfall amount is still being worked on. RPIPC discussed ways the committee can advance policy options to inform the strategies for meeting the shortfall as well as directly proposed cost saving and efficiency measures/policy towards meeting the shortfall. One measure that has received attention was a policy on centralized IT spending to be managed and regulated by our IT department.

#### 4. **ECUS-SCC Discussion**

##### a. **Budget**

- i. Comment: Another area RPIPC discussed to address the budget shortfall was sustainability. The college's annual electricity bill increased \$700,000. Motion detectors in classrooms and weekend modes could help.
- ii. Comment: Regarding centralized IT purchases, individual faculty need certain programs and licenses.
- iii. Comment: IT can order bulk/institutional licenses when it knows that multiple faculty members need the programs. Some faculty prefer particular programs over others, and a centralized purchasing policy would curb that behavior.
- iv. Comment: In some years, IT has to shut down the year-end spending for hardware; therefore, a department will purchase a piece of hardware and IT eventually will replace the hardware. The centralized policy would curb this practice.
- v. Comment: Another possibility is to reduce the 9% raise accompanying faculty promotion.
- vi. Comment: Regarding raise reductions, there needs to be equity, so faculty members do not have depressed salaries for the rest of their careers.
- vii. Question: Are furloughs an option?
- viii. Comment: Furloughs must come from the USG.

#### **Student Affairs Policy Committee (SAPC) — Vice-Chair Joyce Norris-Taylor for Chair Greg Glotzbecker**

1. **Student Housing** A student concern regarding air and water quality at student housing was discussed. Larry Christiansen and Shay Grover will be willing to come to one of our meetings next semester. Information from Dr. Cox (which was provided at the last senate meeting) was discussed indicating that the great majority of reports of mold were actually dust which had not been attended to.
2. **Student Activities** We discussed concerns of students regarding on-campus activities available past freshman year post COVID. Different departments are working on this individually. We discussed the fact that students are not utilizing the emailed Daily Digest. Students are encouraged to use GCCconnect so that they will know what is available.
3. **Student Parking** The vast majority of our meeting addressed students' concerns regarding parking. John Jackson attended the meeting and provided much information including:
  - a. The parking plan states that heart of campus parking will be designated for employees. Resident students are guaranteed a space around their dorm. Commuter students are not guaranteed a space and there are more students than spaces.
  - b. It is free to park at the Irwin Lot. Students could use the Irwin lot, or West Campus and take the shuttle. Many West Campus students are driving their cars to the main campus and not using the shuttle.

- c. When the Integrated Science Building was built, it took 80 parking spots away which directly affected the Bell Hall students.
  - d. The City of Milledgeville has not enforced parking in the downtown area but will after the first of the year.
  - e. A shopping shuttle is available six days a week to Wal-Mart/Milledgeville Mall from 5:30-9:30 to West Campus.
  - f. A late-night shuttle from the MAX to West Campus has also been provided on weekends.
  - g. Parking tries to touch every lot once a day to ticket. We will be switching to car tags instead of those hanging from the rear-view mirror which means there will be no backing into spots.
  - h. Parking attempted an express bus every 15 minutes from the Irwin lot which had to be discontinued as it was only utilized by 12-15 passengers a day with most of them walking over to use the shuttle.
  - i. A question regarding the possibility of restricting freshman students from having cars was brought up as this is the policy at other schools. There is no plan for that being considered at GCSU at the present time.
  - j. A question came up regarding West McIntosh Street parking in front of the police department as these spots are usually empty. GCSU is starting a relationship with the Milledgeville city manager and hoping to discuss the possibility of using these spaces and perhaps part of the parking deck.
  - k. The possibility of building a parking deck was also discussed. It was pointed out that it would cost the university approximately \$30 million and such an expenditure is not in the foreseeable future.
4. **ECUS-SCC Discussion**
- a. **Student Parking**
    - i. Comment: Parking and Transportation Advisory Committee (PTAC) is the committee that can update the parking policy.
    - ii. Comment: The Walker Report advises that if someone wants convenient parking, they should pay for it.
    - iii. Comment: License plate scanning is much quicker than parking pass scanning and can be enforced more than once per day.

**Subcommittee on Nominations (SCoN) — Chair Rob Sumowski**

- 1. **Election Oversight** Each of the colleges' election processes and constituency designations have been requested, and we are awaiting information from the University Library, CoAS, and CoHS. As per University Senate Bylaws, the due date for our receipt of this information is December 1. Electoral processes information collected thus far from COE and CoBT is as follows:
  - a. CoBT: The CoBT Strategic Management Committee decides how the University Senate seats given to the CoBT will be allotted. Currently, there are four departments in the CoBT. Each department elects one senator, and the other two senators are elected by the CoBT faculty at-large.



- b. CoE: The CoE elects two senators each from each of its two departments: Professional Learning and Innovation and Teacher Education. Three of CoE's four senators will end their service on April 2023, necessitating the election of three senators at CoE's January 13, 2023 college meeting.
- 2. **Revised Slate of Nominees** Regarding the vacant University Library senate seat previously held by Jessamyn Swan, Shaundra Walker confirmed plans to elect a new senator at its November 8, 2022 meeting so that the new senator might participate in the November 18, 2022 senate meeting. I will forward the name of the Library's new representative once it has been received.
- 3. **USG Faculty Council** Jennifer Flory and I attended the two-day fall retreat of the USG Faculty Council on October 20-21, where we met with representatives of our USG sister institutions, Chancellor Perdue, and USG staff. Once minutes have been received from USG Faculty Council leadership, I will share pertinent information.
- 4. **ECUS-SCC Discussion**
  - a. **USG Faculty Council**
    - i. Comment (Chair): Two significant items of discussion were the AAUP censure due to post-tenure review and the pay cap of 33 1/3 during the summer. Chancellor Purdue said he would talk with the Board of Regents about Post-Tenure Review.
    - ii. Question: Is this summer pay or additional pay? College policy involves additional pay; however, grants are capped at 33 1/3 due to federal law.
    - iii. Answer (Chair): This wasn't discussed or differentiated at the meeting.
    - iv. Comment: 90% of grant money used to go to the Provost's Office. Grant money is now distributed to the departments, Office of Grants and Sponsored Projects, and so forth.

## VI. Unfinished Business

- 1. **None**

## VII. New Business

- 1. **2023 Governance Retreat** Shannon Gardner from the Provost's Office confirmed that there appear to be no conflicts with naming August 14, 2023 as the date for the 2023 University Senate Governance Retreat. Location: TBD.
- 2. **University Senate Agenda and Minutes Review**
  - a. **Tentative Agenda November 18, 2022**
    - i. Motions
      - 1. ECUS: Revised US Handbook
      - 2. SCoN: Revised Slate of Nominees (if Library elects a new Senator)
    - ii. Reports: Administrative reports and committee reports will also be agenda items.
      - i. Supplemental Items of Business: None.

- b. **University Senate Minutes Review A Motion** that the DRAFT minutes of the 21 Oct 2022 meeting of the 2022-2023 University Senate be circulated for university senator review was made and seconded. **The motion to circulate the minutes was approved.**

## VIII. Open Discussion

### 1. Institutional Review Board and GCSU Research Day

- a. Comment: Mentors are wondering if their student research teams should submit to the IRB, or if GCSU Research Day is a classroom experience which does not require IRB approval.
- b. Comment: We will reach out to Stefanie Sevcik, Director of MURACE.

## IX. Next Meeting

### 1. Calendar

- a. University Senate Meeting – Friday, November 18, 3:30 p.m., Arts & Sciences 272
  - b. ECUS Meeting – Friday, January 6, 2:00 p.m., Zoom
  - c. ECUS+SCC Meeting – Friday, January 6, 3:30 p.m., Zoom
  - d. University Senate Meeting – Friday, January 20, 3:30 p.m., Arts & Sciences 272
2. **Tentative Agenda** Some of the deliberation today may have generated tentative agenda items for ECUS and ECUS-SCC meetings. **Jennifer Flory will ensure that such items (if any) are added to the agenda of a future meeting of ECUS or ECUS-SCC.**

## X. Adjournment

1. As there was no further business to consider, a **Motion** to adjourn the meeting was made and seconded. **The motion to adjourn was approved and the meeting adjourned at 4:45 p.m.**

## XI. Supporting Documents

1. *Supporting\_USGFC\_2022-10-21.pdf* Draft minutes of the USGFC meeting held on 20 and 21 Oct 2022 mentioned in the ECUS and SCoN reports.
2. *Supporting\_USGFCEC\_2022-10-18.pdf* Notes from the USGFC Executive Committee meeting on 18 Oct 2022 mentioned in the ECUS and SCoN reports.

**Distribution:** First, these minutes will be sent to committee members for review; second, they will be posted to the Senate website.

**COMMITTEE NAME:** EXECUTIVE COMMITTEE OF THE UNIVERSITY SENATE (ECUS) WITH STANDING COMMITTEE CHAIRS (SCC)

**COMMITTEE OFFICERS:** JENNIFER FLORY (CHAIR), ROB SUMOWSKI (VICE-CHAIR), ALEX BLAZER (SECRETARY)

**ACADEMIC YEAR:** 2022-2023

**AGGREGATE MEMBER ATTENDANCE AT COMMITTEE MEETINGS FOR THE ACADEMIC YEAR:**  
**“P” denotes Present, “R” denotes Regrets, “A” denotes Absent**

Acronyms	EFS = Elected Faculty Senator CoAS = College of Arts and Sciences; CoB = College of Business; CoE = College of Education; CoHS = College of Health Sciences										
Meeting Dates	9/2	10/7	11/4	1/6	2/10	3/3	4/14	P	R	A	
Alex Blazer <i>EFS, CoAS ECUS Secretary</i>	P	P	P					3	0	0	
Cathy Cox <i>University President</i>	R	R	R					0	3	0	
Nicholas Creel <i>EFS, CoBT ECUS Member</i>	P	P	P					3	0	0	
Jennifer Flory <i>EFS, CoAS ECUS Chair</i>	P	P	P					3	0	0	
Catherine Fowler <i>EFS, CoHS, ECUS Chair Emerita</i>	P	R	P					2	1	0	
Lamonica Sanford <i>EFS, Library ECUS Member</i>	P	P	P					3	0	0	
Costas Spirou <i>Provost</i>	P	P	P					3	0	0	
Rob Sumowski <i>EFS, CoE ECUS Vice-Chair</i>	P	R	P					2	1	0	
Sarah Myers <i>APC Chair</i>	P	R	P					2	1	0	
Linda Bradley <i>DEIPC Chair</i>	P	P	P					3	0	0	
Sabrina Hom <i>FAPC Chair</i>	P	P	P					3	0	0	
Damian Francis <i>RPIPC Chair</i>	P	R	P					2	1	0	
Greg Glotbecker <i>SAPC Chair</i>	P	P	R					2	1	0	