COMMITTEE NAME: EXECUTIVE COMMITTEE OF UNIVERSITY SENATE (ECUS) WITH STANDING COMMITTEE CHAIRS (SCC)
MEETING DATE & TIME: FRIDAY, APRIL 8, 2022, 3:30-4:45 P.M.
MEETING LOCATION: WEBEX

ATTENDANCE:

MEMBERS	"P" denotes Present, "A" denotes Absent, "R" denotes Regrets
P	Alex Blazer (CoAS, ECUS Chair Secretary)
P	Hauke Busch (CoAS, ECUS Chair Emeritus)
R	Cathy Cox (University President)
P	Jennifer Flory (CoAS, ECUS Vice-Chair)
P	Catherine Fowler (CoHS, ECUS Chair)
A	Karl Manrodt (CoB, ECUS Member)
P	Lyndall Muschell (CoE, ECUS Member)
R	Lamonica Sanford (Library, ECUS Member)
P	Costas Spirou (Provost)
P	Nicholas Creel (APC Chair)
P	Linda Bradley (DEIPC Chair)
P	Sabrina Hom (FAPC Chair)
R	Damian Francis (RPIPC Chair)
P	Gail Godwin (SAPC Chair)
GUESTS	
Shea Council (Administrative Assistant of the 2021-2022 University Senate)	

Legend
<mark>Highlighted text denotes follow-up.</mark>
Bold text denotes action or recommendation.

I. Call to Order: The meeting was called to order at 3:30 pm by Catherine Fowler (Chair).

II. Approval of Agenda: A **Motion** *to approve the agenda* was made and seconded. **The agenda was approved as circulated.**

III. Approval of Minutes: A draft of the 4 Mar 2022 minutes of the Executive Committee with Standing Committee Chairs had been circulated to the meeting attendees via email. A **Motion** *to approve the minutes* was made and seconded. **The minutes were approved**.

IV. Reports

University President — President Cathy Cox

1. **Regrets, No Report** As President Cox had extended *Regrets* and was unable to attend this meeting, there was no President's Report.

University Provost — Provost Costas Spirou

1. **Fellowships and Grants**
   a. **Innovative Grants** The university approved the Student Technology Fee Advisory Committee recommendations and awarded five Innovative Grants (Spring 2022) totaling $29,382:
      i. S. Amini, Art Department ($10,038)
         Implementing FabLab system in the Art and Design department that transforms the student experience and broadens the boundaries of the discipline.
      ii. J Bracewell, English Department/OTLE ($ 2,430)
         Supporting Writing through Online Tools
      iii. K. Manoylov, Biological & Environmental Sciences ($ 5,700)
         Purchase of an Operation Panel/Knobset for IT-100LA SEM
      iv. A. Sengupta, Biological and Environmental Sciences ($9,210)
         Investigating regulatory ribonucleic acid (RNA) molecular structures in live human cell lines
      v. K. White, Biological and Environmental Sciences ($2,004)
         Lighting Upgrade for Hi-Tech Imaging System

2. **Initiatives**
   a. **IBM Academic Initiative** Georgia College is working on an MOU with IBM. The purpose of this MOU is to confirm the collaboration between Georgia College & State University (GCSU) and IBM with respect to our intention to work together in the areas of skills, curriculum development, and research. IBM will assist with skills development and curriculum improvements by making available select software, courseware, and other resources of the IBM Academic Initiative. Additionally, IBM will provide faculty and students with the opportunity to explore educational resources, tutorials, and experiment with quantum devices through the IBM Q Experience.

3. **University Committees and Task Forces**
   a. **Academic Innovation Task Force** President Cox announced at the last University Senate meeting that we must think differently about the future of higher education and how Georgia College may need to adjust to support students. An Academic Innovation Task Force will be assembled and charged to explore areas that would strengthen the university.
   b. **BOR Policy 8.3 Provost Task Force Update** The Office of the Provost submitted the PTR document and earlier this morning (April 8, 2022) we received feedback from the USG. The feedback was shared with the PTR Task Force.
   c. **Strategic Planning Steering Committee** The university is working on the development of an aspirant institutions list which will assist in the development of the new Strategic Plan.

4. **Accreditation**
   a. **QEP Proposal Selection Rounds 2 Voting** For this round of voting, participants will rank their choices in order, 1-5. The top 3 will then be selected from the total votes cast. Voting is open until 4/8 (midnight). For more information please see https://irout.gcsu.edu/qep/qep-vote.html. The proposals are draft ideas and will undergo extensive planning and

development over the next one and a half years. However, the selected proposal will provide a strong foundation for the next QEP. To access the proposals, please see: https://irout.gcsu.edu/qep/qep-vote-final.html

5. **Tenure & Promotion**
6. **eT&P D2L Interface** The Office of the Provost worked closely with the Center for Teaching and Learning to complete an improvement to the eT&P D2L interface.

Subcommittee on Nominations (SCoN) — Chair Jennifer Flory

1. **2022-2023 Slate of Nominees**
    a. **Nominations for Presiding Officer Elect** Since two eligible EFS accepted the nomination for Presiding Officer Elect (Nicholas Creel and Rob Sumowski), SCoN will ask University Senators to complete a secret ballot preference poll at the April 22 2:00 pm Senate meeting to decide SCoN's nomination for the 2022-2023 Presiding Officer Elect. Per Senate bylaws, the Presiding Officer will also take nominations from the floor at the April 22 3:30 pm Senate organizational meeting.
    b. **Nominations for Secretary** One eligible EFS has accepted the nomination for Secretary (Alex Blazer). Per Senate bylaws, the Presiding Officer will also take nominations from the floor at the April 22 3:30 pm Senate organizational meeting
    c. **Presidential Appointees** have been received.
    d. **Standing Committee** representation from chief division officer or designees has been requested from the following administrators.
        i. Chief Academic Officer (APC, FAPC)
        ii. Chief Diversity Officer, Director of Human Resources, and Director of Admissions (DEIPC)
        iii. Chief Business Officer, Chief Information Officer (RPIPC)
        iv. Chief Student Affairs Officer (SAPC)
    e. **Selected Staff Senators and Appointees** Staff Council was requested to provide the following items.
        i. The eligibility requirements from Staff Council governance document(s) as well as a written description of the selection procedure (for selected staff senators) developed by Staff Council.
        ii. Names of the four (4) selected staff senators for 2022-23.
        iii. The name of the staff member appointed by a process determined by Staff Council to serve on the 2022-23 Diversity, Equity, and Inclusion Policy Committee.
        iv. Names of the three (3) selected staff senators to serve on the 2022-23 Resources, Planning, and Institutional Policy Committee.
        v. The name of one (1) selected staff senators to serve on the 2022-23 Student Affairs Policy Committee.
        vi. The name of the staff member appointed by a process determined by Staff Council to serve on the 2022-23 Student Affairs Policy Committee.

    f. **<u>Selected Student Senators and Appointees</u>** SGA was requested to provide the following items.
- i. The eligibility requirements as stated in the relevant Student Government Association governance document(s).
- ii. A written description of the selection procedure developed by the Student Government Association.
- iii. The names of the two (2) student senators selected in compliance with the procedures detailed above.
- iv. The name of the student appointed by a process determined by the Student Government Association to serve on the 2022-23 Diversity, Equity, and Inclusion Policy Committee.
- v. The name of the student appointed by a process determined by the Student Government Association to serve on the 2022-23 Resources, Planning, and Institutional Policy Committee.
- vi. The name of the two (2) selected student senators to serve on the 2022-23 Student Affairs Policy Committee.

    g. **<u>Review</u>** The slate of nominees was emailed to ECUS/SCC during the ECUS meeting for review and discussion.

2. **<u>2022-2023 University Senate Representation on University Committees</u>** Information gathering and assignments is in process. This will be completed by the 2 pm Senate meeting on April 22. Alex will help double-check half of the committees' information.
3. **<u>2022-2023 Parliamentarian</u>** is Natalie King
4. **<u>2022 Governance Retreat</u>** Our Governance Retreat is scheduled for Monday, August 8, 9:00 a.m.-12:30 p.m. at First United Methodist Church, Milledgeville. I will work with the 2022-2023 ECUS on planning the retreat.

Executive Committee of University Senate (ECUS) — Chair Catherine Fowler

1. **<u>Senate Recognitions</u>** Catherine Fowler will distribute pins to new senators at the 2:00 p.m. meeting of the 2021-2022 University Senate. As this will be the final meeting of University Senate, Catherine Fowler will distribute certificates to all Senators as well. Certificates will be sent to non-senators via campus mail. Jennifer Flory will distribute pins to new senators at the 3:30 organization meeting of the 2022-2023 University Senate.
2. **<u>University Senate Handbook</u>** The past presiding officer, Catherine Fowler, will update the handbook in the fall. Possible updates include, but are not limited to, President Cox's clarification of motion approvals and resolution acknowledgements.

Academic Policy Committee (APC) — Chair Nicholas Creel

1. **<u>Student Bill of Rights and Responsibilities</u>** After reading through the document, we found no further action was needed. Student engagement is low, but this is not the proper means by which to raise it.

Diversity, Equity, and Inclusion Policy Committee (DEIPC) — Chair Linda Bradley

1. **No Meeting** As there was no business, the committee did not assemble for its scheduled 8 Apr 2022 meeting.
2. **Listening Session** Rather, we had a Zoom listening session. Two items for discussion were shared. These items will be shared in the Annual Report for the 2022-2023 DEIPC to consider in the fall.
   a. **New Faculty Support** Perhaps a partnership with FAPC and/or discussion in Departments/Colleges related to the new Post-Tenure Review policies as well as Annual Faculty Evaluation.
   b. **Accessibility between Buildings** What possibilities are there for faculty, staff, and students?

Faculty Affairs Policy Committee (FAPC) — Chair Sabrina Hom

1. **BOR Policy 8.3 Provost Task Force Update** Dr. Roberts gave a report on last-minute revisions to the policy revision documents. The committee voted to advance a motion recommending that Senate pass the revised policy documents, without endorsing their content. The language of the motion will read as follows:
   > "Given the necessity of bringing University policy into compliance with BOR guidelines, the Faculty Affairs Policy Committee moves that University Senate vote to recommend for adoption and implementation of the proposed institutional faculty evaluation policies.
   > Teaching Effectiveness, Assessing
   > Faculty Review System, Philosophy and General Procedures
   > Pre-Tenure Review
   > Tenure Procedures
   > Post-Tenure Review
   > Promotion Policies
   > Performance Evaluations for Academic Administrators
   > Appeal of Department Chair's Faculty Evaluation, Process for"
2. **Faculty Salary Study** Dr. Fruitticher visited to discuss the Faculty Salary Study, which was originally intended to be updated annually by the office of the VP for Finance and Administration. He explained that he did not plan to do so for three reasons:
   a. Prefers to hire contractors because his office does not have the expertise or resources.
   b. Timing: does not want to update annually, given the costs of time/money ($150k+), and also because he feels that a salary study should be backed up with resources to address disparities. He does not expect to have resources for this in the near future due to budget cuts.
   c. Equity: feels that faculty and staff salary studies should be done on the same timetable.

   Dr. Fruitticher agreed to read the past faculty salary study and to sit down with Dr. Swinton to go over the process for updating it and to discuss any concerns with the study

itself. We will follow up next year to learn about how this discussion goes and to keep track of plans for future salary studies.

3. **Assessment of Teaching Effectiveness** Dr. Blumenthal collected an impressive amount of information on the evaluation practices used in various departments and we discussed how to follow up on the issues and to conduct further research next year.

Resources, Planning and Institutional Policy Committee (RPIPC) — Chair Damian Francis

1. **No Meeting, No Report** As there was no business, the committee did not assemble for its scheduled 8 Apr 2022 meeting.

Student Affairs Policy Committee (SAPC) — Chair Gail Godwin

1. **Preferred Names and Pronouns** Students can change their university email address to their preferred names. Students can email the Registrar's Office to change their names. Pronouns cannot be changed

2. **ECUS-SCC Discussion**
   a. **Preferred Names**
      i. Question: Could you clarify about the use of gender pronouns on official reports? Answer: Given the political climate in the USG, only male and female pronouns, or no pronouns at all, can be used. Pronouns cannot be added to PAWS, but pronouns can be changed in D2L. SGA is developing a card informing students how and where to change their name. SAPC has asked CTL to develop best practices for faculty to use course rosters. Some practices include emailing students a survey (including preferred names and pronouns) before class starts or asking students to state their names instead of calling roll.

VI. Unfinished Business

1. **None**

VII. New Business

1. **Review of the 2022-2023 Slate of Nominees and Senate Representatives on University Committees** The slate of nominees includes elected faculty senators, presidential appointees, and most designees/appointees. Most standing committees are complete; some are awaiting notification from administrators, Staff Council, and SGA. Most university senate representatives have been selected; a few are awaiting notification of need from university committee chairs.
   a. **ECUS-SCC Action** A **Motion** *to approve the slate of nominees and university senate representation on university committees* was made and seconded. **The slate of nominees was approved.**
1. **2022-2023 Standing Committee Chair Elections** will take place directly after the 2022-2023 University Senate Organizational Meeting. ECUS members will facilitate standing

chair elections. Chair elections will occur if a standing committee quorum is present. If a quorum is not present, then elections will occur at the Governance Retreat. Follow Up: ==Jennifer Flory will assign standing committee rooms, select ECUS members to be facilitators, and provide ECUS members with facilitator information (agenda, election information, etc.).==

2. **Steering of Items to Committees**
   a. None.
3. **University Senate Agenda and Minutes Review**
   a. **Tentative Agenda 22 Apr 2022**
      i. Motions
         1. FAPC: BOR Policy 8.3
      ii. Reports: Administrative reports and committee reports will also be agenda items.
      i. Supplemental Items of Business: None.
   b. **University Senate Minutes Review** A **Motion** *that the DRAFT minutes of the 25 Mar 2022 meeting of the 2021-2022 University Senate be circulated for university senator review* was made and seconded. **The motion to circulate the minutes was approved.**

VIII. Open Discussion

1. **None**

IX. Next Meeting

1. **Calendar**
   a. University Senate Meeting – Friday, April 22, 2:00 p.m., Arts & Sciences 272
   b. University Senate Meeting – Friday, April 22, 3:30 p.m., Arts & Sciences 272
   c. Governance Retreat – Monday, August 8, 9:00 a.m., First United Methodist Church, Milledgeville
   d. ECUS Meeting – Friday, September 2, 2:00 p.m., TBA
   e. ECUS+SCC Meeting – Friday, September 2, 3:30 p.m., TBA
2. **Tentative Agenda** Some of the deliberation today may have generated tentative agenda items for ECUS and ECUS-SCC meetings. ==Catherine Fowler will ensure that such items (if any) are added to the agenda of a future meeting of ECUS or ECUS-SCC.==

X. Adjournment

1. As there was no further business to consider, a **Motion** *to adjourn the meeting* was made and seconded. **The motion to adjourn was approved and the meeting adjourned at 4:09 p.m.**

XI. Supporting Documents

1. **None**

Distribution: First, these minutes will be sent to committee members for review; second, they will be posted to the Senate website.

COMMITTEE NAME: EXECUTIVE COMMITTEE OF THE UNIVERSITY SENATE (ECUS) WITH STANDING COMMITTEE CHAIRS (SCC)
COMMITTEE OFFICERS: CATHERINE FOWLER (CHAIR), JENNIFER FLORY (VICE-CHAIR), ALEX BLAZER (SECRETARY)
ACADEMIC YEAR: 2021-2022

AGGREGATE MEMBER ATTENDANCE AT COMMITTEE MEETINGS FOR THE ACADEMIC YEAR:
"P" denotes Present, "R" denotes Regrets, "A" denotes Absent

Acronyms		EFS = Elected Faculty Senator CoAS = College of Arts and Sciences; CoB = College of Business; CoE = College of Education; CoHS = College of Health Sciences								
Meeting Dates	9/3	10/1	11/6	1/7	2/11	3/4	4/8	P	R	A
Alex Blazer *EFS, CoAS, ECUS Secretary*	P	P	P	P	P	P	P	7	0	0
Hauke Busch *EFS, CoAS, ECUS Chair Emeritus*	P	P	P	P	P	P	P	7	0	0
Cathy Cox *University President*	NA	NA	R	R	R	R	R	0	5	0
Steve Dorman *University President*	R	R	NA	NA	NA	NA	NA	0	2	0
Jennifery Flory *EFS, CoAS ECUS Vice-Chair*	P	P	P	P	P	P	P	7	0	0
Catherine Fowler *EFS, CoHS ECUS Chair*	P	P	P	P	P	P	P	7	0	0
Karl Manrodt *EFS, CoB ECUS Member*	P	P	P	R	P	P	A	5	1	1
Lyndall Muschell *EFS, CoE ECUS Member*	P	P	R	P	P	P	P	6	1	0
Lamonica Sanford *EFS, Library ECUS Member*	P	P	P	P	P	P	R	6	1	0
Costas Spirou *Provost*	P	P	P	P	P	P	P	7	0	0
Nicholas Creel *APC Chair*	P	P	P	P	P	P	P	7	0	0
Linda Bradley *DEIPC Chair*	P	P	P	P	P	P	P	7	0	0
Sabrina Hom *FAPC Chair*	P	P	P	P	P	P	P	7	0	0

Damian Francis *RPIPC Chair*	P	P	P	P	A	P	R	5	1	1
Gail Godwin *SAPC Chair*	P	P	P	P	R	P	P	6	1	0