**Committee Name:** Executive Committee of University Senate (ECUS) with Standing Committee Chairs (SCC)

**Meeting Date & Time:** Friday, March 4, 2022, 3:30-4:45 p.m.

**Meeting Location:** Webex

**Attendance**:

|  |
| --- |
| **Members “P” denotes Present, “A” denotes Absent, “R” denotes Regrets** |
| **P** | Alex Blazer (CoAS, ECUS Chair Secretary) |
| **P** | Hauke Busch (CoAS, ECUS Chair Emeritus) |
| **R** | Cathy Cox (University President) |
| **P** | Jennifer Flory (CoAS, ECUS Vice-Chair) |
| **P** | Catherine Fowler (CoHS, ECUS Chair) |
| **P** | Karl Manrodt (CoB, ECUS Member) |
| **P** | Lyndall Muschell (CoE, ECUS Member) |
| **P** | Lamonica Sanford (Library, ECUS Member) |
| **P** | Costas Spirou (Provost) |
| **P** | Nicholas Creel (APC Chair) |
| **P** | Linda Bradley (DEIPC Chair) |
| **P** | Sabrina Hom (FAPC Chair) |
| **P** | Damian Francis (RPIPC Chair) |
| **P** | Gail Godwin (SAPC Chair) |
| **Guests** |
| Shea Council (Administrative Assistant of the 2021-2022 University Senate) |
| Michael Stratton (Dean, College of Business) |

**Legend**

Highlighted text denotes follow-up.

**Bold text denotes action or recommendation.**

**I. Call to Order:** The meeting was called to order at 3:30 pm by Catherine Fowler (Chair).

**II. Approval of Agenda:** A **Motion** *to approve the agenda* was made and seconded. **The agenda was approved as circulated.**

**III. Approval of Minutes:** A draft of the 4 Feb 2022 minutes of the Executive Committee with Standing Committee Chairs had been circulated to the meeting attendees via email. A **Motion** *to approve the minutes* was made and seconded. **The minutes were approved**.

**IV. Reports**

**University President — President Cathy Cox**

1. **Regrets, No Report** As President Cox had extended *Regrets* and was unable to attend this meeting, there was no President’s Report.

**University Provost — Provost Costas Spirou**

1. **The Student Research Conference** is extending the deadline until March 4th at 3:30 for the Student Research Conference on March 25th. If you know faculty mentoring students, please encourage them to present at our Student Research Conference.
2. **BOR Policy 8.3 Provost Task Force Update**
	1. In response to changes made by the BOR to the post-tenure and annual review policies a Provost Task Force was established at GC. Two virtual information sessions will be held on the “Implementation of BOR Policy Revisions Post-Tenure and Annual Review.” This will be an opportunity to provide feedback on the proposed university policy changes. The Office of the Provost will send the applicable documents for review on Monday, March 7, 2022.
	2. Both sessions will be held on **March 9, 2022**; the first from 12:00-1:00 and the second from 3:30-4:30.
	3. Registration is required to attend an information session. An email will be sent with instructions after registration.
	4. To register for the 12:00 session: [https://gcsu.webex.com/gcsu/j.php?RGID=r2b2cda7af17cdee7e757f9bcbbd4eb15](https://nam11.safelinks.protection.outlook.com/?url=https%3A%2F%2Fgcsu.webex.com%2Fgcsu%2Fj.php%3FRGID%3Dr2b2cda7af17cdee7e757f9bcbbd4eb15&data=04%7C01%7Ccostas.spirou%40gcsu.edu%7Ca4fe95e52fb64733e3f708d9fbb38132%7Cbfd29cfa8e7142e69abc953a6d6f07d6%7C0%7C0%7C637817570706251220%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000&sdata=UnDLmju6SVIwJd9X4to8kZZvHsOEnS9z8Kt8r%2BhRYSo%3D&reserved=0)
	5. To register for the 3:30 session: <https://gcsu.webex.com/gcsu/j.php?RGID=r7c30552eb9d30a72debb1f42f49628b5>
	6. The Post-Tenure Review Task Force and I look forward to sharing information and receiving feedback on the proposed changes.
3. **Vertically Integrated Projects (VIP)** Georgia College joined the Vertically Integrated Projects (VIP) consortium. The VIP program is a transformative approach to enhancing higher education by engaging undergraduate and graduate students in ambitious, long-term, large-scale, multidisciplinary project teams that are led by faculty. The program has been rigorously evaluated and refined over more than two decades. In VIP, teams of undergraduate students – from various years, disciplines and backgrounds – work with faculty and graduate students in their areas of scholarship and exploration. Undergraduate students earn academic credit for their work and have direct experience with the innovation process, while faculty and graduate students benefit from the extended efforts of their teams. For more information, please see <https://www.gcsu.edu/vip> or contact VIP Program Director, Dr. Hasitha Mahabaduge.
4. **QEP Proposal Selection Rounds 1 Voting** For this round of voting, participants will rank their choices in order, 1-9. The top 5 will then be selected from the total votes cast. Voting is open from 3/3-3/13. For more information, please see <https://irout.gcsu.edu/qep/qep-vote.html>.

**Subcommittee on Nominations (SCoN) — Chair Jennifer Flory**

1. **Election Oversight**
	1. College of Arts & Sciences
		1. BIOL: Matthew Milnes
		2. CHEM: Donovan Domingue and Peter Rosado
		3. ENGL: Alex Blazer and Kerry James Evans
		4. MATH: Rodica Cazacu
		5. PALS: Sabrina Hom
		6. PSYCH: Stephanie Jett
		7. THEA: Amy Pinney
	2. College of Business: Brad Fowler (IS/CS)
	3. College of Health Sciences: Sarah Myers (HHP)
	4. At-Large Elected Faculty Senator: Benjamin "Chad" Whittle (A&S)
2. **Standing Committees and Senate Representatives on University Committees**
	1. On March 7, I will send a survey to all elected faculty senators asking for committee preferences.
	2. The week of March 14, I will do elected faculty senator committee assignments.
	3. On March 21, I will send a survey to the corps of instruction asking for volunteers.
	4. The week of March 28, I will do volunteer corps of instruction committee assignments.
3. **Governance Retreat**
	1. Date is Monday, August 8.
	2. The Club at Lake Sinclair is closed on Mondays. Ideas for another location for the Governance Retreat?
	3. Magnolia Ballroom, West Campus, Macon, Methodist Church
4. **Potential Parliamentarians for 2022-23**
	1. Natalie King
	2. Bill Fisher
	3. I have heard from both. How do I decide who should do it?

**Executive Committee of University Senate (ECUS) — Chair Catherine Fowler**

1. **Election Oversight** Elected Faculty Senator elections, including the At-Large position, are complete. Planning for standing committee and university-wide committee representation has begun.
2. **Senate Recognitions** Certificates are being drafted, and pins are now in Dr. Flory’s possession.
3. **Meeting Format** The next meeting of University Senate will be held in person in A&S 272; the next meetings of ECUS and ECUS-SCC will be held in person in HSB 213.
4. **Governance Retreat** As The Club at Lake Sinclair is closed on Mondays, the committee discussed alternative venues for the August retreat. Possibilities include Rock Eagle 4-H Center in Eatonton and Magnolia Ballroom. There are not many local venues that can house 60-75 people. The problem with campus is keeping people at the retreat. The problem with Macon is transportation. Because members are not reimbursed for mileage, we need to order a bus. Follow Up: Jennifer Flory will contact a local church.
5. **BOR Policy 8.3 Provost Task Force Update** Regular updates provided to Senate on BOR 8.3 task force work. Information will continue to be disseminated prior to the March 9 Q &A sessions for university faculty.

**Academic Policy Committee (APC) — Chair Nicholas Creel**

1. **No Meeting, No Report** As there was no business, the committee did not assemble for its scheduled 4 Mar 2022 meeting.
2. **ECUS Discussion** The committee discussed SGA coordination with Senate and participation on standing committees. Follow Up: Catherine Fowler will reach out to Dr. Shawn Brooks, Vice President for Student Life, and Dr. Tom Miles, Dean of Students, to share SGA responsibilities within University Senate.

**Diversity, Equity, and Inclusion Policy Committee (DEIPC) — Chair Linda Bradley**

1. **Faculty Evaluation** We engaged in a rich discussion of how Diversity, Equity, and Inclusion (DEI) activities and/or events and impact may be part of annual evaluation processes for faculty and staff. How might DEI practices connect with current BOR revisions to tenure and promotion, pre-post tenure, and annual evaluation? This may include connecting with new faculty and chairs for professional learning.
2. **Bias Response Teams** We examined Bias Response Teams in campuses around the nation, including Smith College and University of Maryland as exemplars that would fit Georgia College. This work is connected with the Office of OIE. The purpose is to clarify what a Bias Response Team IS and IS NOT. The purpose at Georgia College would be to track bias incidents, to look at patterns, to support individuals who have experienced a bias event and provide resources and to support education across the university more broadly. The purpose IS NOT to be involved in any investigations or judications.
3. **Campus Climate** Current climate update related to legislative requests of the USG. DEIPC is aware of the vital work of OIE and the committee. We recognize the need to continue doing good work and not focus on any resolutions at this time. That may be important in the future, but this is not the time.
4. **Accessibility** We engaged in a discussion of accessibility – physical, digital, and print at Georgia College. Jennifer Graham shared that there is currently an ADA Working Group examining these issues and engaged in a self-study for GC. We will connect the task force with the committee to facilitate accessibility across campus.

**Faculty Affairs Policy Committee (FAPC) — Chair Sabrina Hom**

1. **Policy on Research Misconduct** FAPC voted to advance the following motion to Senate: “Motion to recommend that the existing section ‘Scholarly Misconduct in Science, Policies on’ in the *Policies, Practices and Procedures Manual* be replaced with the ‘Policy on Research Misconduct’ as outlined in the supporting document, to endorse the guidelines and procedural recommendations made therein. Upon passage, this policy shall supersede preexisting policies on scholarly misconduct.
2. **BOR Policy 8.3** The committee discussed, as an information item, some of the coming policy changes related to BOR policy revisions and previewed the Teaching Effectiveness document.
3. **Assessments of Teaching Effectiveness** The committee continued to discuss SRIS and assessments of teaching. The desire to replace the current SRIS with a simplified survey on student satisfaction was reiterated. The committee resolved to investigate the other forms of assessment that are used in our various departments and to make inquiries at the council of chairs.

**Resources, Planning and Institutional Policy Committee (RPIPC) — Chair Damian Francis**

1. **No Meeting** As there was no business, the committee did not assemble for its scheduled 4 Mar 2022 meeting.
2. **Update on Default Term Selection in PAWS** The following information was provided to the committee by email from Susan Kerr:
	1. A change in the default term selection in Banner cannot be done. Banner does not offer this natively, so the only way we could potentially do it is by making a change to Banner itself. Those types of modification must be approved at the USG level, and then we would have to find a way to script it to override the default. Neither of these is a small task and given the USG’s recent announcement concerning changes to systems, I do not think it would ever be approved.
	2. If we could work around the first challenge, the second obstacle would be determining what the default term should be. While faculty members are often looking at the current term, students are usually looking at the next term. And at some point, faculty are looking at the next term as well. So determining what the default should be would always be a bit of a controversy.
	3. Ideally, we could at least hide some of the terms. But even that does not seem possible, either with native Banner options or by obtaining USG approval to create a modification. I hope this provides more detail as to why I responded that changing the default cannot be done.

**Student Affairs Policy Committee (SAPC) — Chair Gail Godwin**

1. **LGBTQ+ Inclusion** SAPC had a visitor from SGA cabinet to discuss some policies that could be updated regarding inclusion of LGBTQ+ students on campus and possible actions University Senate and SAPC can take to be more inclusive. Policies include adding pronouns to rosters in D2L and/or Banner; some students have nicknames as their email address rather than their official names. Kay Anderson and Susan Kerr will be invited to SAPC next month.
2. **ECUS-SCC Discussion**
	1. **LGBTQ+ Inclusion**
		1. Question: Is the intention of adding pronouns on rosters for faculty to use those pronouns? Guidance is being neutral when using pronouns.
		2. Answer: Students don’t want to be asked about pronouns in class. Students don’t want dead names in their email addresses.
		3. Comment: I send a Google Form asking preferred names and pronouns. 90% of students use pronouns I assume, a couple don’t.

**VI. Unfinished Business**

1. **None**

**VII. New Business**

1. **Steering of Items to Committees**
	1. None.
2. **University Senate Agenda and Minutes Review**
	1. **Tentative Agenda 25 March 2022**
		1. Motions: FAPC: Research Misconduct Policy
		2. Reports: Administrative reports and committee reports will also be agenda items.
		3. Supplemental Items of Business: None.
	2. **University Senate Minutes Review** A **Motion** *that the DRAFT minutes of the 25 Feb 2022 of the 2021-2022 University Senate be circulated for university senator review* was made and seconded. **The motion to circulate the minutes was approved.**

**VIII. Open Discussion**

1. **None**

**IX. Next Meeting**

1. **Calendar**
	1. University Senate Meeting – Friday, March 25, 3:30 p.m., Arts & Sciences 272
	2. ECUS Meeting – Friday, April 8, 2:00 p.m., Health Sciences 213
	3. ECUS+SCC Meeting – Friday, April 8, 3:30 p.m., Health Sciences 213
	4. University Senate Meeting – Friday, April 22, 2:00 p.m., Arts & Sciences 272
2. **Tentative Agenda** Some of the deliberation today may have generated tentative agenda items for ECUS and ECUS-SCC meetings. Catherine Fowler will ensure that such items (if any) are added to the agenda of a future meeting of ECUS or ECUS-SCC.

**X. Adjournment**

1. As there was no further business to consider, a **Motion** *to adjourn the meeting* was made and seconded. **The motion to adjourn was approved and the meeting adjourned at 4:13 p.m.**

**XI. Supporting Documents**

1. None

**Distribution:** First, these minutes will be sent to committee members for review; second, they will be posted to the Senate website.

**Committee Name:** Executive committee of the university senate (ECUS) with standing committee chairs (SCC)

**Committee Officers:** Catherine Fowler (Chair), Jennifer Flory (Vice-Chair), Alex Blazer (Secretary)

**Academic Year:** 2021-2022

**Aggregate Member Attendance at Committee Meetings for the Academic Year:**

**“P” denotes Present, “R” denotes Regrets, “A” denotes Absent**

|  |  |  |
| --- | --- | --- |
| Acronyms |  | EFS = Elected Faculty SenatorCoAS = College of Arts and Sciences; CoB = College of Business; CoE = College of Education; CoHS = College of Health Sciences |
| Meeting Dates | 9/3 | 10/1 | 11/5 | 1/7 | 2/11 | 3/4 | 4/8 | P | R | A |
| Alex Blazer*EFS, CoAS, ECUS Secretary* | P | P | P | P | P | P |  | 6 | 0 | 0 |
| Hauke Busch*EFS, CoAS, ECUS Chair Emeritus* | P | P | P | P | P | P |  | 6 | 0 | 0 |
| Cathy Cox*University President* | NA | R | R | R | R | R |  | 0 | 5 | 0 |
| Jennifery Flory*EFS, CoAS**ECUS Vice-Chair* | P | P | P | P | P | P |  | 6 | 0 | 0 |
| Catherine Fowler*EFS, CoHS**ECUS Chair* | P | P | P | P | P | P |  | 6 | 0 | 0 |
| Karl Manrodt*EFS, CoB**ECUS Member* | P | P | P | R | P | P |  | 5 | 1 | 0 |
| Lyndall Muschell*EFS, CoE**ECUS Member* | P | P | R | P | P | P |  | 5 | 1 | 0 |
| Lamonica Sanford*EFS, Library**ECUS Member* | P | P | P | P | P | P |  | 6 | 0 | 0 |
| Costas Spirou*Provost* | P | P | P | P | P | P |  | 6 | 0 | 0 |
| Nicholas Creel*APC Chair* | P | P | P | P | P | P |  | 6 | 0 | 0 |
| Linda Bradley*DEIPC Chair* | P | P | P | P | P | P |  | 6 | 0 | 0 |
| Sabrina Hom*FAPC Chair* | P | P | P | P | P | P |  | 6 | 0 | 0 |
| Damian Francis *RPIPC Chair* | P | P | P | P | A | P |  | 5 | 0 | 1 |
| Gail Godwin*SAPC Chair* | P | P | P | P | R | P |  | 5 | 1 | 0 |