**Committee Name: FAPC**

**Meeting Date & Time: December 1, 2017, 1400 - 1500**

**Meeting Location: A & S 116**

**Attendance**:

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| **Members “P” denotes Present, “A” denotes Absent, “R” denotes Regrets** |
| P | David Johnson (Chair) | P | Krystal Canady |
| P | Ashley Taylor (Vice Chair) | R | Ji Seun Sohn |
| P | Sarah Handwerker (Secretary)  | P | Huaiyu Wang |
| P | Hedwig Fraunhofer | P | Kell Carpenter |
| P | Joanna Schwartz | P | Carrie Cook  |
| P | Tom Toney | P | Robert Blumenthal  |
| P | Linda Golson Bradley |  |  |
| Guests |
|  | *Italicized text denotes information from a previous meeting.* |  |   |
|  | \*Denotes new discussion on old business. |  |  |

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|  Agenda Topic (Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.) | Discussions & Conclusions  | Action or Recommendations | Follow-Up{including dates/responsible person, status (pending, ongoing, completed)} |
| **I. Call to order** |  | Committee called to order at 1400.  |  |
| **II. Approval of Agenda** | Agenda presented to committee members at start of meeting by David Johnson.  | Motion to approve agenda by Robert Blumenthal. Second from Kell Carpenter. All committee members present voted to approve agenda.  |  |
| **III. Approval of Minutes** | November 3, 2017 minutes sent to committee members prior to meeting by David Johnson. One correction (word change from “should” to “can”) presented by committee.  | Motion to approve November minutes with the wording correction by Robert Blumenthal. Second from Kell Carpenter. All committee members present voted to approve minutes with wording correction.  |  |
| **IV. Old Business/Review of****Actions/Recommendations** |  |  |  |
| **1. Professor Emeritus Status** | As discussed at the November meeting, FAPC members would like to bring forth a motion to formalize what earning Professor Emeritus Status means at Georgia College. Prior to this meeting all committee members reviewed Unify and BOR policy on this status. Currently at GCSU there is no set policy. Several years ago FAPC developed a policy to formalize Professor Emeritus Status, which was voted down in faculty senate. It was discussed that the issues with the policy included a discount at the bookstore, Wellness Center membership and parking. Committee members reviewed the most updated version of this draft policy, noting that two of the three issue items had been removed. It was also discussed that allowing Professor Emeritus Faculty to pay for parking should no longer be an issue. After review committee members all agreed that this policy was clear and would formalize this status for retiring faculty earning this honor.  | A motion was made from Joanna Schwartz to send the latest edition of “Policy Emeritus/Emerita Status” to faculty senate as a motion. A second was made by Kell Carpenter. All committee members present voted to send this policy to faculty senate as a motion.  | David Johnson will enter the latest draft of “Policy Emeritus/Emerita Status” as a motion to faculty senate to be discussed at the next scheduled senate meeting.  |
| **V. New Business** | Currently no new business on the agenda.  | N/A | N/A |
| VI. Next Meeting | Next meeting is scheduled for Friday February 2nd from 2-3:15 PM.  |  | David Johnson to notify/remind committee members of location for next meeting.  |
| VII. Adjournment | Meeting adjourned at 1500 | Joanna Schwartz motioned for adjournment and Kell Carpenter seconded. All committee members agreed. |  |

**Distribution (as determined in committee operating procedure – one possibility given):**

First: To Committee Membership for Review

Second: Posted to the Minutes Website

**Approved by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 Committee Chairperson (Including this Approval by chair at committee discretion)

**Guidance**

**Committee Name:**

**Committee Officers:**

**Academic Year:**

**Aggregate Member Attendance at Committee Meetings for the Academic Year:**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets**

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| Meeting Dates | Date 1 | Date2 | Date3 |  |  |  |  |  |  |
| Member Name 1 |  |  |  |  |  |  |  |  |  |
| Member Name 2 |  |  |  |  |  |  |  |  |  |
| Member Name 3 |  |  |  |  |  |  |  |  |  |
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CHAIRPERSON SIGNATURE DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-

(Including this Approval by chair at committee discretion)