

**COMMITTEE NAME: CAPC  
 MEETING DATE & TIME: 9/1/2017  
 MEETING LOCATION: KILPATRICK 221**

**ATTENDANCE:**

<b>MEMBERS</b>		<b>“P” denotes Present, “A” denotes Absent, “R” denotes Regrets</b>	
P	Abney, Angel (CAPC Vice Chair)	P	Magoulick, Mary
P	Anderson, Kay	P	McClure, Stephanie
P	Busch, Hauke	P	Meade Smith, Cara
P	Criscoe, Angela (Secretary)	P	Muschell, Lyndall (CAPC Chair)
R	Grier, Debbie	A	Rocha, Linda
P	Karlis, Jack		
R	Ling, Juan		

**GUESTS: Mary Jean Land, Catherine Whelan, Beauty Bragg**


*Italicized text denotes information from a previous meeting.*

\*Denotes new discussion on old business.

<b>AGENDA TOPIC</b> (Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.)	<b>DISCUSSIONS &amp; CONCLUSIONS</b>	<b>ACTION OR RECOMMENDATIONS</b>	<b>FOLLOW-UP</b> {including dates/responsible person, status (pending, ongoing, completed)}
<b>I. Call to order</b>	Lyndall called the meeting to order at 2:02 p.m.		
<b>II. Approval of Agenda</b>	Mary M. moved to amend the agenda to include an action item; IDST Sustainability course to Area E. Kay second the motion.	Revised agenda to include action item: IDST Sustainability course to Area E.	
<b>III. Approval of Minutes</b>	Approval of minutes with revised attendance.	Minutes revised and sent to committee leaders.	

<p><b>IV. Old Business/Review of Actions/Recommendations</b></p>			
<p><b>1. Restructuring College of Business Departments (Management &amp; Marketing)</b></p>	<p>Catherine Whelan reported that the College of Business Departments of Management and Marketing would be better served and would operate more efficiently if combined. Neither dept. has a chair. Both currently have a regional coordinator. If combined, a search can begin for a department chair. Vote by show of hands. Approved.</p>	<p>A motion will be brought to the University Senate for approval.</p>	
<p><b>2. Proposal to Form a Department of Communication</b></p>	<p>Mary Jean Land reported that the Dept. of Mass Communication came out of the English Department. Over the past couple of years requests have been made for Rhetoric, currently in the English Department, to merge with the Dept. of Mass Communication. The proposal is to combine Rhetoric and Mass Communication into one Dept. of Communication, leaving the curriculum alone. Vote by show of hands. Approved.</p>	<p>A motion will be brought to the University Senate for approval.</p>	
<p><b>3. Termination of Deactivated Programs</b></p>	<p>Kay Anderson shared the deactivation process and stated that the termination of deactivated programs is in an effort to clean up the system records. -Termination of Deactivated Programs in College of Arts &amp; Sciences. Vote by show of hands. Approved. Termination of Deactivated Programs in College of Business. Vote by show of hands. Approved. Termination of Deactivated Programs in College of Health Sciences. Vote by show of hands. Approved. Termination of Deactivated Programs in College of Education. Vote by show of hands. Approved.</p>	<p>A separate motion representing the programs for each college (4 total) will be brought to the University Senate for approval.</p>	
<p><b>4. Core Curriculum Area E Course Approval</b></p>	<p>Mary Magoulick shared that IDST 2050 will be taught in the spring semester. This proposal is a request to add this course to Area E in the Core Curriculum. Vote by show of hands. Approved.</p>	<p>A motion will be brought to the University Senate for approval.</p>	

<b>V. SoCC Report</b>	Mary Magoulick provided a report to include Info items; new instructor added to existing Area E. Two campus wide forums. 1) Training for faculty on how to propose a course for Area B. 2) A Discussion forum with those already teaching Area B. Lyndall M. asked about a pending proposal for GC2Y Study Abroad to Guana.	Kay Anderson will look into the status of the pending proposal for GC2Y Study Abroad to Guana.
<b>VI. Informational Items</b>		
<b>1. Consent Agenda</b>	A Consent Agenda of informational items was provided for clarity and consistency. Included in the consent agenda: ENGL Course Proposals, Changes in Academic Profile and/or Catalog Descriptions of Courses; Course title change; Revisions of Graduate Admissions Requirement in the College of Education"	
<b>VI. New Business</b>	N/A	
<b>VI. Next Meeting</b>		
<b>VII. Adjournment</b>	Adjourned at 2:40 p.m.	

Approved by:   
 Committee Chairperson (Including this Approval by chair at committee discretion)