

faculty, and staff share in the responsibility to help keep the campus tobacco-free. Signage to help inform our campus community and visitors will be placed throughout campus.

e. **12-month Pay Option For Academic Year Faculty.** The results of the survey conducted through University Communications are:

- i. **Support option?** 123 Yes 17 No
- ii. **Take option?** 47 Yes 36 No 57 Maybe
- iii. **Pursue option?** 120 Yes 20 No
- iv. **Comments (45)**

#	Category	Comments
1	Again?	
1	Thank you	
1	I don't care	
1	Need help?	
1	Not for me	
2	HR communication issues	I was told this option (split deposit) was not available when I started
5	Need more information	Would this extend to instructors, lecturers, not-yet-tenured professors?
5	I don't get it (misunderstandings )	I fear that putting 10-month contract employees on 12-month pay cycle would beholden us to work in the summer
		It's not worth fooling with! <i>And</i> Let me manage my own money
6	I don't see why it's a problem	I never understood why public schools could do this and we couldn't
		My previous institution... offered (this) option. There were no issues with the IRS over deferred pay, pay penalties, or interruptions to the pension system.
11	Just do it!	I was shocked to find that this option was not already available. PLEASE!!!!!!
		A 12 month pay option simplifies personal budgeting and tax considerations
7	Some faculty are so irresponsible	I would like to think that my colleagues are intelligent, responsible adults who can manage their own finances. Obviously, I am wrong
		Open a savings account and become an adult instead of a soiled child wanting someone else to be responsible for you.
3	That would be me	I have worked out of state for many summers to make ends meet
		We have a crisis every summer. I would like to be able to take the summer off to do write and do research, but instead I have to teach summer school.
1	Some faculty are so condescending	The argument I've heard for NOT allowing the option.... is, I think, condescending and presumptuous at best.

*My family of four cannot afford any reduction in monthly income, so I am not interested in this option. However, I am not opposed to others having the choice. I AM adamantly opposed to any suggestion that 10-month pay be eliminated. Unless I can get a significant raise. Then y'all can do what you want. ☺*

2. **EXECUTIVE COMMITTEE OF THE UNIVERSITY SENATE (ECUS)** – Lyndall Muschell

*Officers: Chair Lyndall Muschell, Vice-Chair Susan Steele, Secretary Craig Turner*

*Due to time constraints, the non-motion part of this report was filed in writing in lieu of an oral report.*

a. **MOTION 1314.EC.001.B (PROPOSED BYLAWS REVISION (LANGUAGE PERTAINING TO SoCC))**

On behalf of the committee, Lyndall Muschell presented the motion: *To approve the proposed revisions to the University Senate Bylaws as articulated in the supporting document entitled "SoCC Bylaw Revisions with Rationale."*

- i. **SUPPORTING DOCUMENTS** Supporting documentation for Motion 1314.EC.001.B, accessible in the online motion database, was displayed on the big screen. There were two supporting documents provided.

1) *SoCC Bylaw Revisions with Rationale (ms word)* A Microsoft Word file providing the text of the current SoCC language in the university senate bylaws, the

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**Smoking Policy Enforcement**

RPIPC continued to follow the issue of Smoking Policy Enforcement. On 19 March, 2014, the BOR voted to create a policy to prohibit the use of all forms of tobacco products on property owned, leased, rented or in the possession of the University System of Georgia. The Georgia College announcement is attached as Appendix F.

**Recommendations from the 2013 Annual Report of the Sustainability Council**

RPIPC voted to endorse the recommendations. They are attached as Appendix G.

**12-month Pay Option**

RPIPC continued to follow the issue of an optional 12-month pay for faculty. With the assistance of University Communications, Maureen Horgan conducted a survey of faculty to determine interest. The results were strongly in favor of adding the option. Susan Steele, Georgia College's USGFC Representative, inquired at the 1 March 2014 meeting at Georgia College and the response was that this option was likely to happen when the contract with ADP expires.

**Ad hoc committees and other groups:**

There were none.

**Committee Reflections:**

Worked well:

- People felt free to express conflicting ideas without becoming discourteous, which allowed for a more thorough vetting of ideas.
- The response to call for agenda items was good, we knew what needed to be covered, and got through the agenda items without rushing any.
- The use of Dropbox for the committee members to review documents and minutes continued to be a positive option.
- The approval of electronic voting in the Operating Procedures was very useful.

Did not work so well:

- the senate agenda tool was not working.

**Committee Recommendations:**

- Reserve Conference Rooms for 2014-2015 meetings in May or June
- Continue to invite new members of administration and campus leader for informational exchange.
- Continue to invite representatives from other campus departments or initiatives.
- Continue to put out call for agenda items two weeks in advance, circulate tentative agenda along with documents for deliberation one week in advance.
- Introduce all members (name and department) in the first few meetings, and when a guest comes.
- Set a relatively brief period to get minutes back to members for review (72 hours).

--Possible issues to follow up on next year include:

12-month pay for faculty

**Recommend items for consideration at the governance retreat:**

None at this time.

60% with the help of those present at the meeting encouraging their faculty colleagues to make an effort to encourage their students to respond to the survey.

- iii. **Student Opinion Surveys: Recently Adopted IDEA Survey** Discussion points included:
- 1) It is difficult to implement the IDEA survey with online courses.
  - 2) The IDEA survey is not a great instrument and a waste of time for everybody.
  - 3) Narrative responses by students seem to be diminished due to there being too many questions on the survey. I find the narrative comments by students of most value.
  - 4) The IDEA survey is really great!
  - 5) Question Is it being used for national-norming? Answer There is a diagnostic report available to supply this norming information but the question of its use is best deferred for a response to each department.
  - 6) There has been a tremendous effort provided by the DoIT (Division of Information Technology) to implement the survey.
  - 7) Just found out yesterday that this is not serving us well for small graduate classes.
  - 8) An option to handle small classes is available – contact Tom Ormond for details.
  - 9) The student opinion survey policy calls for a minimum of two classes per instructor per semester to be surveyed. Surveying more than two classes per semester for an instructor is an option that can be implemented at the request of either the instructor or the department chair.

6. **RESOURCES, PLANNING AND INSTITUTIONAL POLICY COMMITTEE (RPIPC)** – Jan Clark reporting for Ben McMillan

*Officers: Chair Ben McMillan, Vice-Chair Jan Clark, Secretary Brittiny Johnson*

a. **Active Items**

- i. **Staff Training** RPIPC is working with Daniel Simpson (Georgia College Training Coordinator) to meet staff training needs with the use of faculty or graduate assistant trainers. A survey of training needs will be completed on the 18th of November. The committee will follow through with the coordinator to help facilitate training as well as available space on campus.
- ii. **PAWS** A request has been made to improve the functionality of Banner/Paws by allowing a student to search available classes by pre-requisites. The capacity exists but is currently not available until after drop date.
- iii. **12-month Pay Option** will be implemented by the USG in two to four years with the change of payroll vendors.
- iv. **Listserv for Faculty** A proposal will be completed and forwarded to GC Communications (John Hachtel) for potential approval by President Dorman. The proposal will offer an opt-out provision, a monitor, and general provisions of content to be allowed to be presented.
- v. **Technology Policy** RPIPC endorsed adoption of the proposed Information Technology policy with exceptions anticipated for retiree email address access and continuing websites for retirees. This policy will be submitted into the online motion database for consideration at the next meeting of the University Senate scheduled for 2:00pm on 13 Feb 2015.

b. **Future Items**

- i. **Common Meeting Time** Review of common meeting times to allow student representatives to participate in committee meetings.
- ii. **Faculty Club** The potential of an on-campus faculty club.
- iii. **Employee Directory** A proposal for a printed employee directory to be provided to faculty every five years will be considered.
- iv. **Front Page Concerns** Notices are not being placed on the Front Page email in a timely manner or being excluded.