**Committee Name: APC**

**Meeting Date & Time: 9/1/23**

**Meeting Location: Atkinson 202**

**Attendance**:

|  |
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| **Members “P” denotes Present, “A” denotes Absent, “R” denotes Regrets** |
|  | Andrew Allen | P |  |
|  | John Swinton | P |  |
|  | Robert Stewart | P |  |
|  | Corey Claxton | P |  |
|  | Donovan Domingue | P |  |
|  | Sayo Fakayode | P |  |
|  | Lee Kirven | P |  |
|  | Lyndall Muschell | P |  |
|  | Dana Gorzelany-Mostak | R |  |
|  | Adam Lamparello | R |  |
|  | Eryn Viscarra | R |  |
| Guests |
|  | *Italicized text denotes information from a previous meeting.* |  |   |
|  | \*Denotes new discussion on old business. |  |  |

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|  Agenda Topic (Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.) | Discussions & Conclusions  | Action or Recommendations | Follow-Up{including dates/responsible person, status (pending, ongoing, completed)} |
| **I. Call to order** | Quorum met |  |  |
| **II. Approval of Agenda** | Approved |  |  |
| **III. Approval of Minutes** | Approved |  |  |
| **IV. Old Business/Review of****Actions/Recommendations** | N/A |  |  |
| **1.** |  |  |  |
| **2.**  |  |  |  |
| **V. New Business**Actions/Recommendations |  |  |  |
| **1.** | Adoption of operating procedures for 2023-2024 | Quorum reduced from 7 to 6 |  |
| **2.** | Revision of Student Academic Dishonesty Policy. Possibility of adding amendment current language to add “entity” (to include AI) in addition to current language of “person” Emphasis on “passing off as your own” = plagiarism, but leave room for Professors to intentionally use AI as part of assignmentsReview other universities’ policies in USG (beyond, but including, Augusta)Currently, no repercussions in place if caught using AI to generate work.Needs to be inclusive of more than just writing assignments (art, music, etc.) | Each assigned USG school to review policy:John ABAC, Albany State, Atlanta MetroRobert Clayton State, College of Coastal GA, Columbus StateCorey Dalton State, East GA, State Fort ValleyDonovan GA State, GA Highlands, GA TechSayo GA Southern, GA Southwestern, GA GwynetteLee Gordan State, Kennesaw State, Middle GA StateLyndall Savanah State, South GA State, UGAAndrew UNG, UWG, Valdosta | Send to Chair by 2:00pm 9/8/23 |
| **3.** | Possible Policy Revision on OverloadProfessors adding extra GC1Y/GC2Y courses at a rate lower than summer rates or overload ratesCurrent adjunct scale when in overload (in music dept.)Policy for mission driven courses (word of not paying overload for GY1Y/GC2Y)Should it be fixed fee or % of salary? | Might be better addressed in FAPC | N/A |
| VI. Next Meeting | October 6 2023 |  |  |
| VII. Adjournment | Approved |  |  |

**Distribution(as determined in committee operating procedure – one possibility given):**

First; To Committee Membership for Review

Second: Posted to the Minutes Website

**Approved by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 Committee Chairperson (Including this Approval by chair at committee discretion)

**Guidance**

**Committee Name: APC**

**Committee Officers: Andrew Allen, John Swinton, Robert Stewart**

**Academic Year: 2023**

**Aggregate Member Attendance at Committee Meetings for the Academic Year:**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets**

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| Meeting Dates | Date 1 | Date2 | Date3 |  |  |  |  |  |  |
| Andrew Allen | P |  |  |  |  |  |  |  |  |
| John Swinton | P |  |  |  |  |  |  |  |  |
| Robert Stewart | P |  |  |  |  |  |  |  |  |
| Corey Claxton | P |  |  |  |  |  |  |  |  |
| Donovan Domingue | P |  |  |  |  |  |  |  |  |
| Sayo Fakayode | P |  |  |  |  |  |  |  |  |
| Lee Kirven | P |  |  |  |  |  |  |  |  |
| Lyndall Muschell | P |  |  |  |  |  |  |  |  |
| Dana Gorzelany-Mostak | R |  |  |  |  |  |  |  |  |
| Adam Lamparello | R |  |  |  |  |  |  |  |  |
| Eryn Viscarra | R |  |  |  |  |  |  |  |  |
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CHAIRPERSON SIGNATURE DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-

(Including this Approval by chair at committee discretion)