**Committee Name: APC**

**Meeting Date & Time: 9/1/23**

**Meeting Location: Atkinson 202**

**Attendance**:

|  |
| --- |
| **Members “P” denotes Present, “A” denotes Absent, “R” denotes Regrets** |
|  | Andrew Allen | P |  |
|  | John Swinton | P |  |
|  | Robert Stewart | P |  |
|  | Corey Claxton | P |  |
|  | Eryn Viscarra | P |  |
|  | Sayo Fakayode | P |  |
|  | Lee Kirven | P |  |
|  | Adam Lamparello | P |  |
|  | Dana Gorzelany-Mostak | R |  |
|  | Lyndall Muschell | R |  |
|  | Donovan Domingue | R |  |
| Guests |
|  | *Italicized text denotes information from a previous meeting.* |  |   |
|  | \*Denotes new discussion on old business. |  |  |

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|  Agenda Topic (Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.) | Discussions & Conclusions  | Action or Recommendations | Follow-Up{including dates/responsible person, status (pending, ongoing, completed)} |
| **I. Call to order** | Quorum met |  |  |
| **II. Approval of Agenda** | Approved |  |  |
| **III. Approval of Minutes** | Approved |  |  |
| **IV. Old Business/Review of****Actions/Recommendations** |  |  |  |
| **1.** | Revision of Student Academic Dishonesty Policy - AP 1.C. Motion for: “Plagiarism for the purpose of this document is considered the act of representing ideas, writing, artistic designs or any other creative endeavors that were created by someone or something else as one’s own. This includes, but is not limited to, materials created by artificial intelligence. When direct quotations are used, they must be indicated; and when the ideas of another are incorporated in any submission, they must be acknowledged, according to the style of documentation appropriate to the discipline”  | Motion passed |  |
| **2.**  |  |  |  |
| **V. New Business**Actions/Recommendations |  |  |  |
| **1.** | Final Exam PolicySeveral capstone assignments from different departments do not fit into the box of proposed language from FAPC | Committee does not think it would be appropriate to change policy on matter |  |
| **2.** | Core coursesChair discussed core policy from information relayed by presiding officer from University Senate | NA |  |
| **3.** |  |  |  |
| VI. Next Meeting | November 10, 2023 |  |  |
| VII. Adjournment | Approved |  |  |

**Distribution(as determined in committee operating procedure – one possibility given):**

First; To Committee Membership for Review

Second: Posted to the Minutes Website

**Approved by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 Committee Chairperson (Including this Approval by chair at committee discretion)

**Guidance**

**Committee Name: APC**

**Committee Officers: Andrew Allen, John Swinton, Robert Stewart**

**Academic Year: 2023**

**Aggregate Member Attendance at Committee Meetings for the Academic Year:**

**“P” denotes Present, “A” denotes Absent, “R” denotes Regrets**

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| Meeting Dates | Date 1 | Date2 | Date3 |  |  |  |  |  |  |
| Andrew Allen | P |  |  |  |  |  |  |  |  |
| John Swinton | P |  |  |  |  |  |  |  |  |
| Robert Stewart | P |  |  |  |  |  |  |  |  |
| Corey Claxton | P |  |  |  |  |  |  |  |  |
| Eryn Viscarra | P |  |  |  |  |  |  |  |  |
| Sayo Fakayode | P |  |  |  |  |  |  |  |  |
| Lee Kirven | P |  |  |  |  |  |  |  |  |
| Adam Lamparello | P |  |  |  |  |  |  |  |  |
| Dana Gorzelany-Mostak | R |  |  |  |  |  |  |  |  |
| Lyndall Muschell | R |  |  |  |  |  |  |  |  |
| Donovan Domingue | R |  |  |  |  |  |  |  |  |
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CHAIRPERSON SIGNATURE DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-

(Including this Approval by chair at committee discretion)