

MEETING DATE & TIME: OCTOBER 7, 2016 2-3:15
MEETING LOCATION: KILPATRICK 221

ATTENDANCE:

MEMBERS:		“P” denotes Present, “A” denotes Absent, “R” denotes Regrets	
P	Lyndall, Muschell (Chair)	P	Juan Ling
P	Angel Abney (Vice Chair)	P	Mary Magoullick
P	Josie Doss (Secretary)	R	Cara Meade
P	Kay Anderson	P	David Weese
P	Hauke Busch	P	James Welborn
P	Catrena Lisse	P	James Winchester
P	Jeff Dowdy		
GUESTS: LISA GRIFFIN, SCOTT BUTTLER, JEFF TURNER, JUDY MALACHOWSKI, LIZ SPEELMAN, WILL HOBBS, CHARLES, CHESBRO, MICHAEL DUNCAN, CAMERON WHITEHEAD, LANIE JORDAN, KAYLA ARGO, SAMANTHA MITTS, MAYME BOEY, SEAN GROARK, CHRISTOPHER HOFACRE, CALVIN CRISLER, NATHAN DICKENS, MARISSA MOORE.			
<i>Italicized text denotes information from a previous meeting.</i>			
*Denotes new discussion on old business.			

AGENDA TOPIC	DISCUSSIONS & CONCLUSIONS	ACTION OR RECOMMENDATIONS	FOLLOW-UP
I. Call to order	2:00 pm	n/a	n/a
II. Approval of Agenda	Outdoor education program and then SOCC report Moved for approval Angela Second Kay	APPROVED	n/a
IV. Informational Items			
1. Ed.S. in Special Education –	Modification of Existing Program – Changes are to be made in the program of study for		

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Modification of Existing Program	<p>the Ed.S. in Special Education. These changes will not affect the number of hours in the program but will reduce the number of semesters necessary for completion from 5 to 4. In addition, the start date for the program will change from Fall to Summer. The rationale is to increase interest and improve the long-term viability. Effective date Summer 2017,</p>		
2. MAT in Special Education	<p>Modification of Existing Program – Changes will impact the course requirements for the program. Changes will reduce the program hours from 45 to 42 and will reduce the number of semesters required for completion from 5 to 4. In addition, the start date for the program will change from Spring to Summer. Changes allow the program to align with Professional Standards Commission rules which call for teachers with Provisional Certificates to complete the edTPA in the third semester of the program. Effective date Summer 2017</p>		
V. Action Items			
1. B.S. Outdoor Education – Deactivation	<p>John introduced as the parliamentarian. Roberts Rules Reviewed:</p> <ul style="list-style-type: none"> • To speak must be recognized by the chair • speak to the chair rather than the body. <p>Artifact from minutes of BOR includes programs that are low producing program – outdoor education was not a program targeted by the BOR. What is the history behind the decision to deactivate this program?</p>	<p>Motion was NOT approved and this proposal will not progress to the senate.</p>	

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	<p>Answer by Lisa Griffin –</p> <ul style="list-style-type: none"> • Timeline of activities distributed (see attached). • Currently - 2 full time faculty • 38 students enrolled at all levels and majors • Anticipated grad rate upcoming May – not 25 students • Three year aggregate rates 16, 12 <p>Offered opportunity to speak for the program</p> <p>Jeff Turner</p> <ul style="list-style-type: none"> • small program is recognized including number of students and degrees conferred. • Around 25% of other programs on campus that are the same size. • Some significant changes in program in the last 5 years – restructured from their own department to inclusion under HHP, faculty retirement, elimination of undergrad to focus on grad program. • OE faculty are not in favor of this decision. Do not believe it is right to eliminate the program at this time. • The program has an established track record, serves a unique number of students who specifically come here for it, level of renown nationally – one of the top 3 programs in that discipline. Estimate 12-15 degrees conferred per year. <p>How many students come from out of state because of national raking?</p> <ul style="list-style-type: none"> • not many 2-3...has come down some 		

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	<p>What other universities offer a program of this type in GA?</p> <ul style="list-style-type: none"> • One private institution in the state. We are the ONLY public institution in the state and the southeast. • Faculty who manage that program are all graduates of our program. <p>Lisa Griffin</p> <ul style="list-style-type: none"> • I want to clarify that deactivation is the point of the vote and NOT deletion. • Would like to deactivate and build a heavy duty minor that they could share on campus, grow the program, and then bring it back and reactivate it as a major again. • Want to make the program viable productive and sustainable. • Trying to find a way to rebuild it • it is a major and a minor • NOW...want to deactivate major and build the minor. <p>Clarification on Deactivation, Termination, and Reactivation</p> <ul style="list-style-type: none"> • Deactivation and reactivation both have to go to the board of regents. • Before a program is terminated it has to go through the deactivation process to assure that those who are in the program are taught out. • Deactivation means no new majors are admitted, no advertising, all those currently in the program will receive a degree. There will be no change in current students, no change in faculty status. 		

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	<p>Scott Buttler - Assistant director</p> <ul style="list-style-type: none"> • Agree with Dr. Griffin's assessment • in current form we do not think program is sustainable • administration and COHS curriculum has already voted on it. • Only 3 freshman currently enrolled. • Was flagged by the GC prioritization process to restructure reengineer. • Typical student takes 5.5 years to graduation <p>Any changes to decrease amount of time for graduation?</p> <ul style="list-style-type: none"> • Large majority of students come as transfer students or those who have changed majors within. This makes time to graduation longer. • Already done 3.5 -4 years of classes before coming to OE. • Number of "true freshman" may be misleading because of transfer students. <p>What difference does it make now that there are only 2 full-time faculty?</p> <ul style="list-style-type: none"> • one member just retired...first semester without her. • One 13, one 15.5, and one 11 hours even when down an entire faculty member • Liz Speelman- from a financial aspect must consider that one full salary is paid from a different pot and does not come out of OE budget <p>Lisa Griffin –</p> <ul style="list-style-type: none"> • This is a stagnant program surrounded by stronger programs. 		

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	<ul style="list-style-type: none"> • Many times faculty were asked to make changes to curriculum and build class sizes with no response. • Hard to justify keeping it (OE) when faculty in this program are teaching small class sizes and reduced loads while others are teaching 56 students and taking overloads. <p>Does this program pay for itself?</p> <ul style="list-style-type: none"> • no <p>How many students would be required make it pay for itself?</p> <ul style="list-style-type: none"> • 50-55 students (total in the program) with 3 faculty. <p>Lyndall – from a prioritization standpoint</p> <ul style="list-style-type: none"> - There are many smaller programs that are carried by larger programs across campus. <p>Is this the only section in your department that does not make budget?</p> <ul style="list-style-type: none"> • “yes” <p>Liz Speelman</p> <ul style="list-style-type: none"> • all staff for the Outdoor Center are from the Outdoor Ed program. The center pays for a lot of the equipment needs • while there is an operational budget from the dept, there is a big chunk that the outdoor center is paying back to the program and the center. • There will be a trickledown effect from program deletion. That (Outdoor Center) is a program used all over campus by many organizations. <p>Students asked if they would like to speak</p>		

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	<ul style="list-style-type: none"> • must have small numbers because of the way the content is taught. Need comradery of small classroom and could not teach with numbers of 50. Can't realistically keep track of more than 10-15 people at a time when backpacking. • Cognate is business and many will pursue graduate education in that. • Lots of people want to hear more about OE and we tell them it carries out the Liberal Arts education because you are able to focus on your cognate area as well as leadership, community etc. • It is a liberal arts education focused degree that fits well with GC mission. This is not the first program at GC that represents a liberal arts education to lose funding. I do not think the school has been successful in earning the liberal arts designation. • Supports critical thinking more than the GC1y course did. • If you take away numbers and finances, these teachers are passionate about what they teach and teach students to be passionate about what they learn. They teach you to work to be happy and do what you love. The only teachers in the university who teach that they should learn with passion. Something not experienced in any other place in the college. All faculty love what they do and teach them to be passionate about what they 		

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	<p>do.</p> <ul style="list-style-type: none"> • Nathan Dickens – 2011 graduate – campus ministry at UNG, interacts with about 200 kids per week. Was attracted to GC because of outdoor education. Discussed senior project and impact it had. Feel as if the program prepared him for life and for continued education. Learned what it meant to be a valuable member of society and what it meant to be passionate. Excites people when he shares what he has done and his education. This major makes you think on your toes, makes you be a better person, and makes you ready for the world. This prepared me for more than I thought it would. It is an intricate part of this university if taken away it would be missed greatly and opportunities would be missed. <p>Clarification by the committee</p> <ul style="list-style-type: none"> • Issue at stake is not the “value” of the program but is sustainability. <p>If this program stays in place what will change?</p> <ul style="list-style-type: none"> • Some small class sizes are set by accreditation • Some classes have been increased to help. • Curriculum changes have been implemented to reach out to other students on campus encouraging them to take courses for minors but they had not been as popular as they had hoped. 		

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	<ul style="list-style-type: none"> • Fewer optional sections to build up class size. • Potential side effect – alumni have realized that they have a say in what happen, have seen increases in referrals that will increase numbers (word of mouth). • Feel as if it will be stable after 4-5 years with a lot of restructuring and feel as if the numbers can reach 55-60 in the next few years. • Feel as if progress will be made. • Need to educate people on the presence of the program <p>Chesley</p> <ul style="list-style-type: none"> • MT has been at the same place and has been able to effectively restructure and OE needed something substantial to reverse the effects. <p>How was it decided at the college level if there was not a vote?</p> <ul style="list-style-type: none"> • Departmental level it is a discussion of curriculum. Spearheaded by LG (chair), recommendation is sent to the dean. • On COHS curriculum committee voted to deactivate with one vote to keep it and one sustained. This committee has representatives from all academic units. • There was a schoolwide meeting where deactivation was discussed and the school decided on deactivation. • Every college has different procedures to follow – COHS does not “vote” on deactivation 		

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	<p>Judy</p> <ul style="list-style-type: none"> every department is represented on the COHS curriculum cmte. <p>Solutions and adjustments – (student)</p> <ul style="list-style-type: none"> Possible expansion using the resource that the program is and the value of the program. Expand it into GC1Y and GC2Y courses. <p>Mary M</p> <ul style="list-style-type: none"> any faculty members can propose GC sections of GC1Y 2Y but they cannot be directed toward a specific major. <p>Lyndall – courses in the program are 2, 3, and 400 level courses – clarification</p> <p>Hauke – What is the comparison nationwide to programs?</p> <ul style="list-style-type: none"> Tanner – 3rd largest program in country but most are slightly smaller than we are. <p>How many of these degree programs are offered nationwide?</p> <ul style="list-style-type: none"> 25-30 probably – undergraduate Competitors - University of New Hampshire, Westcott University (private in SW) and us <p>Student responses:</p> <p>I am a diesel technician – took 8 years to get to GC started working FT with one class at a time. Made the Deans list every semester. One Taking 17 credit hours this semester. One alumni graduated and got MBA and is top exec at fortune 500 company. OE made him stand out because of group and team building and management skills that made him stand out.</p> <p>Kay –</p>		

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	<ul style="list-style-type: none"> • remember that CAPC hears wide range of proposals from across the univ. CAPC discussion should not supercede the amount of discussion taken at lower levels. Need to consider that the recommendations that have come from the departments and the colleges. Three years of discussion have gone into the proposal today. <p>Liz Speelman</p> <ul style="list-style-type: none"> • There was never a wrap up about what the recommendation was at the department level. • A vote was asked for at the college level but because it was not policy was not conducted and the recommendation moved forward without a vote. <p>Who makes the final decision on deactivation</p> <ul style="list-style-type: none"> • board of regents <p>Clarification from John (parliamentarian) CAPC will vote today, if passed it goes to next senate meeting, from there to president to board of regents.</p> <p>A motion was made to vote by paper ballot - passed unanimously</p> <p>Motion was made to bring the deactivation of the B.S. in Outdoor Education to the University Senate for deliberation and a vote.</p> <p>Clarification on voting-</p> <ul style="list-style-type: none"> • voting yes – send motion to deactivate BSN OE before senate or NO we will not send motion to 		

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VI. SOCC Report	<p>deactivate before senate. Josie is teller. since spring approved 2 new GC2y (new proposals have decreased significantly) encourage faculty to submit proposals for GC2Y courses Unnatural disasters Global horror 2 in the pipeline for next week Philosophy and liberal studies Sociology professors – class that can rotate Meeting regularly to help with proposal submission and changes to core Change voted on for AREA D – put computer science courses into the science major core. Voted to initiate process of reviewing sections of area b – working on forms – will bring to CAPC – has met with Dale Young (associate provost) and is in favor of it. Developing the process Everything is on the website to apply to GC2Y courses.</p>		Mary Mogouick
VII. Members Reports	None	n/a	n/a
VIII. New Business (originally scheduled for 2:00 to 3:15 meeting moved to earlier meeting due to timing)	n/a	n/a	n/a
IX. Next Meeting	Friday, November 4, 2016	n/a	n/a
X. Adjournment	Meeting adjourned at 3:09	n/a	n/a

Distribution (as determined in committee operating procedure – one possibility given):

First; To Committee Membership for Review

Second: Posted to the Minutes Website

Approved by: 
 Committee Chairperson (Including this Approval by chair at committee discretion)

COMMITTEE NAME: CAPC
COMMITTEE OFFICERS: LYNDALL MUSCHELL (CHAIR), ANGEL ABNEY (VICE CHAIR), JOSIE DOSS (SECRETARY)
ACADEMIC YEAR: 2016-2017

AGGREGATE MEMBER ATTENDANCE AT COMMITTEE MEETINGS FOR THE ACADEMIC YEAR:
“P” denotes Present, “A” denotes Absent, “R” denotes Regrets

Meeting Dates	8/9/16	9/2/16	10/7/16A	10/7/16B
Lyndall, Muschell (Chair)	P	*	P	P
Angel Abney (Vice Chair)	P	*	P	P
Josie Doss (Secretary)	P	*	P	P
Kay Anderson	P	*	P	P
Hauke Busch	P	*	P	P
Jeff Dowdy	P	*	P	P
Juan Ling	R	*	P	P
Catrena Lisse	P	*	P	P

Mary Magoulick	P	*	P	P	P						
Cara Meade	P	*	P	P	R						
David Weese	A	*	A	A	A						
James Welborn	A	*	P	P	P						
James Winchester	A	*	P	P	P						

* 9/2 meeting cancelled due to University closure.


 CHAIRPERSON SIGNATURE

DATE 4/4/16

(Including this Approval by chair at committee discretion)